

**INTERNAL QUALITY ASSURANCE CELL**  
**EMPLOYER FEEDBACK FORM**  
**SCHOOL OF SOCIAL SCIENCES, THE ASSAM KAZIRANGA UNIVERSITY**

There was 2 response recorded from two schools.

- I. Satisfied with the students work performance and the academic system which educated these candidates.

	Far from satisfied	Not satisfied	Satisfied	Happy	Very happy
General communication skills	0 (00)	0 (00)	0 (00)	2 (100)	0 (00)
Developing practical solutions to work place problems	0 (00)	0 (00)	2 (100)	0 (00)	0 (00)
Working as part of a team	1 (50)	0 (00)	1 (50)	0 (00)	0 (00)
Creative in response to workplace challenges	0 (00)	0 (00)	0 (00)	2 (100)	0 (00)
Self-motivated and taking on appropriate level of responsibility	0 (00)	0 (00)	1 (50)	0 (00)	1 (50)
Open to new ideas and learning new techniques	0 (00)	0 (00)	1 (50)	0 (00)	1 (50)
Using technology and workplace equipment	0 (00)	0 (00)	0 (00)	1 (50)	1 (50)
Ability to contribute to the goal of the organization	0 (00)	0 (00)	0 (00)	2 (100)	0 (00)
Technical knowledge/skill	0 (00)	0 (00)	0 (00)	2 (100)	0 (00)
Ability to manage/leadership qualities	0 (00)	0 (00)	1 (50)	1 (50)	0 (00)
Innovativeness, creativity	0 (00)	0 (00)	1 (50)	1 (50)	0 (00)
Relationship with seniors/peers/subordinates	0 (00)	0 (00)	0 (00)	1 (50)	1 (50)
Involvement in social activities	0 (00)	0 (00)	0 (00)	1 (50)	1 (50)
Ability to take up extra responsibility	0 (00)	0 (00)	0 (00)	2 (100)	0 (00)
Obligation to work beyond schedule if required	0 (00)	0 (00)	0 (00)	2 (100)	0 (00)

Continue



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## II. Rate overall satisfaction with AKU students and the curriculum

1	2	3	4	5	6	7	8	9	10
0 (00)	0 (00)	0 (00)	0 (00)	0 (00)	0 (00)	1 (50)	1 (50)	0 (00)	0 (00)

## III. Subjects learned by the staff and its level of useage

Opinion	N (%)
Till now I have usage only my educational beyond	1 (50)
Yes, it is very useful for me	1 (50)

## IV. Comments on curriculum improvement

Opinion	N (%)
It is good	1 (50)
No comments	1 (50)

End



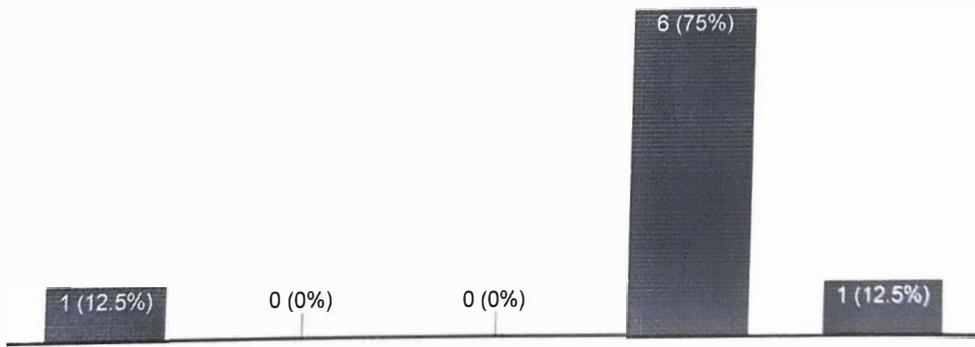
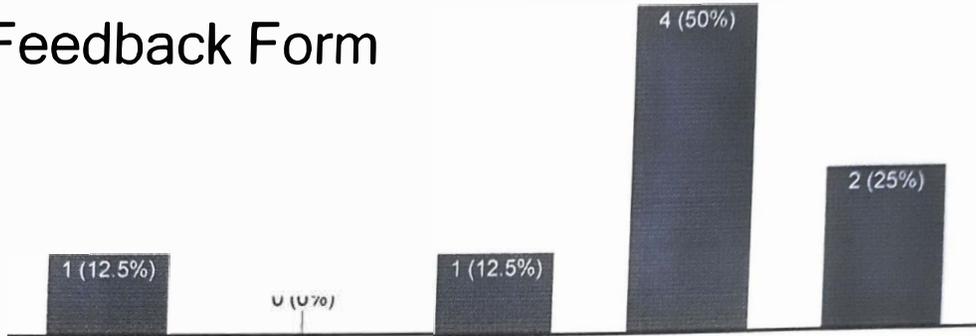
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**EMPLOYER FEEDBACK FORM**  
SCHOOL OF COMPUTING SCIENCES, THE ASSAM KAZIRANGA UNIVERSITY

# Employer Feedback Form

8 responses



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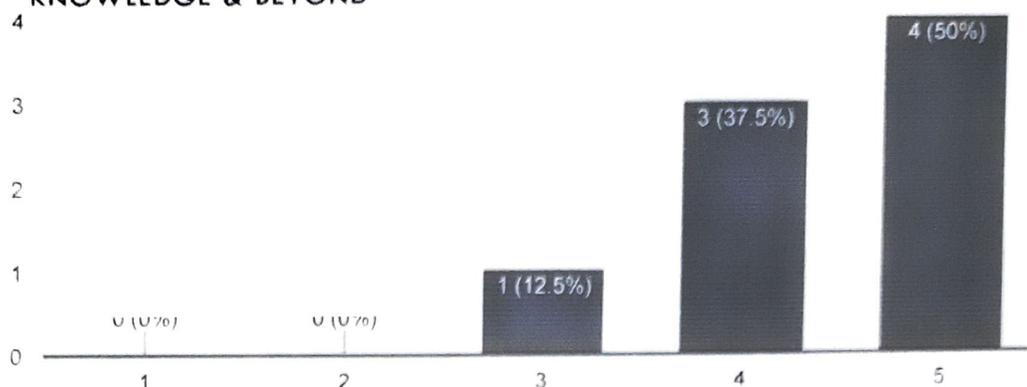
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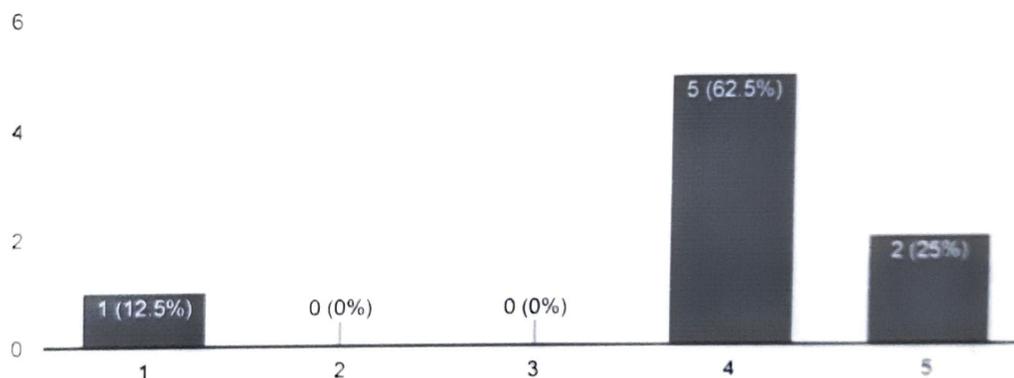
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Prof. Ratan Kumar Saha  
Dean (SCS) IT  
21/Apr/2022

DR. DIBYA JYOTI BORA  
(MOD - IT)  
*(Signature)*  
21/04/22



Creative in response to workplace challenges

8 responses



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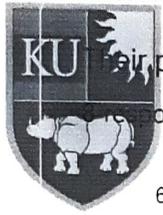
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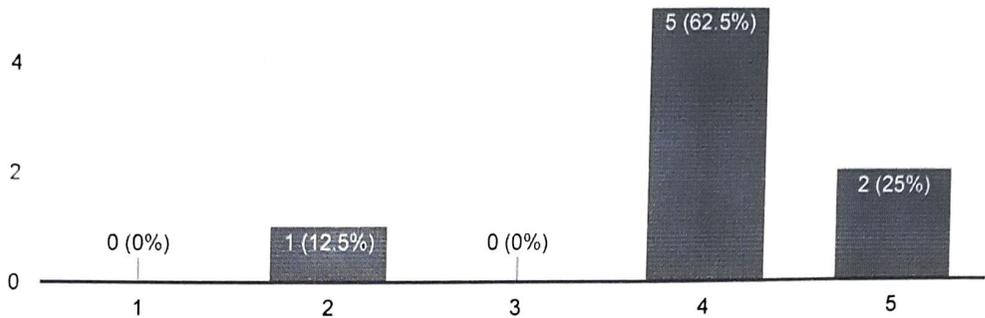
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*Ratan Kumar Saha*  
*Dean (SCS) IT*  
*21/ APR/2022*

*Dr. DIBYA JYOTI*  
*BORA*  
*(HOD)-IT*  
*21/04/22*

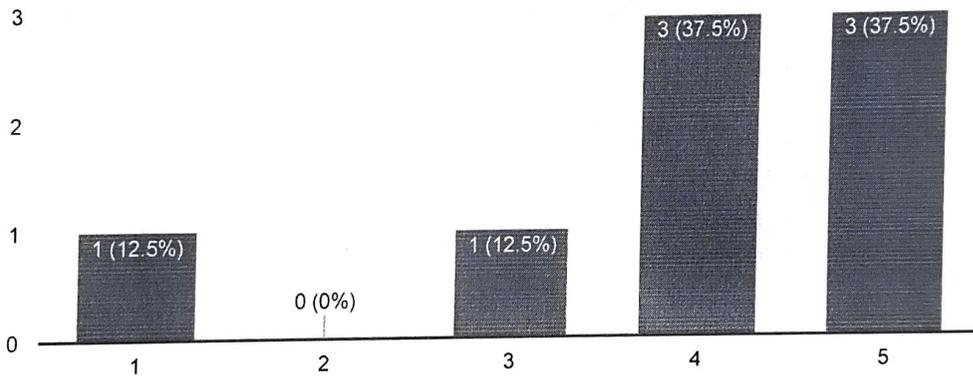


6



Self-motivated and taking on appropriate level of responsibility

8 responses



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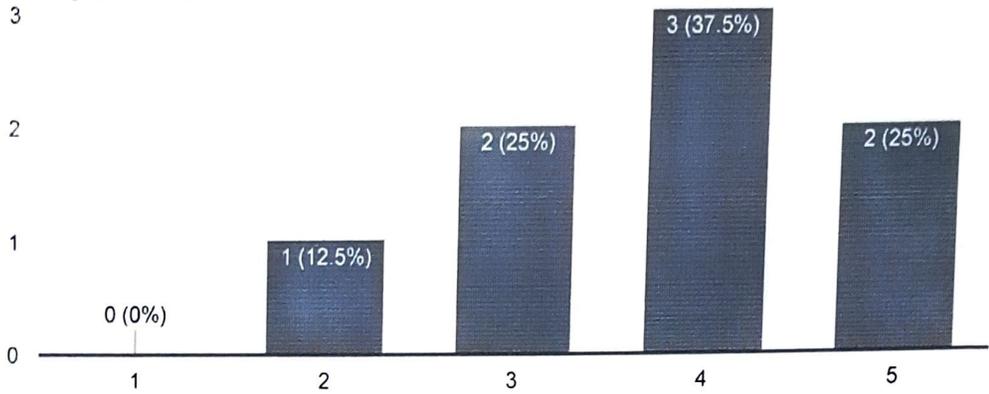
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 (HOD - IT)

*[Signature]*  
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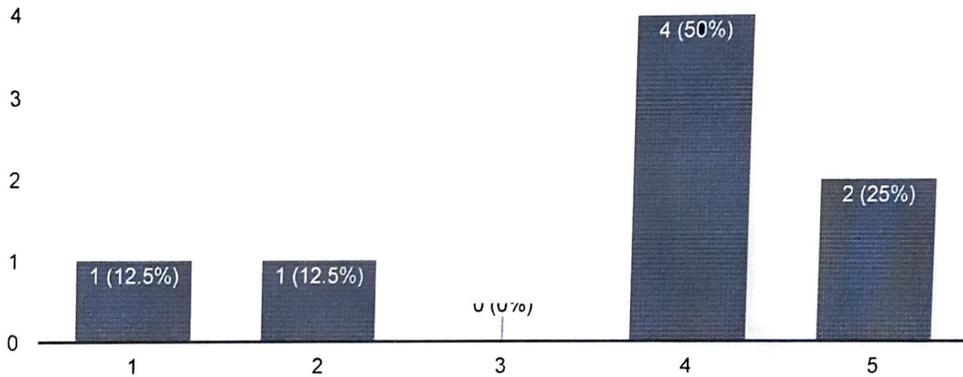


The Assam  
 Open to new ideas and learning new techniques  
**KAZIRANGA UNIVERSITY**  
 KNOWLEDGE & BEYOND



Using technology and workplace equipment

8 responses



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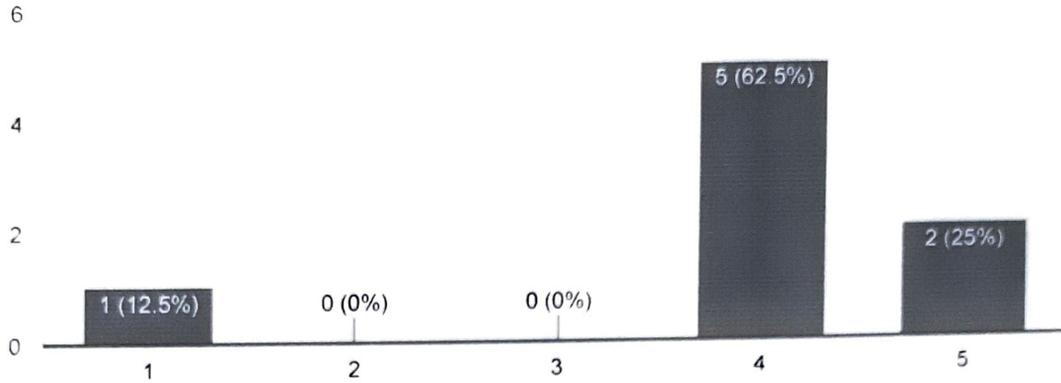
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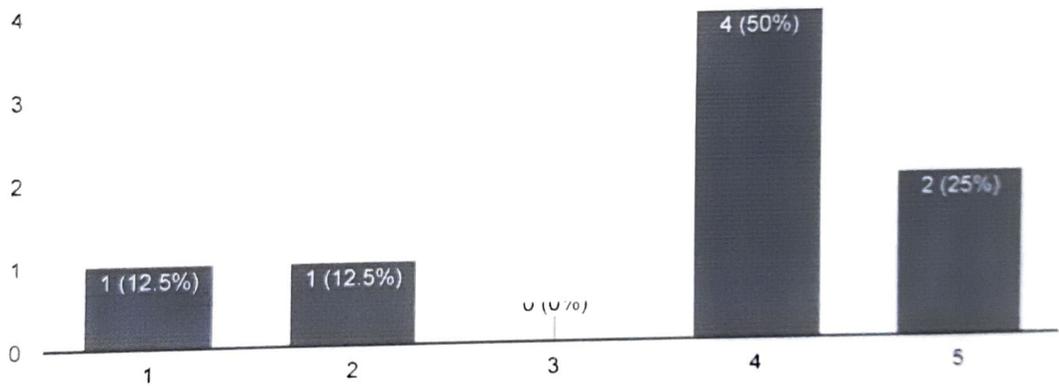


The Assam  
 University to contribute to the goal of the organization  
 courses  
**KAZIRANGA UNIVERSITY**  
 KNOWLEDGE & BEYOND



Technical knowledge/skill

8 responses



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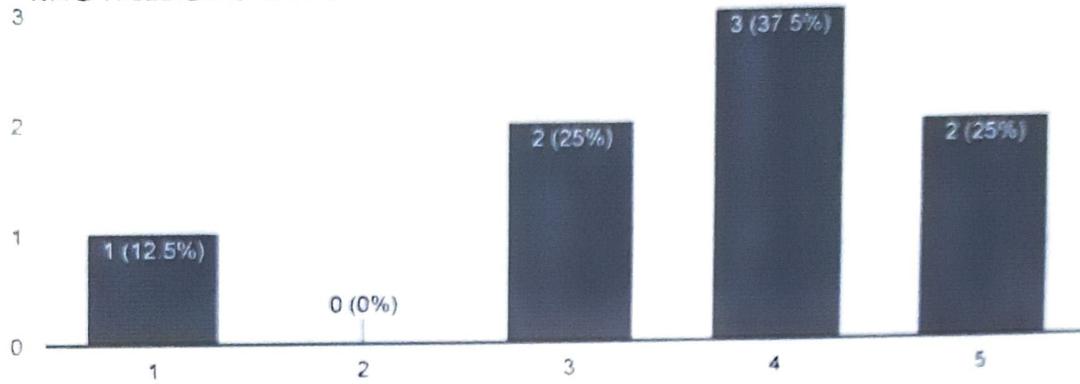
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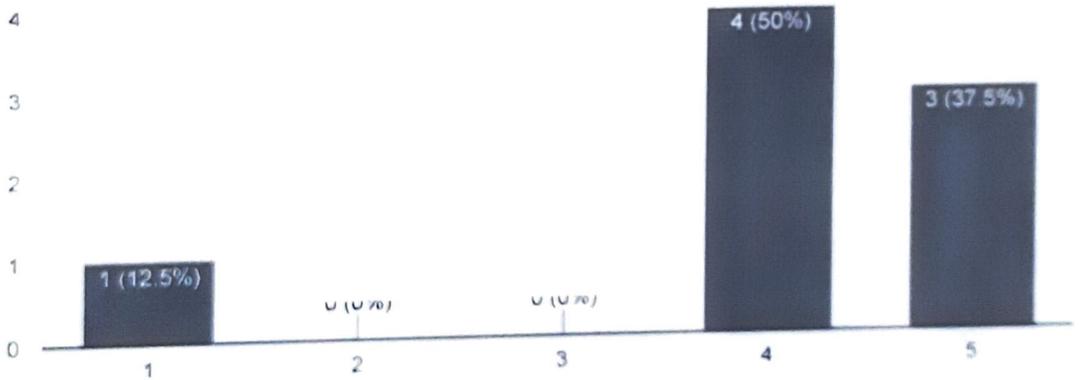
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*Dr. Dibya Jyoti Bora*  
 Dr. DIBYA JYOTI BORA  
 (MOD-IT)  
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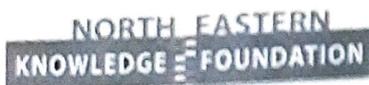


Innovativeness, creativity

8 responses



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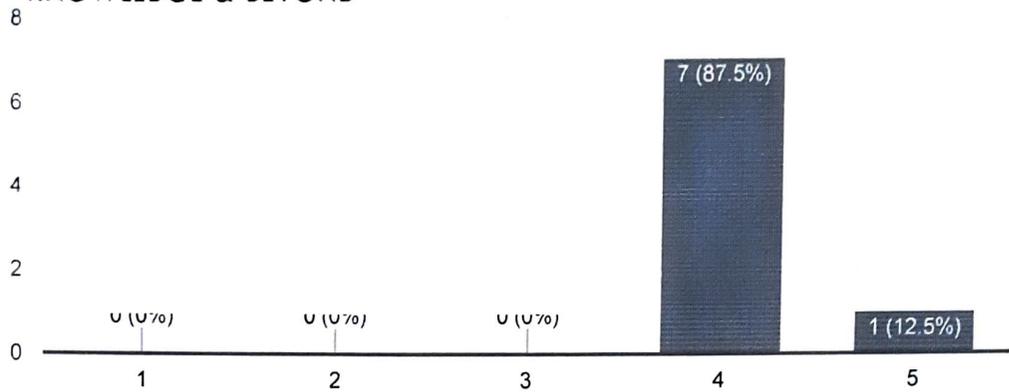
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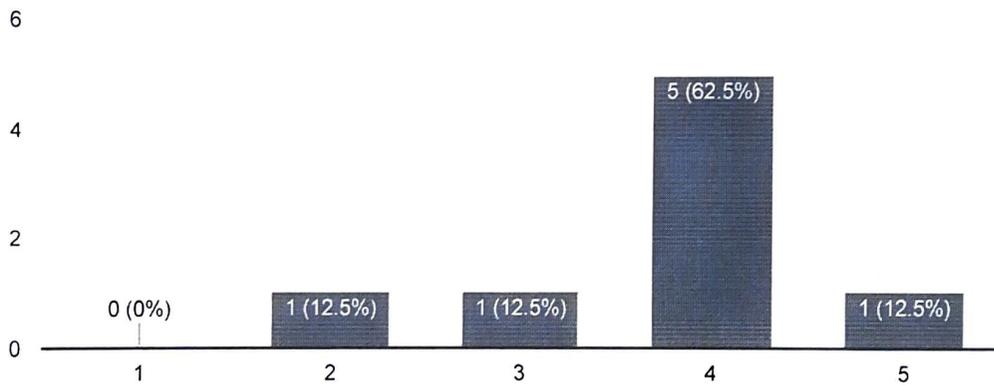
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21/04/22



**Involvement in social activities**

8 responses



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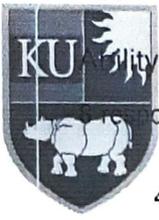
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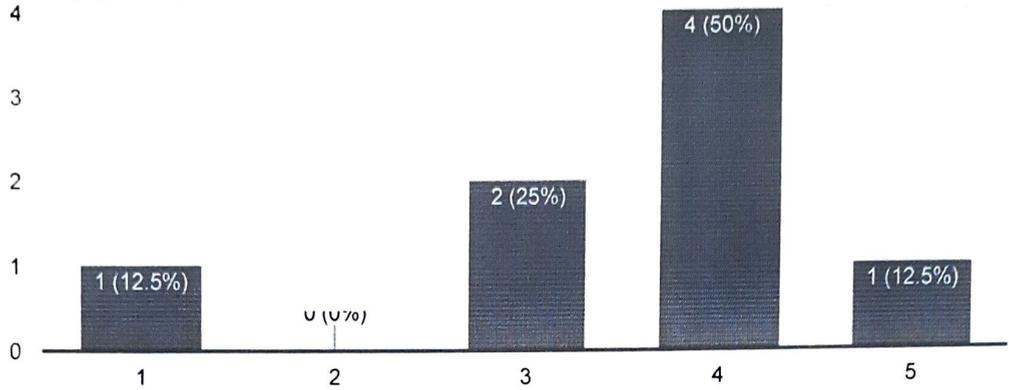
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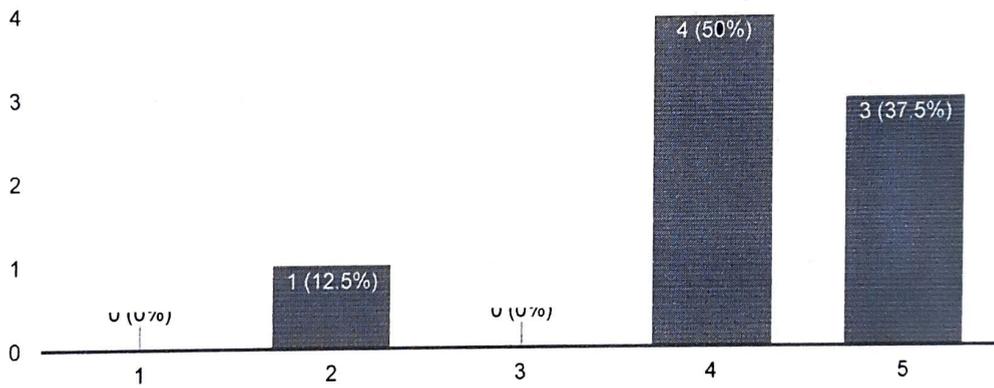


The Assam  
 KAZIRANGA UNIVERSITY  
 KNOWLEDGE & BEYOND



Obligation to work beyond schedule if required

8 responses



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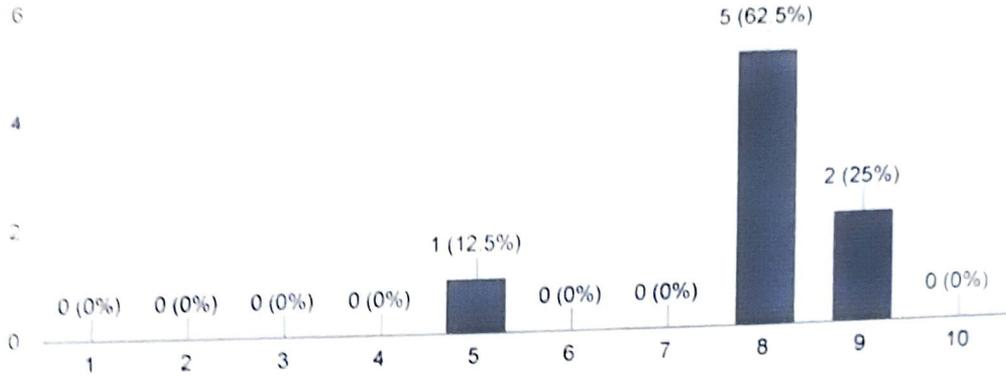
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 Ratan Kishan Saha  
 Dean (GCS), IT  
 21/Apr/2022

Dr. *DIRYA JYOTI BORA*  
 (HOD-IT)  
 21/04/22



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On a scale of 1 to 10 how do you rate your overall satisfaction with KU  
in terms of the quality of the courses and the curriculum?  
3 responses  
KNOWLEDGE & BEYOND



If you were dissatisfied with any aspect, please comment further:

3 responses

No

The only graduate joined my branch is not working with desired levels  
Far below average in terms of performance

yes over all good

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(MOD-IT)  
*[Signature]*  
21/04/22



The Assam

**KAZIRANGA UNIVERSITY**  
KNOWLEDGE & BEYOND

How could our programs be improved? What specific comments do you have regarding the curriculum?  
responses

Organization has taken good initiative with IIT. We are recommending more IT Company's engagement in technical skill development program under Ministry of Education, Government of India.

The students should be aware of the cultural differences working in private organizations.

I don't know

n/a

Any other comment(s):

4 responses

Excellent modern infrastructure and facilities for students.

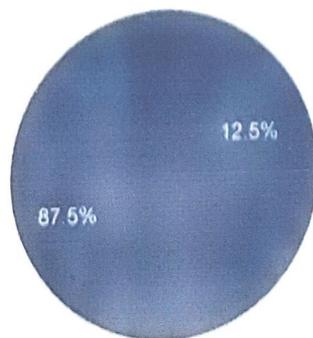
No

Na

n/a

Would you like to recruit more KU students?

8 responses



- Yes
- No

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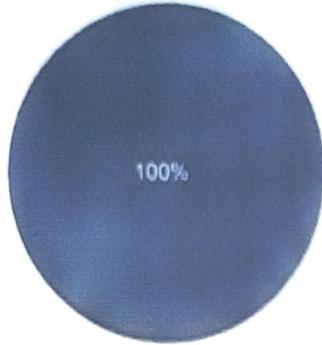
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(MOD-IT)  
*[Signature]*  
21/04/22



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**KAZIRANGA UNIVERSITY**  
 KNOWLEDGE & BEYOND

Would you refer us to other organization(s)?

- Yes
- No



Please feel free to speak in confidence with our TPO/ staff about **any aspects** of the program or students performance. If you would like staff to **contact** you to discuss any issues, please provide your contact number.

8 responses

9007914325

9127016455

Na

Staff is very good

bipl.tinsukia@gmail.com

9930370371

Most students were eliminated in the aptitude test round. Would recommend to focus on training there.

9582222648

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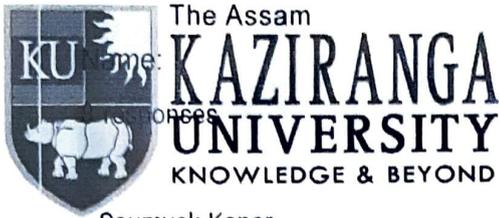
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*21/Apr/2022*

*Dr. DIBYA JYOTI*  
*(HOD-IT) BORA*  
*21/04/22*



Soumyak Konar

Bandana Sharma

Rakesh Bharadwaj

Suwartik Ramraje

Afrajul Islam

Jasmeen Kaur

Shobhana K

Saras Rawat

Position:

8 responses

Talent Head

Sr HR Officer

Branch Manager

SR HR

Planning Engineer

Manager - Talent Acquisition

HR - Campus Recruitment

HR( Recruitment)

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*R/K Saha*  
*Prof. Ratam Keman Saha*  
*Dean (SCS), I.T.*  
*24Apr/2022*

*Dr. Dibya Jyoti Borah*  
*(HOD-IT)*

*[Signature]*  
*21104166*



Perennation Computer Solutions Global Private Limited.

Marico Limited

Kotak Mahindra Bank

Mphasis

M/s Bhartia Infra Projects Limited

Jaro Education

Mphasis Ltd.

Tech Mahindra LTD

Date

8 responses

May 2021	10	3	11	13
Dec 2021	22	3		

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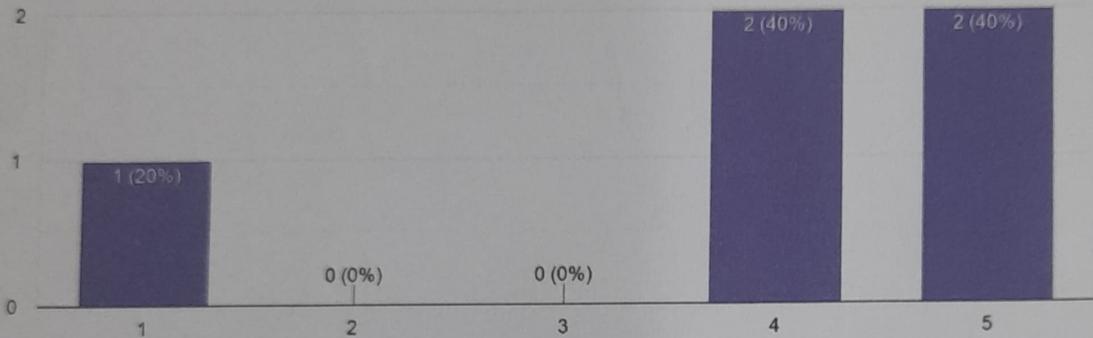
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(HOD-IT)  
21/10/22*

**Employer Feedback Survey**  
**School of Business**  
**The Assam Kaziranga Univeristy**

General communication skills

5 responses



**Analysis and Findings:** 40% of employers are very happy with our students and another 40% of the employers are happy with our students employed by them or 80% of employers are satisfied in hiring our students. 20% of employers are not too happy employing them.

**Action Taken:** SoB focus is on the 20% who could not satisfy their employers. Perhaps, skill set improvement including customer service are areas where we could help as faculty members. Above all, our main focus is on communication skill improvement with all students.

*Sandi*  
7/4/22

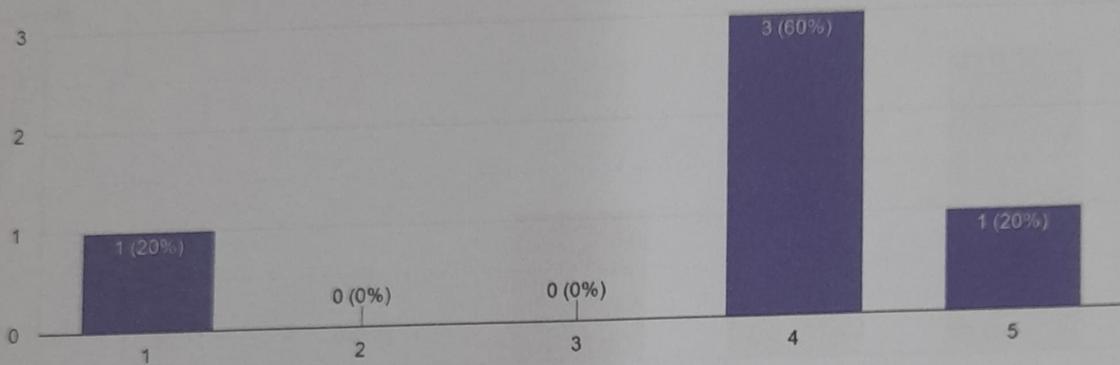
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2/4/22

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07/4/22

**Employer Feedback Survey**  
**School of Business**  
**The Assam Kaziranga Univeristy**

Developing practical solutions to workplace problems

5 responses



**Analysis and Findings:** 60% of employers are happy employing our students and 20% are very happy employing our students. However, 20% of employers are not satisfied with hiring our students.

**Action Taken:** Overall SoB outstanding academic delivery has borne great results as can be seen in our students' performance in the workplace. However, we are also aware that more practical problem solving skills need to be inculcated in our students.

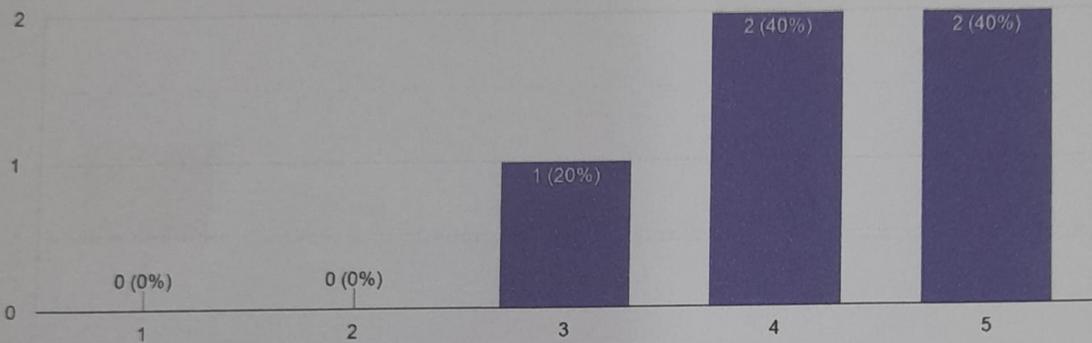
*Dandi*  
7/4/22

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2/4/22

*Dandi*  
7/4/22

**Employer Feedback Survey**  
**School of Business**  
**The Assam Kaziranga Univeristy**

Working as part of a team  
5 responses



**Analysis and Findings:** 40% of employers are very happy with the students hired by them, another 40% are happy with our students and the remaining 20% are satisfied with our students of SoB hired by them as employers. This is an outstanding result achieved by SoB and the students groomed by our faculty members.

**Action Taken:** SoB is very clear that we must continue with the best practices followed by us as it is working. Enabling our students to perform very well as team members is an achievement very rarely achieved by the top B-Schools in India.

*[Signature]*  
7/4/22

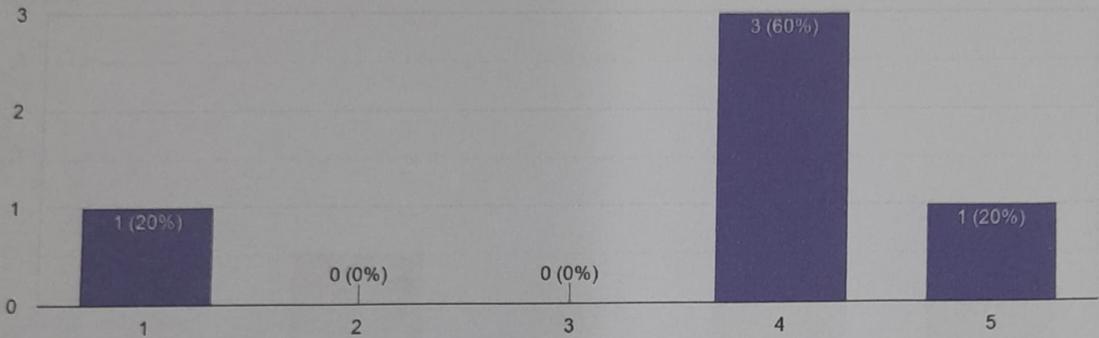
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**Employer Feedback Survey  
School of Business  
The Assam Kaziranga Univeristy**

Creative in response to workplace challenges

5 responses



**Analysis and Findings:** 60% of our students' employers are happy in finding hiring our students as worthwhile and 20% of employers are happy to find our students creative in response to workplace challenges. However, 20% of employers appear to be not satisfied with the creativity of our students in the workplace in facing challenges.

**Action Taken:** SoB finds it very challenging in designing courses and subjects that makes our students creative and courageous enough to face workplace challenges. We are in the process of coming up with solutions in the coming semesters.

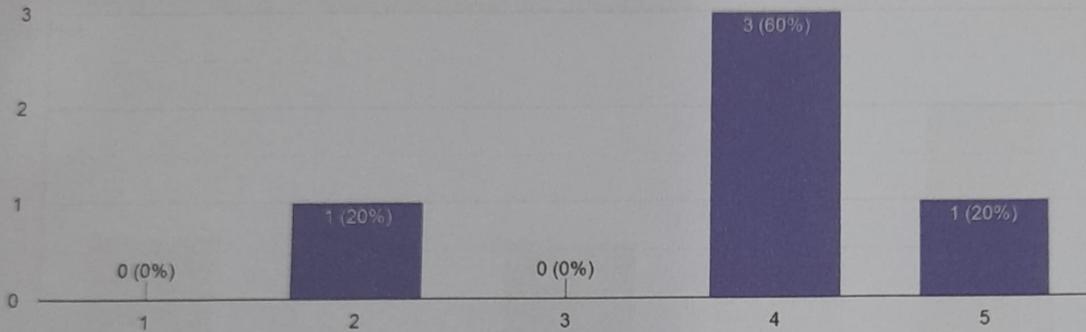
*Sandi*  
7/4/22

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2/4/22

*[Signature]*  
07/4/22

**Employer Feedback Survey**  
**School of Business**  
**The Assam Kaziranga Univeristy**

Their planning and organization skills  
5 responses



**Analysis and Findings:** It is observed that almost 80% of the employers are satisfied with our students in regard to planning and organization skills. It also appears that 20% of employers are not very happy with the planning and organization skill and there is scope for improving the organization skills of our students.

**Action Taken:** SoB faculty members will definitely put attention in further improving the planning and organization skills through providing knowledge and project works in the best possible manner.

*Sandi*  
7/4/22

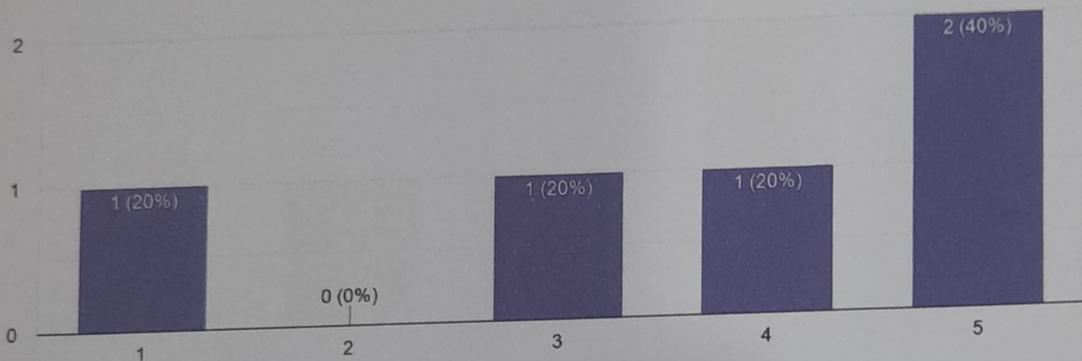
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7/4/22



**Employer Feedback Survey**  
**School of Business**  
**The Assam Kaziranga Univeristy**

Self-motivated and taking on appropriate level of responsibility  
5 responses



**Analysis and Findings:** 80% of employers are seen to be satisfied, happy and very happy in hiring our students. However, 20% of employers continue to find our students not self-motivated enough and ready to take up more responsibilities.

**Action Taken:** SoB is aware that every student we groom must be self motivated and be ever ready to take up individual responsibilities and challenges.

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7/4/22

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7/4/22

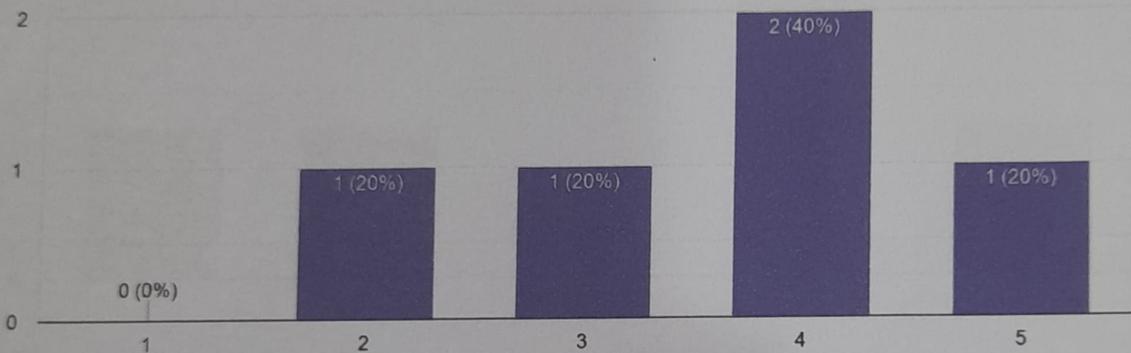
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**Employer Feedback Survey  
School of Business  
The Assam Kaziranga Univeristy**

Open to new ideas and learning new techniques

5 responses



**Analysis and Findings:** All the employers of our students who hire them are in agreement that our students are open to new ideas and continue to learn new techniques in the workplace.

**Action Taken:** SoB shall continue to train all students to be open to new ideas and be strong in using new techniques to solve all problems in the workplace.

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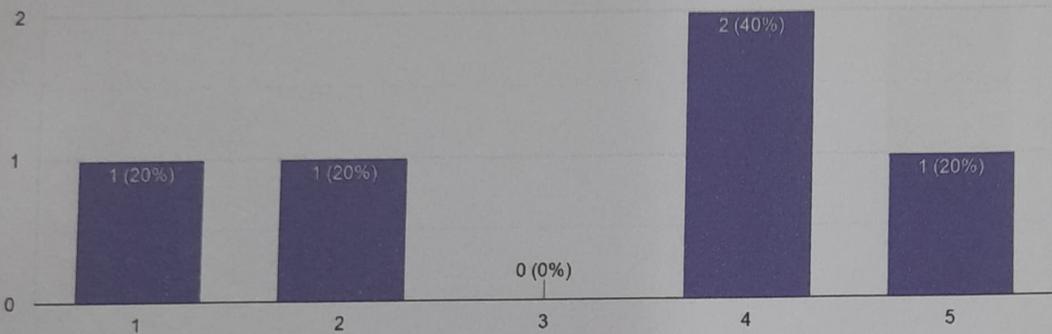
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**Employer Feedback Survey**  
**School of Business**  
**The Assam Kaziranga Univeristy**

Using technology and workplace equipment

5 responses



**Analysis and Findings:** Employers are very divided in their opinions relating to use of technology in the workplace. 60% of employers are happy and very happy whereas 40% of employers still appear to have expectations not met.

**Action Taken:** In a situation like the above, SoB is trying its level best to train all students to be technology oriented and literate.

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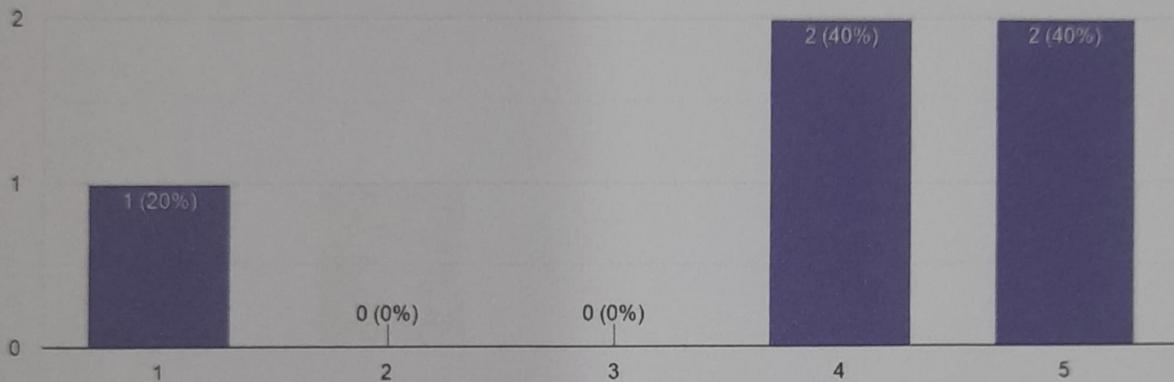
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**Employer Feedback Survey**  
**School of Business**  
**The Assam Kaziranga Univeristy**

Ability to contribute to the goal of the organization

5 responses



**Analysis and Findings:** 80% of employers find our students having the ability to contribute to the goal of the organization. However, 20% of employers feel our students do not have that ability.

**Action Taken:** SoB is trying its level best to help our students be more committed, more involved and work closely with their employers by cultivating ownership.

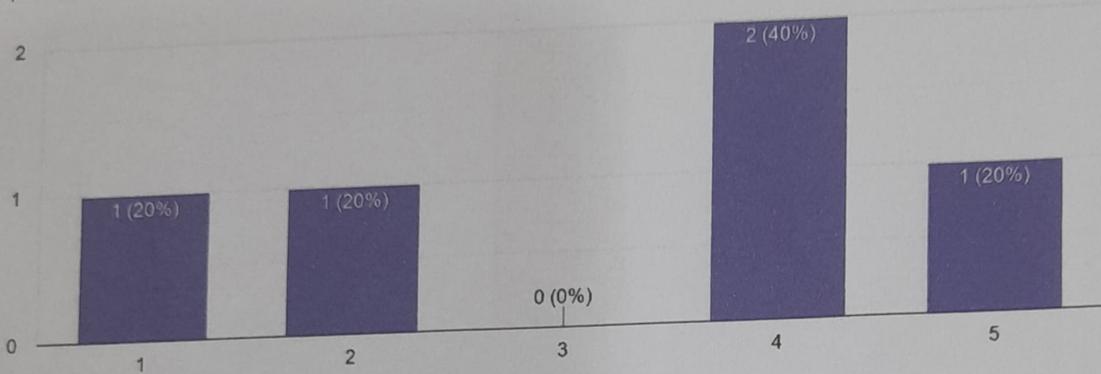
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**Employer Feedback Survey**  
**School of Business**  
**The Assam Kaziranga Univeristy**

Technical knowledge/skill  
5 responses



**Analysis and Findings:** It is observed that 60% of the employers are satisfied with the current technical knowledge and the skill set of the students. However, 40% of employers are not very much satisfied with the current set of technical knowledge and skill gathered by our students.

**Action Taken:** SoB in coming days will put attention in providing more technical knowledge and skill required for employability. SoB will bring more experts and conduct various webinars and seminars for improving the technical skills and the employability skills of students.

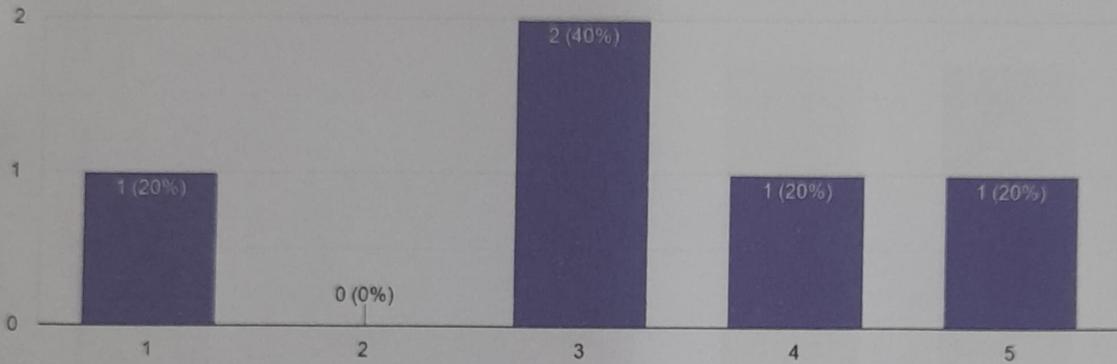
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**Employer Feedback Survey  
School of Business  
The Assam Kaziranga Univeristy**

Ability to manage/leadership qualities  
5 responses



**Analysis and Findings:** While it is encouraging to find 80% of employers satisfied, happy and very happy in hiring our students and finding their leadership qualities very good, it is also a cause for concern to notice that 20% of employees are not satisfied with the leadership qualities displayed by our students.

**Action Taken:** SoB shall definitely ensure that special attentions are given to developing the abilities and the leadership qualities of every student in SoB

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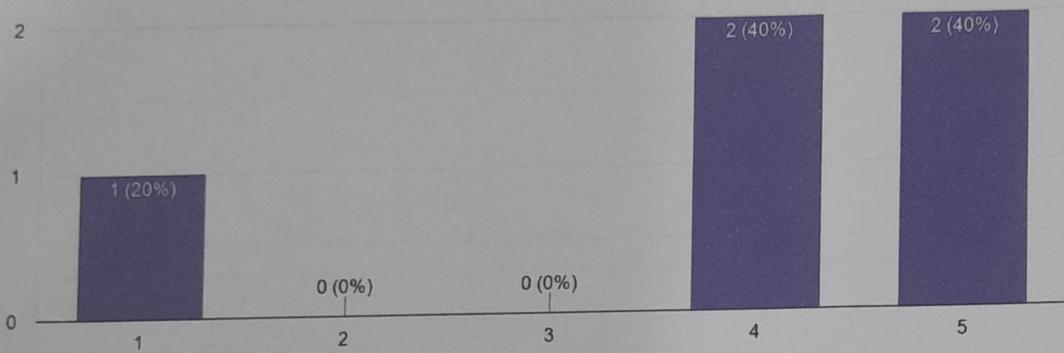
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**Employer Feedback Survey**  
**School of Business**  
**The Assam Kaziranga Univeristy**

Innovativeness, creativity  
5 responses



**Analysis and Findings:** Very encouraging to find 80% of employers happy and very happy with the creativity and innovativeness of our SoB students whom they hired. However, 20% of employers appear to question the creativity and innovation of SoB students whom they hire.

**Action Taken:** SoB is trying very hard using creative methodologies and improvement in the pedagogy to ensure that all students of SoB are high on creativity and innovativeness.

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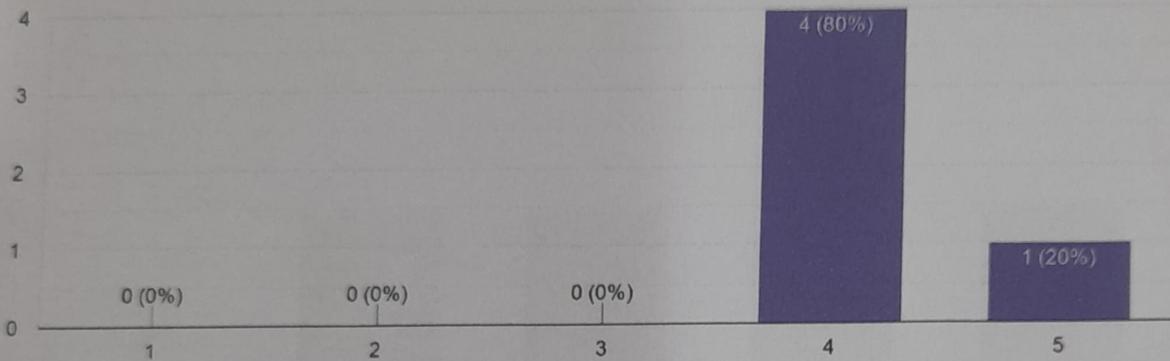
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**Employer Feedback Survey**  
**School of Business**  
**The Assam Kaziranga Univeristy**

Relationship with seniors/peers/subordinates

5 responses



**Analysis and Findings:** In terms of human relationship including managing their seniors, peers and subordinates all 100% employers are agreeable that SoB students are simply outstanding.

**Action Taken:** SoB shall continue to follow all the best practices that it has been following all these years to continue with outstanding results. On human management skills, SoB has achieved much.

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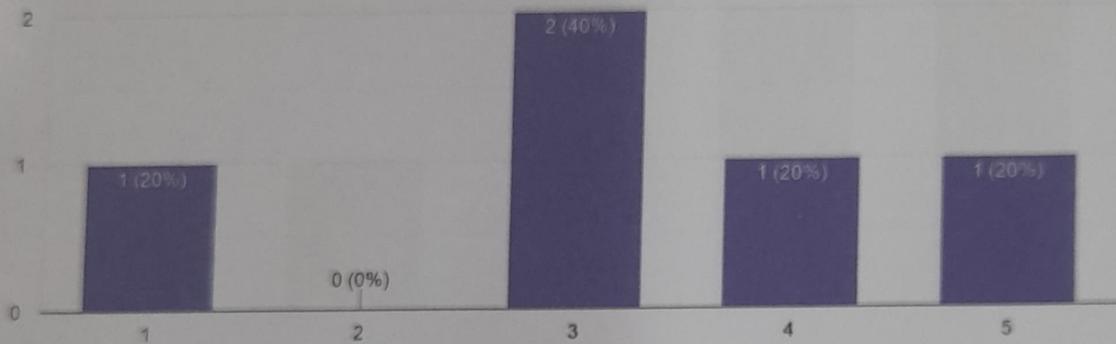
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**Employer Feedback Survey  
School of Business  
The Assam Kaziranga Univeristy**

Ability to take up extra responsibility

5 responses



**Analysis and Findings:** The above chart shows that 80% of the employers are quite happy with the students of SoB as employers. At the same time 20% of the employers have reservations in this concern.

**Action Taken:** It can be said that the current practice followed by the SoB in creating the responsibilities in the minds of the students is all right. However, SoB will continue to bring our responsibilities mindset to our students with the changing times.

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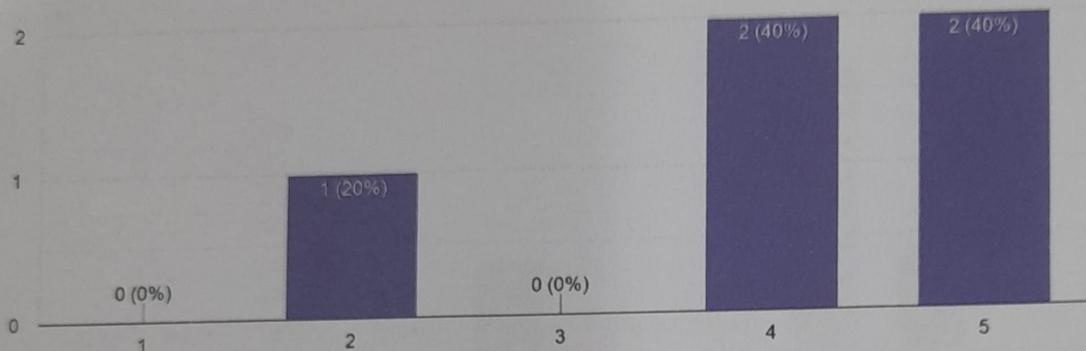
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**Employer Feedback Survey**  
**School of Business**  
**The Assam Kaziranga Univeristy**

Obligation to work beyond schedule if required

5 responses



**Analysis and Findings:** 80% of the employers openly admit that students are capable of working beyond schedule if required. 20% of employers find the possibility of more improvement in this area.

**Action Taken:** SoB is aware that all these obligations are very personal and subjective that will be different from person to person. As a business school it is our goal and objective to make every student more hardworking and ever ready to take up more responsibility.

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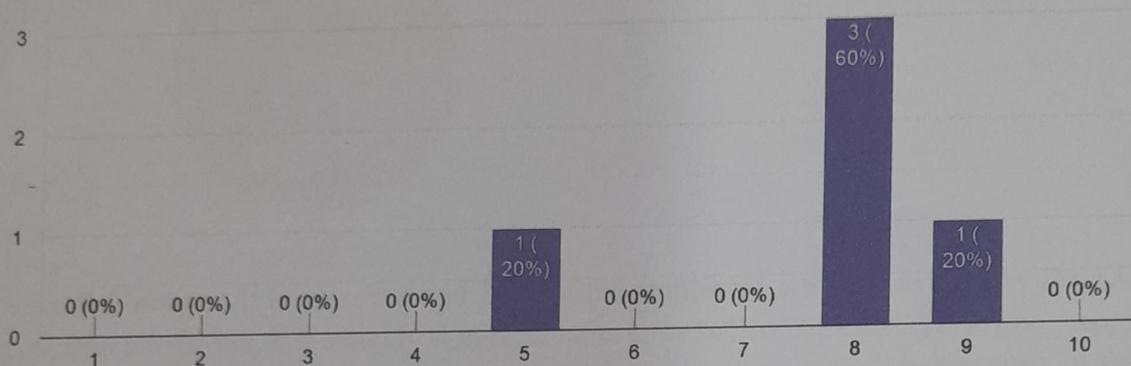
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**Employer Feedback Survey**  
**School of Business**  
**The Assam Kaziranga Univeristy**

On a scale of 1 to 10 how do you rate your overall satisfaction with KU students and the curriculum?

5 responses



**Analysis and Findings:** 80% of employers rated AKU on a scale of 8 and 9 which is very high feedback to be given by the custodians of business organizations. 20% of employers who gave 5 on the same scale are expressive of what they have experienced.

**Action Taken:** SoB would love to go for a rating of 7+ or beyond in all the parameters given relating to the curriculum.

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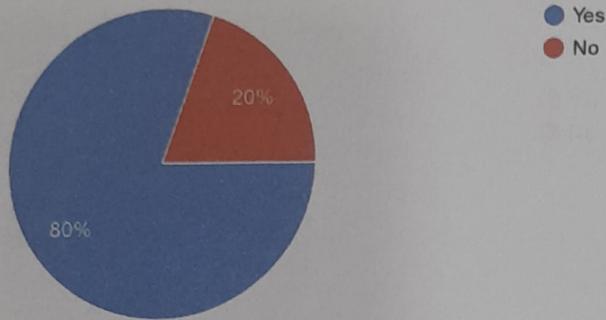
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**Employer Feedback Survey**  
**School of Business**  
**The Assam Kaziranga Univeristy**

Would you like to recruit more KU students?

5 responses



**Analysis and Findings:** It is observed that 80% of the employers are keen to employ the KU students as their employees. It is a highly significant one. Only 20% of the employer are not happy to employ in their businesses which is a very small proportion of the overall percentages of the employers

**Action Taken:** SoB would like to make its students more efficient enough in all the parameters so that the 20% of the employers could also recruit our students in the coming future.

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**Employer Feedback Survey**  
**School of Business**  
**The Assam Kaziranga Univeristy**

Would you refer us to other organization(s)?

5 responses



**Analysis and Findings:** It has been observed that all the employers would like to refer our students for recruitment in other organizations. This really speaks about the good sense of the employers in their minds about the grooming students of SoB, KU.

**Action Taken:** SoB would like to continue with the current best practices that have been followed over the years and would also change and improve as per the requirements of the time and the market.

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## **Metric No. 1.4.1**

**1.4.1 Structured feedback for design and review of syllabus – semester- wise / year-wise is received from 1) Students, 2) Teachers, 3) Employers and 4) Alumni**

### **Sample Action Taken on the basis of feedback collected from different stakeholders**

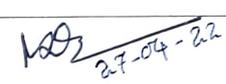
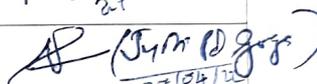
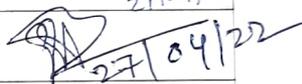
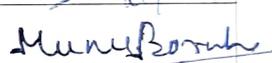
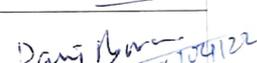
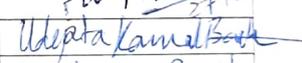
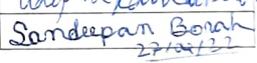
1. Minutes of Board of Studies of Physics Department (Page 2 to 6)
2. Minutes of Board of Studies of Sociology and Social Work department (Page 7 to 13)

Date: 27/04/2022

**Proceedings of the BOS dated 27/04/2022 of Physics department under School of Basic Sciences, The Assam Kaziranga University**

The meeting of Board of Studies (BOS) of Physics department, Under School of Basic Sciences, the Assam Kaziranga University, Jorhat is held on 27/04/2022 in the conference hall to frame the syllabi for the academic session 2022-2023. The meeting is presided over by Dr. Jayanta Kumar Sarmah, Dean, School of Basic Sciences - cum- Chairman, BOS

**Members present:**

Sl.No	Name, designation and address	Position in BOS	Signature
1	Dr. Jayanta Kumar Sarmah, Dean, School of Basic Sciences The Assam Kaziranga University, Jorhat	Chairman	
2	Dr. Madhuryya Deka, Assistant Professor, Dept. of Physics, Kaziranga University	Member, Convener	 27-04-22
3	Dr. J.P. Gogoi, Assistant Professor, DKD College, Dergaon	External Member	 (J.P. Gogoi) 27/04/22
4	Dr. Gauri Gautam Borthakur, Associate Professor, JIST, Jorhat	External Member	 27/04/22
5	Dr. Swati Baruah, Assistant Professor, Dept. of Physics, Kaziranga University	Member	 27/04/22
6	Dr. Munu Bora, Assistant Professor, Dept. of Physics, Kaziranga University	Member	 Munu Bora
7	Pankaj Bora, Assistant Professor Dept. of Physics, Kaziranga University	Member	 Pankaj Bora 27/04/22
8	Udipta Kamal Baruah, Alumni	Member	 Udipta Kamal Baruah
9	Sandeepan Bora, Alumni	Member	 Sandeepan Bora 27/04/22

Members absent with prior intimation: NA

The meeting started with the welcome address by Dr. Jayanta Kumar Sarmah, Dean, School of Basic Sciences-Cum- Chairman, BOS, Physics department. Agenda prepared is placed in the meeting for approval. After discussion the agenda is approved for conduct of said BOS meeting.

Agenda:

1. Welcome address by the Chairman
2. Confirmation of minutes of last BOS.
3. Action taken Report on the decisions of last BOS
4. Analysis and review of ongoing syllabus
5. Success and failure of the ongoing syllabus
6. Analysis of suggestions received from different stakeholders
7. Finalisation of syllabus for the academic session 2022-2023
8. Finalisation of action plan for completion of syllabus within the academic session/ semester

9. Finalisation of methodologies of instruction
10. Books recommended and references
11. Finalisation of modalities for question paper setter, evaluation, etc
12. Any other points with the permission from chair
13. Vote of thanks

The meeting started following the approved agenda

### **Confirmation of minutes of last BOS**

The minutes of last BOS dated 07/12/2020 is read over by the member convenor. After discussion the minutes of BOS dated 27/04/2022 are confirmed

### **Action taken Report on the decisions of last BOS**

The action taken report prepared by member convenor on the decisions taken in the previous BOS meeting dated 07/12/2020 is placed for discussion.

Action taken report:

Sl. No	Decision/ Resolution	Action taken
1	Syllabus modification for the subject “Research Methodology and Experimental Techniques in Physics” (BS2126) was accepted by all the members present.	Course structure and syllabus have been prepared accordingly
2	Syllabus modification for the subject “Nanomaterials: Introduction and Applications (BS2120) was accepted by all the members present.	Course structure and syllabus have been prepared accordingly

### **Analysis and review of ongoing syllabus**

The ongoing syllabus of the Physics Department is analysed and reviewed by the member of BOS in detail

### **Success and failure of the ongoing syllabus**

The aspect of success and failure of the ongoing syllabus are analysed by the BOS in detail. No failure is noticed by the members of the BOS

### **Analysis of suggestions received from different stakeholders**

Good number of suggestions received from different stakeholders in improving the ongoing syllabus is placed before the BOS for discussion. Out of which some are taken into consideration.

Following suggestions are taken into consideration

- (1) Syllabus modification for the subject “Mathematical Physics” (BS2101) of M.Sc. I semester has been proposed by Dr. Pankaj Bora. Upon presentation of the modified syllabus, the proposal has been accepted by all the members present.
- (2) Dr. Pankaj Bora also proposed to modify the syllabus for the subject “Electromagnetic Theory” (BS2109) which has been accepted by all members present. He also presented the modified syllabus before the members.

(3) Syllabus modification for the subject “Atomic Physics” (BS2103) has been proposed by Dr. Madhuryya Deka which has been accepted unanimously.

(4) Regarding operation of the new equipment (Hioki LCR meter) procured under ASTEC project; Mr. Bitupon Boruah has been given the charge to operate the same for any kind of sample characterization (internal and external)

### **Finalisation of syllabus for the academic session 2022-2023**

After detailed discussion on the above aspects the BOS made following changes

1. Department: Physics, Subject: Mathematical Physics/ Mathematical Physics-II, Course Code: BS2101

Sl. No	Unit	Changes if any	Remarks
1	Unit I	rank of matrices by reducing it to echelon form– solution of linear algebraic equations (Cramer’s rule)- solutions of linear homogeneous equations	Yellow-Removed from Syllabus
2	Unit II	Stokes’s theorem and their applications – orthogonal curvilinear co-ordinates – Spherical polar and cylindrical co-ordinates, - Contravariant and covariant tensor	Blue-Newly added to the syllabus
3	Unit V	Fourier series Laplace transform and inverse Laplace transform	

2. Department: Physics, Subject: Electromagnetic Theory, Course Code: BS2109

Sl. No	Unit	Changes if any	Remarks
1	Unit I	Inconsistency of amperes circuital law.	Yellow-Removed from Syllabus
2	Unit II	Maxwell's equations in phasor form	
3	Unit III	Retarded potential	
4	Unit IV	Coherence and diffraction. Pointing vector and flow of power	Blue-Newly added to the syllabus
5	Unit V	Dispersion relations in plasma. Basic Antenna parameters and retarded potentials.	

3. Department: Physics, Subject: Atomic Physics, Course Code: BS2103

Sl. No	Unit	Changes if any	Remarks
1	Unit II	g-factor – zero field splitting.	Yellow-Removed from Syllabus
2	Unit IV	Hyper- Raman effect – experimental techniques.	
3	Unit V	Dissociation energy and dissociation products – rotational fine structure of electronic vibration transitions – Fortrat Diagram – predissociation. Fundamental of laser properties, threshold condition, rate equation, population inversion, laser resonator and modes, types of lasers and ammonia	Blue-Newly added to the syllabus

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**Finalisation of action plan for completion of syllabus within the academic session/ semester**

The following action plan is finalised by the BOS For completion of syllabus within the academic session/ semester

1. Department: Physics, Subject: Mathematical Physics/ Mathematical Physics-II, Course Code: BS2101

Sl. No	Course Code	Unit	No. of study hours fixed	Remarks
1	BS2101	Unit I	11 Lectures	Total lectures have been kept same as previous.
2	BS2101	Unit II	10 Lectures	
3	BS2101	Unit III	11 Lectures	
4	BS2101	Unit IV	11 Lectures	
5	BS2101	Unit V	9 Lectures	

2. Department: Physics, Subject: Electromagnetic Theory, Course Code: BS2109

Sl. No	Course Code	Unit	No. of study hours fixed	Remarks
1	BS2109	Unit I	11 Lectures	Total lectures have been kept same as previous
2	BS2109	Unit II	10 Lectures	
3	BS2109	Unit III	10 Lectures	
4	BS2109	Unit IV	11 Lectures	
5	BS2109	Unit V	10 Lectures	

3. Department: Physics, Subject: Atomic Physics, Course Code: BS2103

Sl. No	Course Code	Unit	No. of study hours fixed	Remarks
1	BS2103	Unit I	12 Lectures	Total lectures have been increased from 50 to 51
2	BS2103	Unit II	11 Lectures	
3	BS2103	Unit III	10 Lectures	
4	BS2103	Unit IV	6 Lectures	
5	BS2103	Unit V	12 Lectures	

**Finalisation of methodologies of instruction**

1. Department: Physics, Subject: Mathematical Physics/ Mathematical Physics-II, Course Code: BS2101

Sl. No	Course Code	Unit	Methodology fixed by the BOS
1	BS2101/BS1138	Unit I	Lectures, Discussions, Tutorials and
2	BS2101/BS1138	Unit II	
3	BS2101/BS1138	Unit III	

4	BS2101/BS1138	Unit IV	Assignments
5	BS2101/BS1138	Unit V	

2. Department: Physics, Subject: Electromagnetic Theory, Course Code: BS2109

Sl. No	Course Code	Unit	Methodology fixed by the BOS
1	BS2109/BS1145	Unit I	Lectures, Discussions, Tutorials and Assignments
2	BS2109/BS1145	Unit II	
3	BS2109/BS1145	Unit III	
4	BS2109/BS1145	Unit IV	
5	BS2109/BS1145	Unit V	

3. Department: Physics, Subject: Atomic Physics, Course Code: BS2103

Sl. No	Course Code	Unit	Methodology fixed by the BOS
1	BS2103/BS1143	Unit I	Lectures, Discussions, Tutorials and Assignments
2	BS2103/BS1143	Unit II	
3	BS2103/BS1143	Unit III	
4	BS2103/BS1143	Unit IV	
5	BS2103/BS1143	Unit V	

**Books recommended and references**

As per previous

**Finalisation of modalities for question paper setter, evaluation, etc**

As per previous

**Any other points with the permission from chair**

None

**Vote of thanks**

The meeting ended with vote of thanks to chair and members present

**MINUTES OF THE BoS MEETING HELD ON 14/05/2022**

The faculty members of the School of Social Sciences in consultation with the external members and internal members of the Board of Studies have developed an alternative plan to address some of the new syllabus.

The meeting is presided over by Dr. C. K. Gogoi, Dean, School of Social Sciences cum Chairman, BOS.

Members present in the meeting:

Sl. No	Name, designation and address	Position in BOS
1	Dr. Birinchi K. Boruah, Associate Professor, HNS College Jhanji	External Experts
2	Shri Tirtha Pd. Saikia, Joint Director, NEADS, Jorhat	External Experts

Sl.No	Name, designation and address	Position in BOS
1	Prof. C. K. Gogoi, Dean, School of Social Sciences	Chairman
2	Dr. Golak B. Patra, Associate Professor and Associate Dean, School of Social Sciences	Member convener
3	Mr. Aditya Bhatta, Assistant Professor and Head, Social Work department, School of Social Sciences	Member
4	Dr. Saurabhi Sarmah, Associate Professor, School of Social Sciences.	Member
5	Ms. Bandana Thakur, Assistant Professor, School of Social Sciences	Member
6	Ms. Sneha Bhowmick Gogoi, Assistant Professor, School of Social Sciences	Faculty Member

7	Mr. Harikrishnan U, Assistant Professor, School of Social Sciences	Faculty Member
8	Mr. Mrinal Basumatary, Assistant Professor, School of Social Sciences	Faculty Member

Members not present in the meeting:

Sl.No	Name, designation and address	Position in BOS
1	Prof. Molankal Gangabhushan M., Professor and Head, Social Work Department, Assam University, Silchar	Member (External)
2	Dr. Nemthianngai Guite, Associate Professor, Centre of Community Medicine and Community Health, JNU, New Delhi	Member (External)
3	Dr. Anand Kr. Pal, Assistant Professor, BOSCO Institute	Member (External)
5	Mr. Bipul Bez, Assistant Professor, Arunachal University of Studies	Alumni member

The meeting started with the welcome address by Prof. C. K. Gogoi, Dean, School of Social Sciences Cum Chairman, BOS. Agenda prepared is placed in the meeting for approval. After discussion the agenda is approved for conduct of said BOS meeting.

**Agenda:**

1. Welcome address by the Chairman
2. Confirmation of minutes of last BOS (Sociology and Social Work)
3. Action taken Report on the decisions of last BOS
4. Review and Finalization of the Existing Syllabus
5. Finalization of syllabus for the academic session 2022-23.
6. Introduction and Discussion for the new Value-added courses.
7. Any other points with the permission from chair
8. Vote of thanks

The meeting started following the approved agenda

### **Confirmation of minutes of last BOS**

The minutes of last BOS dated 20<sup>th</sup> November, 2020 was read over by the member convener. After discussion the minutes of BOS dated 20<sup>th</sup> November, 2020 was confirmed.

### **Action taken Report on the decisions of last BOS**

1. Course names of fieldwork courses of MSW III & IV semester renamed as Block Fieldwork I and Block Fieldwork II respectively.
2. Due to COVID-19 pandemic the fieldwork structure of social work programme has been changed and students were engaged in online/virtual activities under the supervision of faculty supervisor.
3. Students were encouraged to prepare dissertation/research projects on secondary literature due to the restrictions of physical movement by the students because of COVID pandemic.
4. A value added course on “Social Work Skills for Development Practitioners” offered to the students of SSS. (Refer to Annexure 7)

### **Analysis and review of ongoing syllabus:**

The ongoing syllabus of the MSW, BSW and Integrated BSW MSW programmes are analyzed and reviewed by the member of BOS in detail.

### **Finalization of syllabus for the academic session: 2022-23**

The ongoing syllabus of the MSW, BSW and Integrated BSW MSW programmes are analyzed as per the suggestions received by different stakeholders and reviewed by the members of BOS in detail. There were two new courses, two elective papers and two certificate courses for the social work students was proposed.

### **Analysis and review of ongoing syllabus:**

The ongoing syllabus of the MSW, BSW and Integrated BSW MSW programmes are analyzed and reviewed by members of the BOS in detail. Some of the new courses for the MSW (In effect from 2022) and elective papers and Certificate courses for MSW, BSW, INT BSW-MSW, BA Sociology (in effect from 2022) were proposed.

### **Introduction and discussion of new Value-added courses:**

1. A new certificate course called “Basic Counseling Skills and Techniques” course code “SSVACO2” was proposed for the students of BSW, MSW, INT. BSW-MSW, BA Sociology

(In effect from July, 2022). The rationale behind the proposed course is to provide knowledge to the students about the basic counseling skills and techniques and also practically explore the core subject. As counseling approaches it is one of the most widely used where it helps the students to learn to deal with the obstacles that are preventing them from a positive life and how to cope with the situations they face. Counseling is one of the major components of career development. The course will be offered 2 times in a year. For the PG students this will be offered in the odd semester preferably for the students of 1st semester. The same course will be offered for the UG students in the even semester, preferably for the students of 2nd, 4th & 6th semester (Annexure:1).

2. A new certificate course called “Life Skills for Personality Development” course code “SSVAC01” was proposed for the students of BSW, MSW, INT, BSW-MSW, BA Sociology (In effect from July, 2022). The rationale behind the proposed course is to inculcate knowledge and awareness among the students on issues related to their daily life. Students also will be able to be aware of their strengths and weaknesses and also to develop a positive attitude. To understand about the different life coping skills and importance of effective communication. The course will be offered 2 times in a year. For the PG students this will be offered in the even semester preferably for the students of 2nd & 4th semester. The same course will be offered for the UG students in the odd semester, preferably for the students of 3rd & 5th semester. (Annexure :2)
3. A New elective paper called “Social Work with Disability” course code “SS1133E” was proposed for the students of BSW 5<sup>th</sup> semester (In effect from July, 2022). The rationale behind the course is to develop among the students an understanding of the Nature and Dimensions of Disability, Models and Prevention of disability. It also provides the students with knowledge about the Process of Rehabilitation of Differently abled persons, Intervention Strategy and Social Work Scope to the Differently abled. In the same semester another existing course titled “Programme and Services for Elderly” will be offered as an elective course in which the students can select any one course of their choice. A new code (SS1126E) is given to the course to make it more specific.(Annexure:3).
4. A New elective paper called “Mental Health and Social Work Practice” course code “SS1135E” was proposed for the students of BSW 6<sup>th</sup> semester (In effect from July, 2022). The

rationale behind the course is to acquaint the students with mental health, social context, its models and understanding about the legal frameworks, its psychosocial intervention in different settings. In the same semester another existing course titled “Community Development” will be offered as elective course in which the students can select any one course of their choice. A new code (SS1129E) is given to the course to make it more specific.(Annexure:4)

5. A New course called “Public Policy & Governance” course code as “SS1134” was proposed for the students of BSW 6th semester (In effect from July, 2022). The rationale behind the course is to acquaint the students with the concept of public policy, its formulation, implementation and monitoring system in India. The course will also help the students to be familiar with the concept of the governance system of the country and also stress on the E-Governance system, ethics and moral standards in public services, its issues and challenges. (Annexure:5)
6. A New course called “Public Policy & Governance System in India” code as “SS2237” was proposed for the students of MSW 4<sup>th</sup> semester (In effect from July, 2022). It aims to acquaint the students with the concept of public policy, its formulation, implementation and monitoring system in India. The course will help the students to be familiar with the concept of the Governance system of the country. It also stressed on the E-Governance system, ethics and moral standards in public services, its issues and challenges. (Annexure:6)
7. All the proposed changes will come into effect from the academic session July,2022. This will also affect the existing batches of i.e. MSW and BSW 2021 batch, BSW 2020 batch and Integrated BSW-MSW 2018 & 2019 batch.

These proposed replacements/modifications/revisions elaborated above were discussed and deliberated upon thoroughly by the members of the Board of studies and the faculty members present in the meeting. The rationale provided for these replacements/modifications/revisions were found to be sound and reasonable. Hence, the proposed replacements/modifications/revisions were approved by the members of the Board of Studies unanimously. At last consent was given by the Board of Studies for the proposed replacements/modifications/revisions to be placed before the Academic Council for approval.

## Vote of thanks

The meeting ended with a vote of thanks to the chair and members present.

## Signature of the members present:

**Minutes of the Meeting of the Board of Studies (BOS) in the Dept. of Sociology and the Dept. of Social Work under the School of Social Sciences KU.**

Date : May 14, 2022  
Time : 11:00 AM  
Venue : Ground Floor Conference Hall

**Members Present (External Experts)**

1. Dr. Birinchi K. Boruah  
Associate Professor, HNS College  
Jhanji
2. Shri Tirtha Pd. Saikia  
Joint Director, NEADS, Jorhat.
3. Shri Bipul Bez  
Asstt. Professor, Arunachal  
University, Namsai

**Members of Present (Internal)**

1. Prof. (Dr.) C.K. Gogoi  
Dean and Chairman
2. Mr. Aditya Bhatta,  
Assistant Professor and Head,  
Social Work department,  
School of Social Sciences
3. Dr. Golak B. Patra,  
Associate Dean,  
School of Social Sciences
4. Dr. Saurabhi Sarmah,  
Associate Professor,  
School of Social Sciences.
5. Ms. Bandana ~~Boruah~~ <sup>Thakur</sup>,  
Assistant Professor,  
School of Social Sciences

**Signature**

*C.K. Gogoi* 14/05/2022  
*Shri Tirtha Pd. Saikia* 14/05/2022  
*Shri Bipul Bez* 14/05/2022  
*C.K. Gogoi* 14.05.22  
*A. Bhatta* 14/5/2022  
*G. Patra* 14/05/2022  
*S. Sarmah* 14/5/22  
*B. Thakur* 14/5/22.

6. Ms. Sneha Bhowmick Gogoi,  
Assistant Professor,  
School of Social Sciences.

*Sneha B Gogoi*  
14/05/22

7. Mr. Harikrishnan U,  
Assistant Professor,  
School of Social Sciences

*H. U.*  
14/05/22

8. Mr. Mrinal Basumatary, (Spl. Invitee)  
Assistant Professor,  
School of Social Sciences

*Mrinal*  
14/5/22

9. Ms. Ishanee Goswami, (Spl. Invitee)  
Affiliated Faculty,  
School of Social Sciences

**Members Absent**

- 1.
- 2.
- 3.
- 4.

**Minutes prepared by**

Mrinal Basumatary, Assistant Professor, Faculty Member