



Sample documents of CO-PO attainment

PROGRAMME NAME	M.Sc.
BRANCH	Chemistry
COURSE CODE	BS2228
COURSE NAME	Transition Metal Chemistry
SEMESTER	II
DATE OF EXAMINATION	09-08-2021
NAME OF THE EXAMINER	Dr. Nabajyoti Saikia, Dr. Prasanta J Goutam

Course Outcomes

Upon successful completion of this course, students will be able to:

- CO1:** Understand the basics and advanced concepts of transition metal chemistry.
- CO2:** Apply the basic knowledge of chemistry to understand the bonding, spectroscopic behaviour and mechanism of chemical reactions of metal complexes.
- CO3:** Gain the ability to interpret the spectroscopic and magneto-chemistry based experimental results and therefore have the ability to evaluate the properties of complexes.
- CO4:** Solve the problems related transition metal chemistry by using the knowledge gain from the general contents of the course.

Program Outcomes

PO1: Knowledge

Apply the board knowledge of science across a range of fields to novel and emerging problems.

PO2: Problem analysis

Identify, formulate, review research literature, and analyze problems reaching substantiated conclusions using principles of science and technology.

PO3: Design and development of solutions

Use innovation-based knowledge and creative methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.

PO4: Conduct investigations of complex problems

Use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.

PO5: Modern tool usage

Create, select, and apply appropriate techniques, resources, and modern instrumental and IT tools with an understanding of the limitations.

PO6: Science and the Society

Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the science and society.

PO7: Environment and sustainability

Understand the impact of the science and technological solutions in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development.

PO8: Ethics

Apply ethical principles and commit to professional ethics and responsibilities and norms of the basic sciences.

PO9: Individual and team work

Function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings.

PO10: Communication

Communicate clearly and convincingly about science and technology ideas practices with the scientific community at large such as, being able to comprehend and write effective reports and design documentation, make effective presentations, and give and receive clear instructions.

PO11: Project management and finance

Demonstrate knowledge and understanding of the subject and apply these to one's own work, as a member and leader in a team, and in multidisciplinary environments.

PO12: Lifelong learning

Recognize the need for and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change.

Sample Question Paper

The Assam Kaziranga University
End Term Examination: June/July, 2021

Programme: M. Sc.	Semester: 2nd	Branch/Stream: Chemistry
Course Code: BS 2228	Course Name: Transition Metal Chemistry	
Time: 3 hours		Total Marks: 70

All the students are instructed to write their ID number in the question paper

Part A

Q1. Answer all of the following questions. **1×10 = 10**

- (i) Total number of microstates for s^1p^1 configuration is-
(a) 6 (b) 24 (c) 12 (d) 20
- (ii) The deep red colour of $Fe(bpy)_3^{2+}$ (bpy: bipyridine) is due to-
(a) d-d transition (b) LMCT (c) MLCT (d) f-f transition
- (iii) The numbers of EPR lines exhibited by $\bullet NH_3$ radical ($I_N: 1, I_H: 1/2$) is-
(a) 12 (b) 9 (c) 15 (d) 8
- (iv) The electronic configuration for a d^4 complex, in which ligand have filled π -bonding orbitals is (nb: non-bonding)-
(a) $t_{2g}^3e_g^{*1}$ (b) $t_{2g}(nb)^3e_g^{*1}$ (c) $t_{2g}^4e_g^{*0}$ (d) $t_{2g}^{*3}e_g^{*1}$
- (v) “Phosphorescence” is represented by-
(a) $T_1 \rightarrow S_0 + hv$ (b) $T_1 \rightarrow S_0 + \Delta$ (c) $S_1 \rightarrow S_0 + hv$ (d) $S_1 \rightarrow T_1 + \Delta$
- (vi) The term symbol for the ground state of He_2 molecule is-
(a) 1S_0 (b) $^1\Sigma$ (c) $^1\Pi$ (d) 2P_0
- (vii) Which of the following metal ion configuration in octahedral ligand field should have higher magnetic moment than the value predicted by spin only formula?
(a) $t_{2g}^3e_g^2$ (b) $t_{2g}^5e_g^2$ (c) $t_{2g}^3e_g^1$ (d) $t_{2g}^6e_g^0$
- (viii) In which of the following you will expect prominent Jahn Teller distortion?
(a) $t_{2g}^3e_g^2$ (b) $t_{2g}^5e_g^2$ (c) $t_{2g}^3e_g^1$ (d) $t_{2g}^6e_g^0$
- (ix) Due to change in ligand environment the UV visible spectra of a complex is mildly blue shifted (absorption maximum shifts towards lower wavelength). However no change in oxidation state is observed. This implies
(a) Ligand field becoming stronger (b) Crystal field stabilization energy remains same
(c) Both (d) None
- (x) Chelate complexes has higher stability because
(a) Their ligation energy is high (b) Entropy of the universe decreases in its formation
(c) Both (d) None

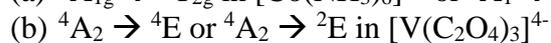
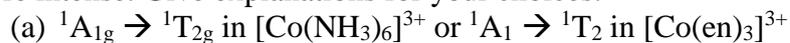
Part B

(Answer any four from the following five questions)

Q2. Answer following questions:

- (i) Tertiary amines, such as NEt_3 , tend to form many fewer complexes with low valent metals such as $W(0)$ than PEt_3 . What factors make two cases so different? **3**

(ii) In each of the following pairs of electronic transitions, state which would be expected to be more intense. Give explanations for your choices: **1.5+1.5=3**



(iii) Explain why (**any two**): **2×3=6**

(a) Earlier aqua complexes of the 3d series such as V(II) react associatively whereas aqua complexes of late 3d series elements such as Ni(II) react dissociatively.

(b) Co(III) complexes show dissociative mechanism while Cr(III) complexes show associative mechanism.

(c) NH_3 is a weaker-field ligand than Phosphine and Arsine

(iv) Predict the number of hyperfine *e.p.r.* lines for the species $[\text{Cu}(\text{en})_2]^{2+}$ [I for Cu = 3/2 and for N = 1] **3**

Q3. Answer following questions (any five):

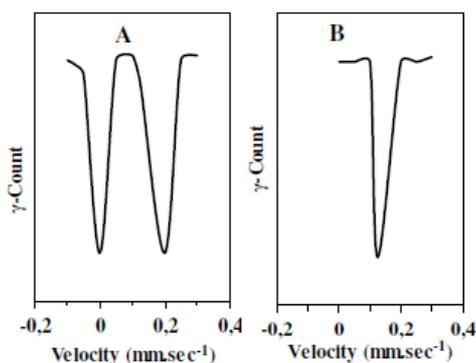
(i) Rationalize why the absorption spectrum of an aqueous solution of $[\text{Ti}(\text{OH}_2)_6]^{3+}$ consists of one absorption peak at 490 nm with a shoulder at 580 nm. **3**

OR

Write a short note on “Chemical Actinometer” **3**

(ii) Between complexes $[\text{FeBr}_4]^-$ and $[\text{FeI}_4]^-$, which one should have a lower-energy charge-transfer band? Explain your answer. **3**

(iii) Mossbauer spectra (A & B) of two iron complexes are given below. The spectra may arise from low and high spins Fe(III). Using valid arguments, determine which of the following spectra is for high spin Fe(III) and which one is for low spin Fe(III) complex. **3**



(iv) Predict the numbers of EPR lines of $[\text{Ti}(\text{H}_2\text{O})_4(\text{NH}_3)_2]^{2+}$ (I for Ti=3/2, H=1/2 and N=1). **3**

(v) Give definitions of (a) Stokes shift (b) Thexi state (c) Quantum yield **1+1+1=3**

Q4. Answer following questions:

(i) The observed value of μ_{eff} for a Cr(II) complex is 4.75. Is the complex high- or low-spin? **2**

(ii) Which of the following is a high spin complex? **2**



(iii) Give example of (a) a ligand which acts as σ donor and d- π acceptor (b) a ligand which acts as π donor and p- π acceptor. **2**

(iv) Determine the ground state term for octahedral low spin d^4 configuration. **2.5**

(v) Predict the total numbers of fine and hyperfine EPR lines for the octahedral high-spin Mn(II) complexes (I = 5/2 for Mn). **2.5**



(ii) Define lattice energy, hydration energy and hydration energy? How hydration energy and lattice energy mutually decides solubility of an ionic compound? **3+2=5**

(iii) Try to correlate 18 electron rule and EAN (effective atomic number) rule with suitable examples. Why fulfilling of these rules ascertain better stability of compounds? **3+2=5**



Question vs. CO mapping

Question Number	Course Outcome (CO)	Marks allotted
1	CO1, CO2, CO3	10
2	CO1, CO3, CO4	15
3	CO1, CO2, CO3, CO4	15
4	CO1, CO3, CO4	15
5	CO1, CO3, CO4	15
6	CO1, CO2, CO3	15

CO1 ATTAINMENT						
Student ID	Q. N.	2	3	4	5	6
BS20MSCCH001		3	3	3	3	0
BS20MSCCH002		0	3	3	3	3
BS20MSCCH003		3	3	3	3	0
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BS20MSCCH006		3	3	3	3	0
BS20MSCCH007		0	2	3	3	3
BS20MSCCH008		3	3	3	2	0
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BS20MSCCH010		3	3	3	3	0
BS20MSCCH011		0	3	3	3	3
BS20MSCCH012		0	3	3	3	3
BS20MSCCH013		0	3	3	3	3
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BS20MSCCH015		3	3	3	3	0
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BS20MSCCH019		3	3	3	0	3
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Q. N. Student ID	2	3	4	5	6
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BS20MSCCH031	3	3	3	3	0
BS20MSCCH032	3	3	3	1	0
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BS20MSCCH052	2	3	3	0	3
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BS20MSCCH057	3	3	3	3	0
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BS20MSCCH059	3	3	3	0	3
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BS20MSCCH064	3	3	3	0	3
BS20MSCCH065	3	3	3	0	3
BS20MSCCH066	3	3	3	3	0
BS20MSCCH067	3	3	3	0	3
BS20MSCCH068	3	3	3	3	0
Average	2.15385	2.93846	2.98462	2.30769	1.52308
Final Average	2.38154				



CO2 ATTAINMENT						
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BS20MSCCH066	0	3	0	0	0
BS20MSCCH067	0	3	0	0	3
BS20MSCCH068	0	3	0	0	0
Average	0	2.938	0	0	1.523
Final Average	2.231				



CO3 ATTAINMENT					
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Average	2.154	2.938	2.985	2.308	1.523
Final Average	2.382				



CO4 ATTAINMENT					
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BS20MSCCH037	0	3	3	3	0
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Student ID \ Q. N.	2	3	4	5	6
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Average	2.154	2.938	2.985	2.308	0
Final Average	2.596				

Course articulations with POs

Course Outcomes	Average CO	Course articulations with POs											
		PO	PO	PO	PO	PO	PO	PO	PO	PO	PO	PO	PO
		1	2	3	4	5	6	7	8	9	10	11	12
CO1	2.381538	3	1			3							2
CO2	2.230769	3	2	2		2							
CO3	2.381538	2	2	2	1	2							
CO4	2.596153	2	2	2	2	1							
		2.37	2.4	2.40	2.52	2.37							2.382
Average PO		2.41											



SCHOOL OF SOCIAL SCIENCES, THE ASSAM KAZIRANGA UNIVERSITY

Overall 28 alumni have responded to the feedback form. There were 7.1% alumni from 2019, 14.3% from 2020, and the rest from 2021 (78.6%). The majority of them passed MSW and Integrated BSW-MSW (82%) and 18% has completed BSW.

Sl.no	Attributes	Excellent	Very Good	Good	Average	Poor
1.	Admission Procedure	7 (25)	18 (64.3)	3 (10.7)	0 (00)	0 (00)
2.	Alumni Association/Network of old Friends	4 (14.3)	10 (35.7)	9 (32.1)	4 (14.3)	1 (3.6)
3.	Canteen Facilities	3 (10.7)	18 (64.3)	6 (21.4)	1 (3.6)	0 (00)
4.	University ambience	9 (32.1)	15 (53.6)	4 (14.3)	0 (00)	0 (00)
5.	Environment	19 (67.9)	7 (25)	2 (7.1)	0 (00)	0 (00)
6.	Faculty	13 (46.4)	11 (39.3)	3 (10.7)	1 (3.6)	0 (00)
7.	Fee structure	5 (17.9)	12 (42.9)	7 (25)	4 (14.3)	0 (00)
8.	Hostel Facilities	7 (25)	11 (39.3)	8 (28.6)	2 (7.1)	0 (00)
9.	How do you rate the courses which are skills oriented	12 (42.9)	12 (42.9)	4 (14.3)	0 (00)	0 (00)
10.	How do you rate the courses that you have studied for Masters	12 (42.9)	14 (50)	2 (7.1)	0 (00)	0 (00)
11.	How do you rate the learning experience in terms of teaching and learning	13 (46.4)	14 (50)	1 (3.6)	0 (00)	0 (00)
12.	Infrastructure & Lab facilities	11 (39.3)	13 (46.4)	4 (14.3)	0 (00)	0 (00)
13.	Content learnt in relation to your current job.	8 (28.6)	17 (60.7)	3 (10.7)	0 (00)	0 (00)
14.	Library resources	7 (25)	16 (57.1)	5 (17.9)	0 (00)	0 (00)
15.	Course of study and its relevance to the real life application	10 (35.7)	14 (50)	4 (14.3)	0 (00)	0 (00)
16.	Overall Rating of the University	13 (46.4)	13 (46.4)	2 (7.1)	0 (00)	0 (00)
17.	Overall rating of academic programs	12 (42.9)	14 (50)	2 (7.1)	0 (00)	0 (00)
18.	Project Guidance	13 (46.4)	12 (42.9)	3 (10.7)	0 (00)	0 (00)
19.	Quality of support material	12 (42.9)	13 (46.4)	2 (7.1)	1 (3.6)	0 (00)
20.	Industry visits	5 (17.9)	14 (50)	6 (21.4)	3 (10.7)	0 (00)
21.	Training & Placement	7 (25)	10 (35.7)	6 (21.4)	2 (7.1)	0 (00)
22.	Overall capability of students passing out of this University	10 (35.7)	13 (46.4)	5 (17.9)	0 (00)	0 (00)

HOD. School of Social Sciences

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Sl. No	Feedback about University	No	Yes
1.	Feel proud to be associated with our university as an Alumni	0 (00)	28 (100)
2.	Willing to participate in the alumni activities for the development of the university	1 (3.6)	27 (96.4)

Sl. No	Feedback about University	Very Little	Some Extent	Quite A Bit	Very Much
1.	Rate development activities organized by the Department/Institute for your overall development	5 (17.9)	11 (39.3)	1 (3.6)	11 (39.3)
2.	As a student, your grievances properly handled at the Department	5 (17.9)	6 (21.4)	7 (25)	10 (35.7)
3.	As an alumni, your grievances properly handled at the Department	5 (17.9)	7 (25)	7 (25)	9 (32.1)

Sl. No	Feedback about University (rate the adequacy)	Adequate	Not adequate	Needs Improvement
1.	Library/Seminar/Reading Room	25 (89.3)	2 (7.1)	1 (3.6)
2.	Computer Facilities	25 (89.3)	2 (7.1)	1 (3.6)
3.	Internet & Wi-Fi	15 (53.6)	7 (25)	6 (21.4)
4.	Sports and Cultural facilities	23 (82.1)	2 (7.1)	3 (10.7)
5.	Classrooms	27 (96.4)	0 (00)	1 (3.6)

Sl. No	Feedback about Department & Faculty	No	Yes
1.	Obtained sufficient know – how (both in theory and practice) at Dept.	0 (00)	28 (100)
2.	Education imparted was useful and relevant in your present job	3 (10.7)	25 (89.3)
3.	Administrators & teachers cooperative	0 (00)	28 (100)

Continue...



HOD. School of Social Sciences

Sl. No	Rate the following academic initiatives taken by the University	Very Little	Some Extent	Quite A Bit	Very Much
1.	Industry Oriented Projects	4 (14.3)	12 (42.9)	5 (17.9)	7 (25)
2.	Seminars & Workshop	4 (14.3)	3 (10.7)	7 (25)	14 (50)
3.	Guest Lectures	3 (10.7)	6 (21.4)	6 (21.4)	13 (46.4)
4.	Special Training Classes for bridging Industry/Academic gap	5 (17.9)	8 (28.6)	5 (17.9)	10 (35.7)

Sl. No	Relevance of curriculum in your job	N (%)
1.	As a Social Work Student, my course help me in my job	1 (3.6)
2.	Community Development	3 (10.7)
3.	Good	12 (42.9)
4.	Implementing the social work theory practically with the stakeholders.	1 (3.6)
5.	It has helped me a lot to reach here	1 (3.6)
6.	It helped me in how to face an interview, how to answer it out, how to be confident, etc	1 (3.6)
7.	No	5 (17.9)
8.	Pursuing Masters	1 (3.6)
9.	Research has been an integral part of social work education. In fact, social research is one of the secondary methods of social work practice. MSW has taught me how to conduct multidisciplinary research for which I am able to earn my current position as a research associate.	1 (3.6)
10.	Social work theory and practical works during the time of course is relevant with my present job.	1 (3.6)
11.	To an extent it has help me in my current situation	1 (3.6)

Continue...



HOD, School of Social Sciences

Sl. No	Need any changes in curriculum and syllabi	N (%)
1.	I think we can add a paper for Social Work students to increase their connectivity skills with different organization so that it will help them after passing the course.	1 (3.6)
2.	Include more practical classes	1 (3.6)
3.	It's fine	1 (3.6)
4.	No	17 (60.7)
5.	No everything is perfect.	1 (3.6)
6.	No. But to conduct internships of student in a productive place	1 (3.6)
7.	Syllabuses should extend	1 (3.6)
8.	There is no need of change in curriculum and syllabi	1 (3.6)
9.	Yes	4 (14.3)

Sl. No	Improvements in teaching and learning process	N (%)
1.	Good	1 (3.6)
2.	Maybe	1 (3.6)
3.	More field learning	1 (3.6)
4.	No	19 (67.9)
5.	There is always a room for improvement in some aspects	1 (3.6)
6.	There is no need in improvements in teaching and learning process	1 (3.6)
7.	Till now not	1 (3.6)
8.	Yes	3 (10.7)

Continue...



HOD. School of Social Sciences

Sl. No	Your vision for The Assam Kaziranga University	N (%)
1.	To see this esteemed university leading on the top rank in the whole northeast, and world wide	1 (3.6)
2.	Best University in North East India	1 (3.6)
3.	Excellent	1 (3.6)
4.	Good place to learn and experience	1 (3.6)
5.	Great university with much facilities avail	1 (3.6)
6.	Growth and improvement with time	1 (3.6)
7.	I feel glad that i was a student of Kaziranga University	1 (3.6)
8.	I had really good days there	1 (3.6)
9.	It's a good institution need to focus more in student's development then behave as a private university	1 (3.6)
10.	It's a good university	9 (32.1)
11.	My vision for the University is that it imparts quality	1 (3.6)
12.	My vision is to see KU name among the best university of India.	1 (3.6)
13.	No comments	1 (3.6)
14.	The Assam Kaziranga University will have that kind of potentiality to bring PAN India student near future and creating a mark with best Education and placement facilities for all	1 (3.6)
15.	The best university in Assam.	1 (3.6)
16.	To gain knowledge and become a good Social Worker in future.	1 (3.6)
17.	To get higher education, career, effective education goal.	1 (3.6)
18.	To improve the campus placement procedure for social work students.	1 (3.6)
19.	To provide excellent educational opportunities those are responsive to the needs of our students.	1 (3.6)
20.	To see more students getting admission and coming out with flying colours.	1 (3.6)

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HOD, School of Social Sciences

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Sl. No	Your contribution to The Assam Kaziranga University	N (%)
1.	Alumni	5 (17.9)
2.	Did not got the chance to contribute while studying due to online classes, but still always ready to contribute for my university	1 (3.6)
3.	During my study period I along with my friends organized webinars and seminars and interacted with other universities and organizations so as to improve the image of the department	1 (3.6)
4.	I can influence the students for taking admission in the KU	1 (3.6)
5.	I feel I always share a good point of view about the organization	1 (3.6)
6.	I was involved in different activities as well as organizing webinars, talks from time to time during my study period in this university so as to improve the image of the department by interacting with other universities and reputed organizations	1 (3.6)
7.	I will suggest to take admission in this university	1 (3.6)
8.	I wish I would able to contribute more. Despite of what I did.	1 (3.6)
9.	My contribution to the university as far as I'm concerned is by working hard and sincere in everything I do so that the university would be proud of me as part of their alumni which will set good example to other students.	1 (3.6)
10.	No comments	10 (35.7)
11.	Nothing till date but happy if I can in future	1 (3.6)
12.	Participated in seminars workshops etc	3 (10.8)
13.	Providing positive online reviews at the university website.	2 (7.2)

Continue...



HOD. School of Social Sciences

Sl. No	Your contribution to The Assam Kaziranga University	N (%)
1.	All good... just need to focus on all streams equally.	1 (3.6)
2.	Assessment procedure should be fair	1 (3.6)
3.	Excellent	1 (3.6)
4.	Help the poor students to take the admission in the university	1 (3.6)
5.	Provide discount in course fee for the poor students	1 (3.6)
6.	I believe that when business and Quality Education will go hand in hand it will produce Best professional and kind human beings	1 (3.6)
7.	I gained a lot of knowledge from Kaziranga University	1 (3.6)
8.	Met amazing faculties and friends. Great infrastructure and environment.	1 (3.6)
9.	Miss the days spent in K.U	1 (3.6)
10.	Nil/No comments	20 (71.4)

End

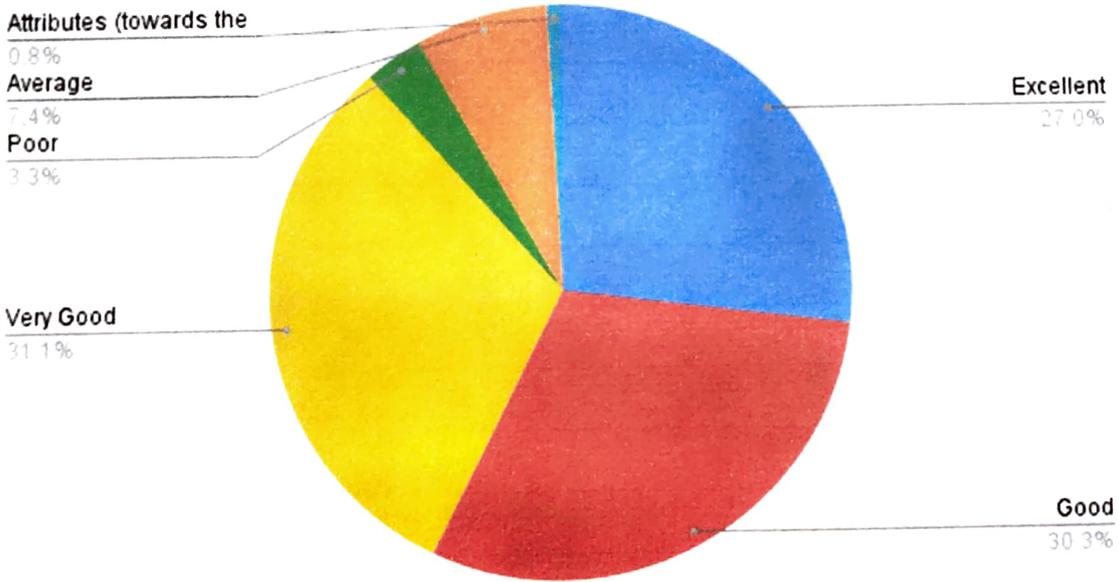


HOD. School of Social Sciences



**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

Admission Procedure



Analysis: Admission procedure of School of Business in the Kaziranga University is rated Excellent, Good and Very Good by over 88 % of the respondents.

Action Taken: No Action required.

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Head, Commerce

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Head BBA

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Head MBA

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School of Business
Dean SOB
Assam Kaziranga University
Page Number-1

**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

Alumni Association/Network of old Friends]



Analysis: Alumni Association of our respondents have rated the Network of old friends as highly encouraging and above 74 %.

Action Taken- Conducting of getting together with the Alumni once a year

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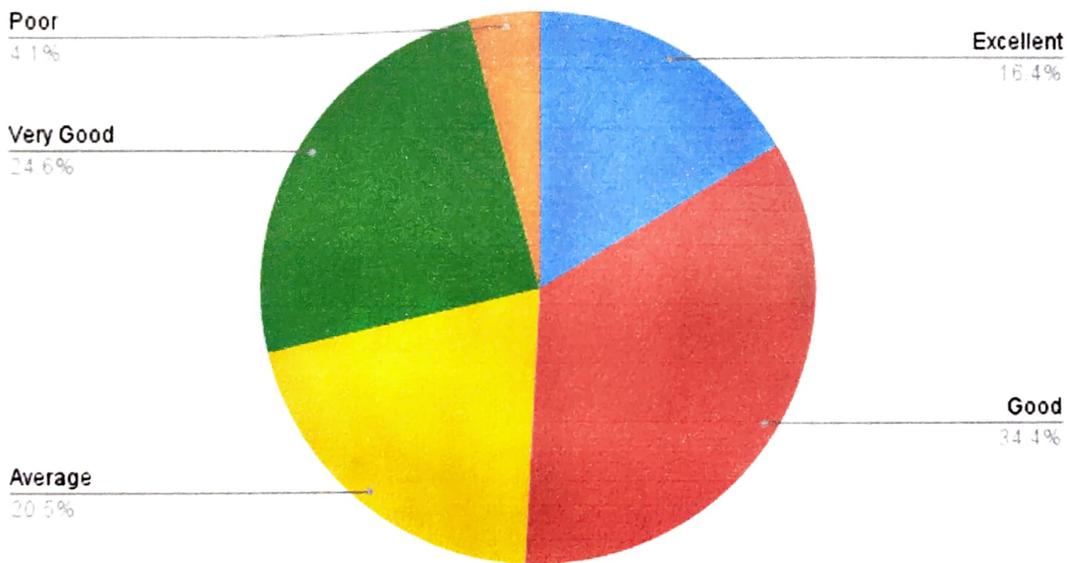
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DEAN SOB
Assam Kaziranga University



**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

Canteen Facilities



Analysis: Canteen Facilities of the University has been rated as Excellent, Good and Very Good by over 75%.

Action: Canteen Manager has been informed about Feedback and advised to improve.

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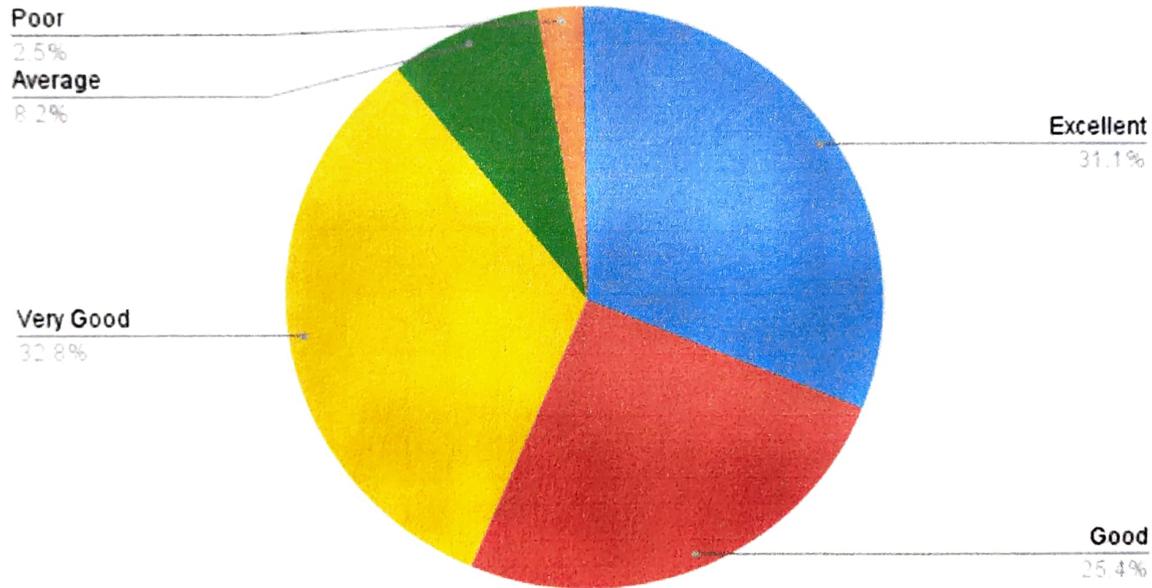
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Assam Kaziranga University



**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

University ambience



Analysis: University Ambience has been rated as Excellent, Good and Very Good by over 90%
Action taken: No Action required to be taken.

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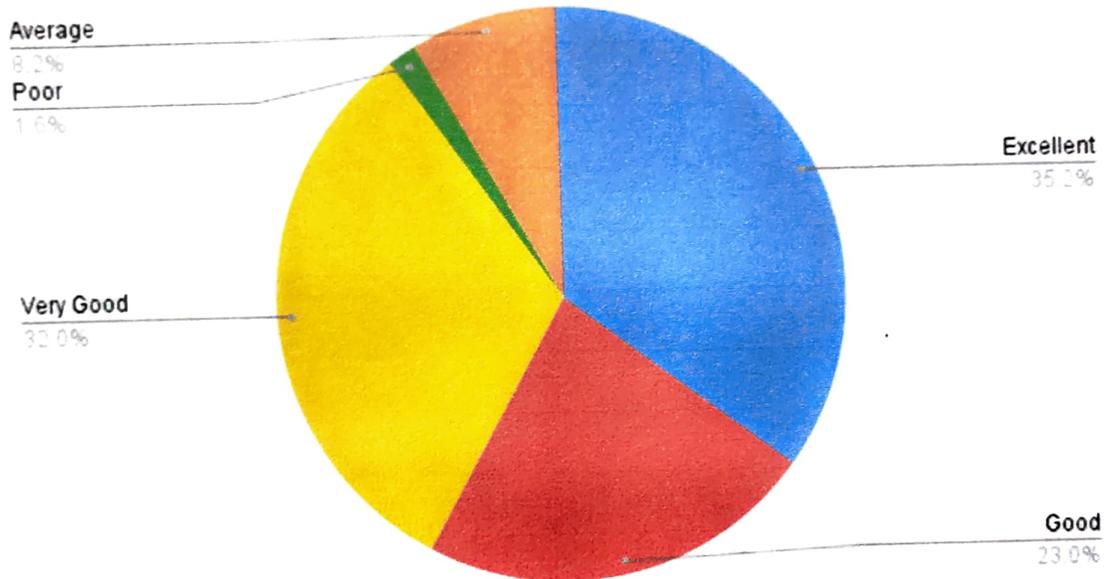
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**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

Environment



**Analysis: Environment has been rated as Excellent, Good and Very Good by more than 90%
Action taken: No Action required.**

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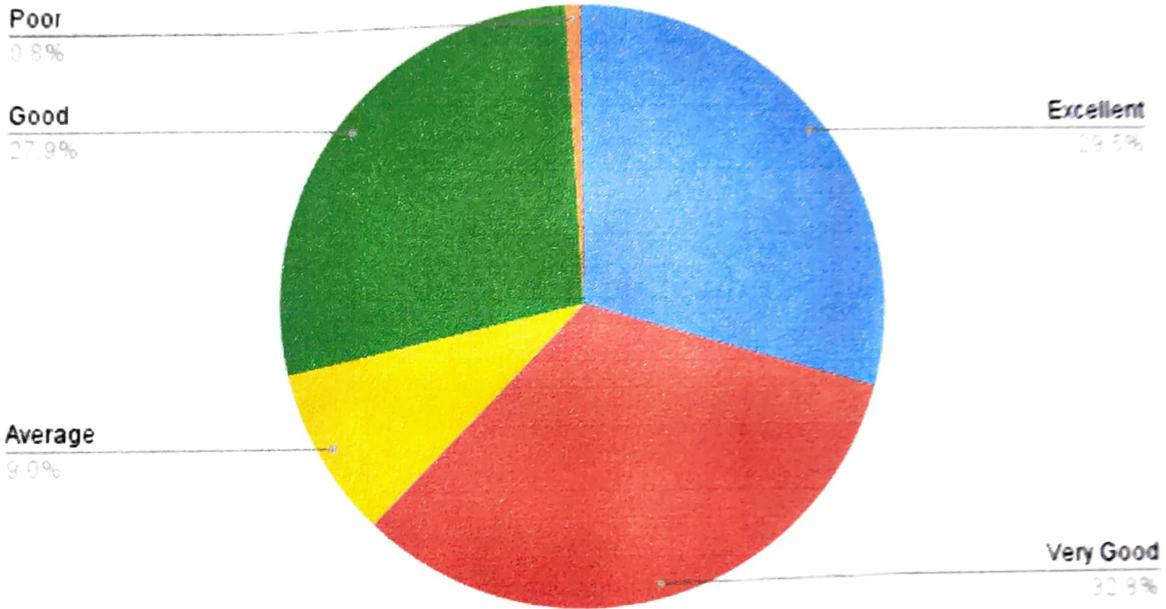
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**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

Faculty



Analysis: Faculty Members of School of Business has been rated by our respondents as Excellent, Good and Very Good by more than 90%
Action taken: No Action required to be taken.

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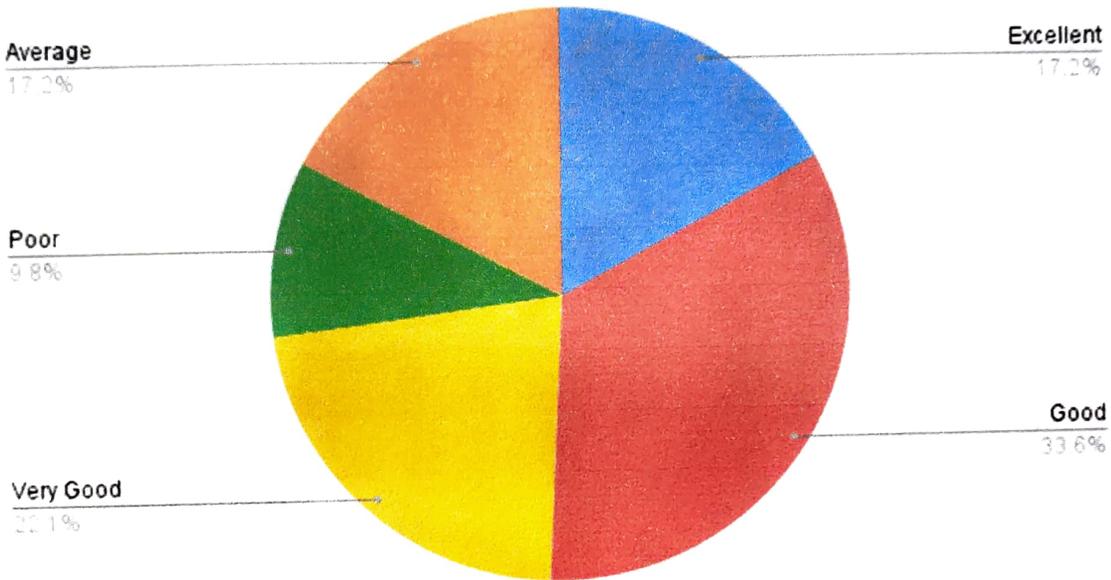
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Assam Kaziranga



**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

Fee structure



Analysis: Fee Structure has been rated by respondents as Excellent, Good and Very Good by over 73%

Action Taken: Management has been requested to improve the number of Scholarship beneficiaries

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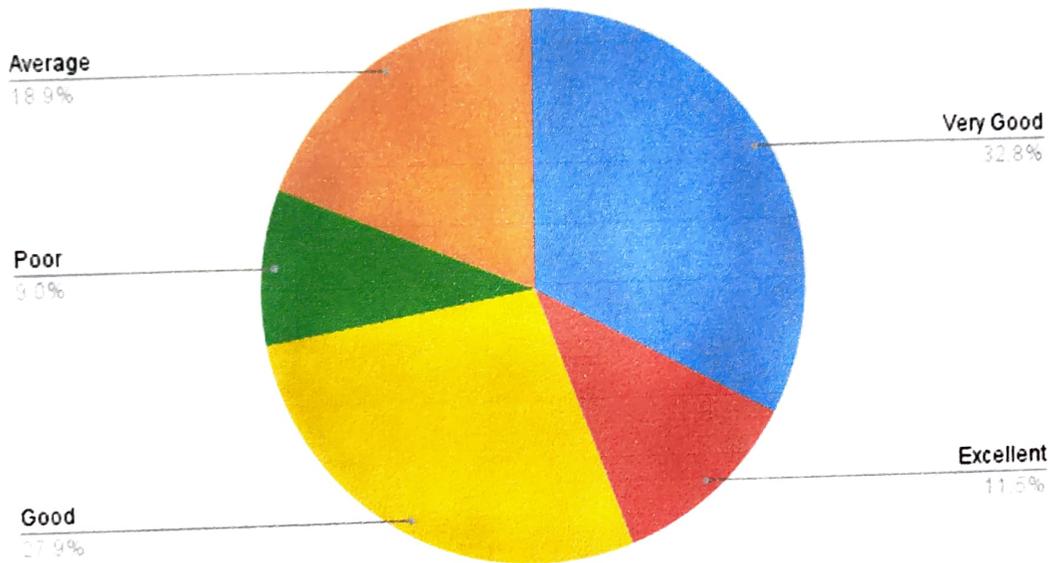
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**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

Hostel Facilities



Analysis: Hostel Facilities has been rated by our respondents as Excellent, Good and Very Good by around 72%

Action Taken: Hostel Warden is informed about the Feedback analysis and taken corrective measures.

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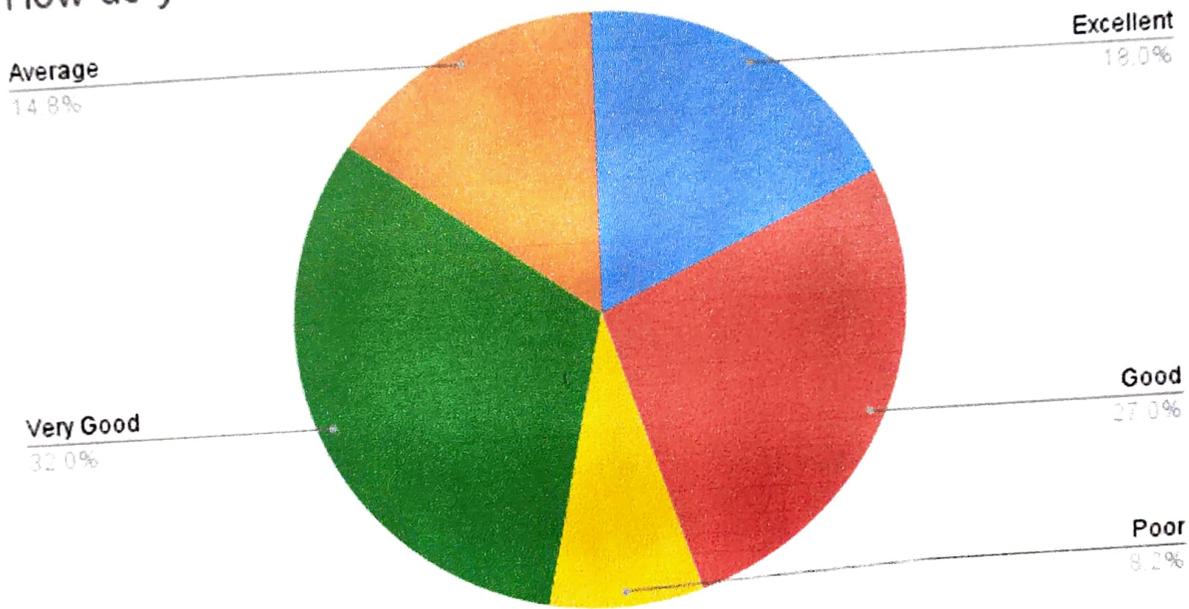
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**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

How do you rate the courses which are skills oriented



Analysis: Courses which are skills oriented are rated as Excellent, Good and Very Good by 77%

Action Taken: SOB Faculty Members have been advised to step-up their In-Class inputs and more connectivity with each individual student.

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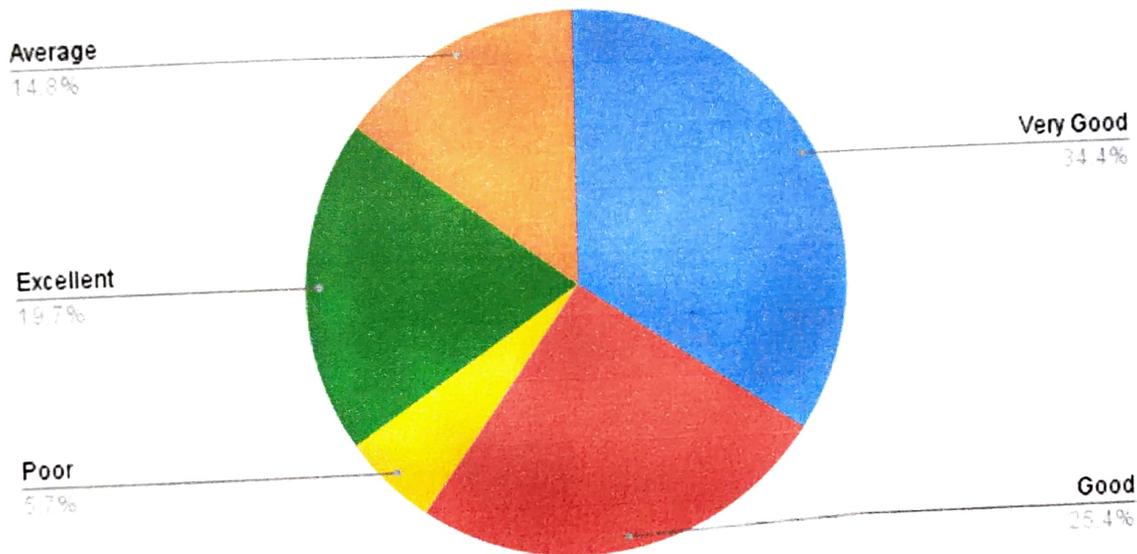
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**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

How do you rate the courses that you have studied for Master / UG



**Analysis: Courses studied for Master/UG by our respondents as around 80%
Action Taken: No Special Action needs to be addressed at this stage.**

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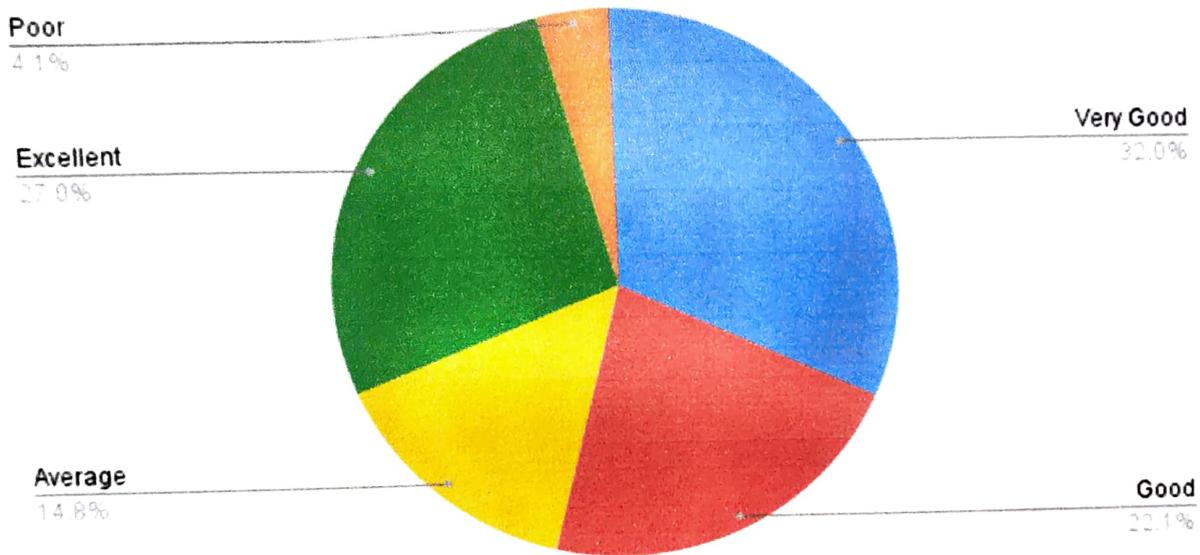
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**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

How do you rate the learning experience in terms of teaching and learning



Analysis: The Learning experience in terms of teaching and learning has been rated by our respondents as 81% (Excellent, Good and Very Good)

Action Taken: Although the positive Feedback is more than 80%- SOB is open to go for more constructive interventions as per requirement of the time.

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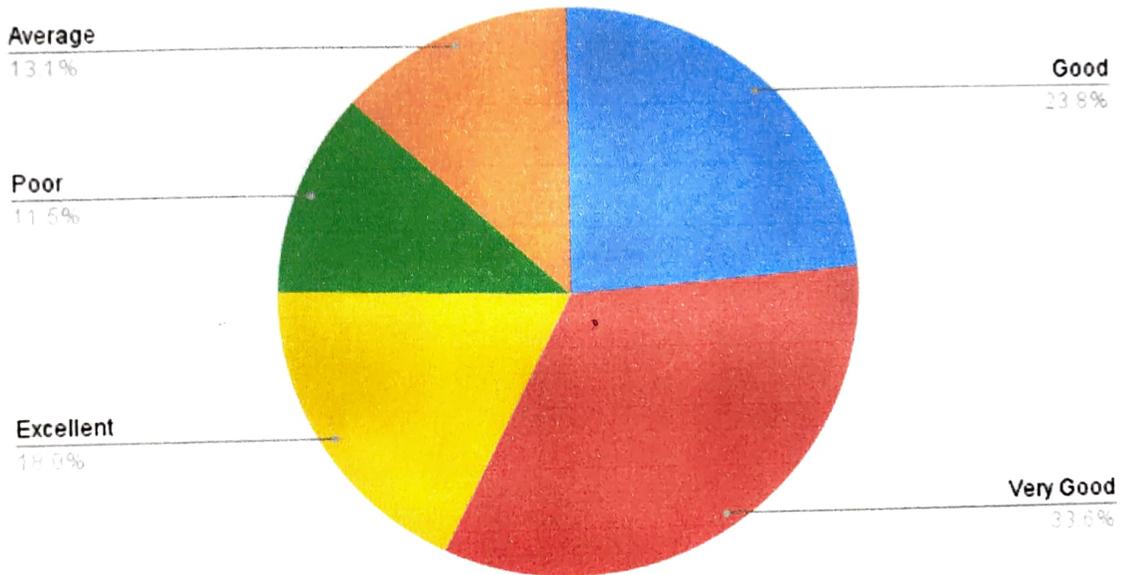
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**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

Infrastructure & Lab facilities



Analysis: The Infrastructure & Lab Facilities at School of Business has been rated by our respondents in terms of Excellent, Good and Very Good by over 75%

Action Taken: The University is in the process of going for a Green Environment, Business Lab and more Lab facilities.

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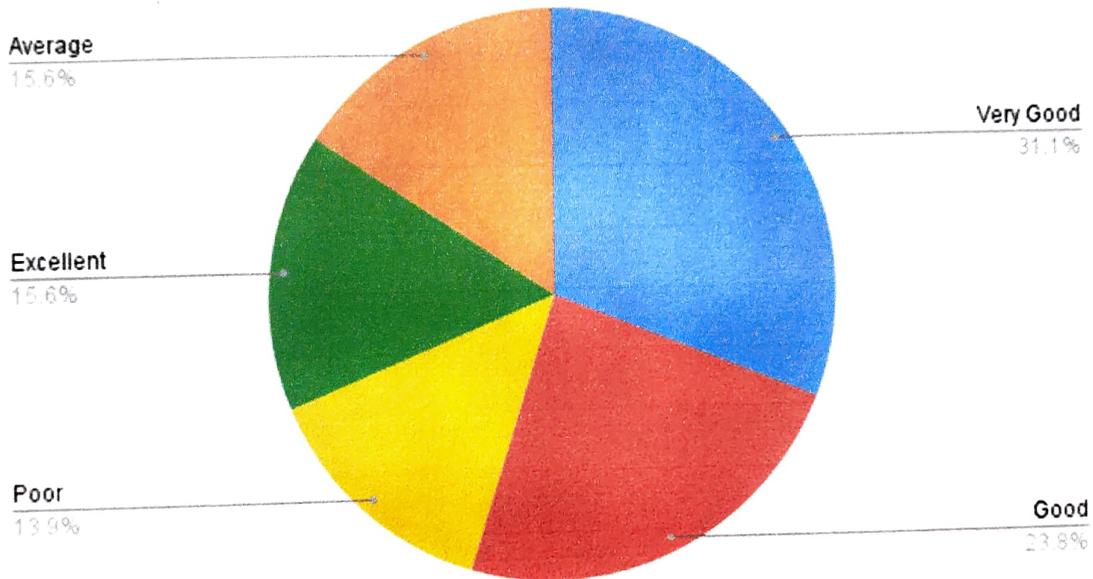
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**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

Content learnt in relation to your current job



Analysis: Content learnt in relation to one's current job has been rated as 70.5% in terms of Excellent, Good and Very Good.

Action Taken: SOB Faculty Members have been advised to step-up their Class room interaction and more connectivity with the students outside of the Class.

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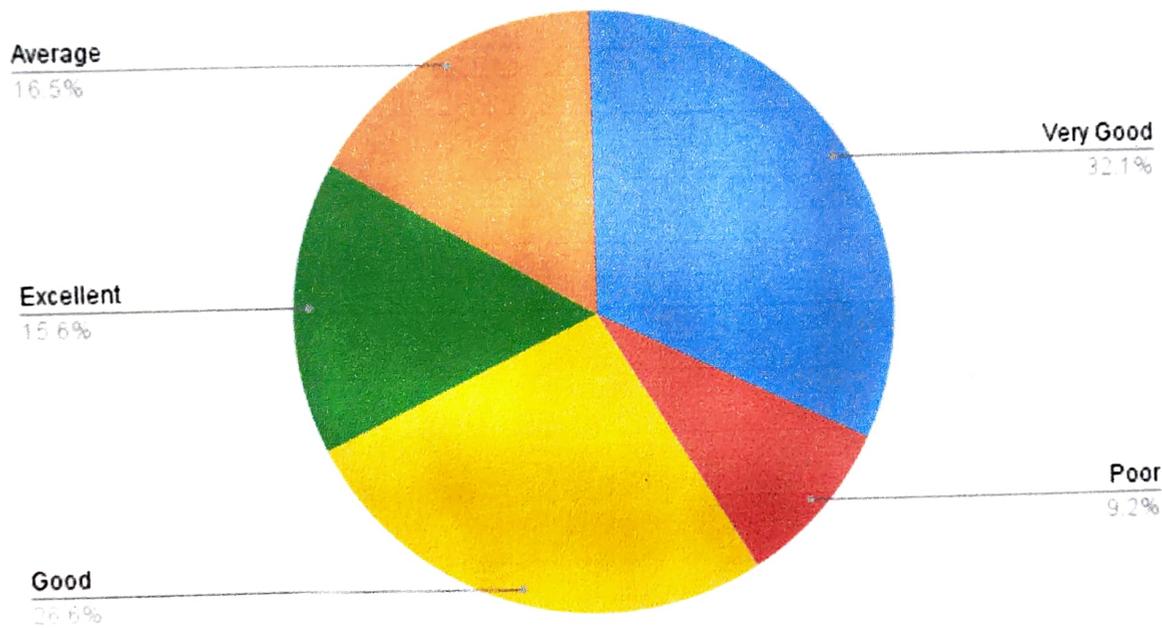
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**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

Course of study and its relevance to the real life application



Analysis: Course of study and its relevance to the real life application has been rated by our respondents in terms of Excellent, Good and Very Good as 74.3%

Action Taken: As advised by BOS Experts Syllabus Contents are being reviewed.

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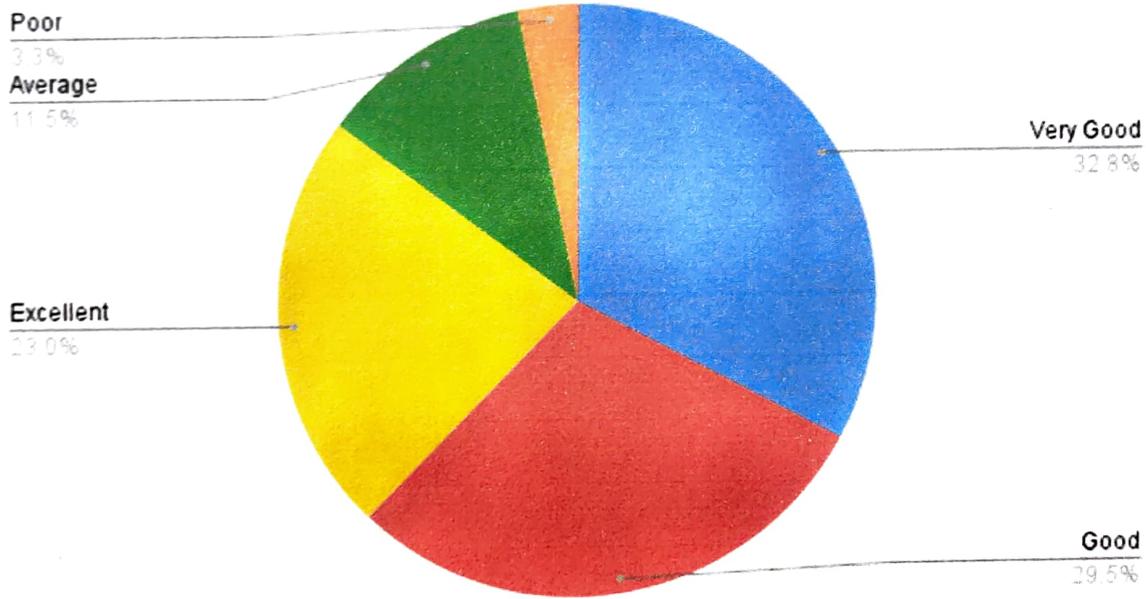
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**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

Library resources



Analysis: Library resources in terms of Excellent, Good and Very Good has been rated as 85.3%
Action Taken: No Action required. More Journals are being procured.

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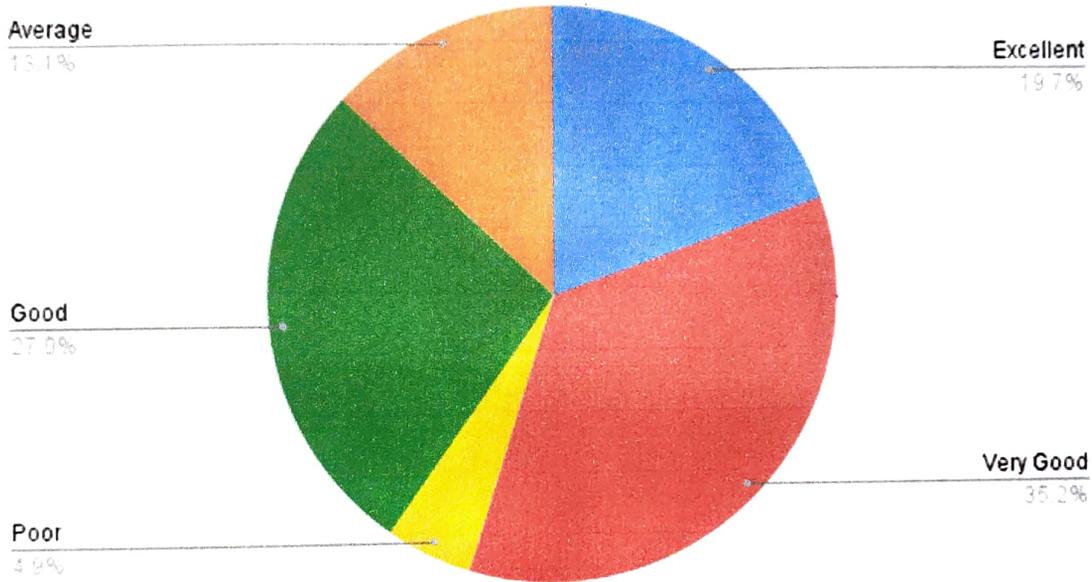
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**Alumni Feed Back Survey
School of Business
The Assam Kaziranga University**

Overall Rating of the University



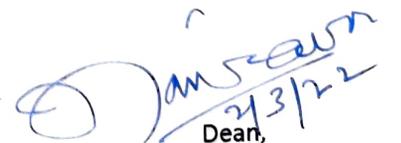
Analysis: Overall Rating of the University by our respondents is encouraging in terms of Excellent, Good and Very Good to the tune of 82%. This rating appears to be the outcome of the raters experience with their Faculty Members, Academic rigour and inputs received in areas of Curricular, Co-Curricular and Extra-Curricular.

Action Taken: Continuous efforts are being made in all the areas so that we are not found wanting.


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21/3

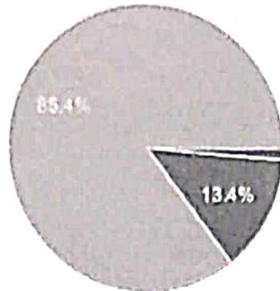

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School of Business
Assam Kaziranga University
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COURSE CURRICULUM SURVEY FOR ALUMNI

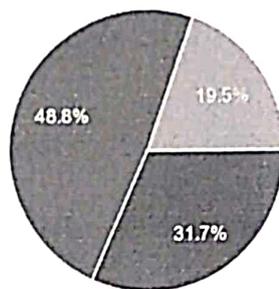
School of Basic Sciences Assam Kaziranga University

Program
82 responses



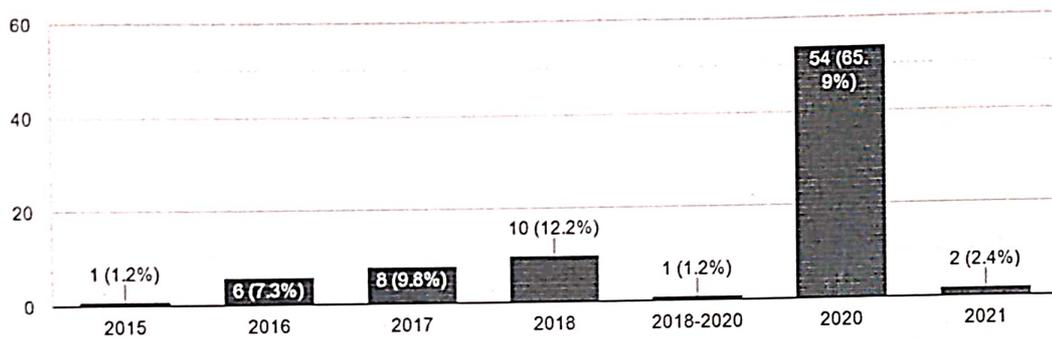
- B.Sc.
- Int. M.Sc.
- M.Sc.
- Ph.D.

Department
82 responses



- Physics
- Chemistry
- Mathematics

Year of completion
82 responses

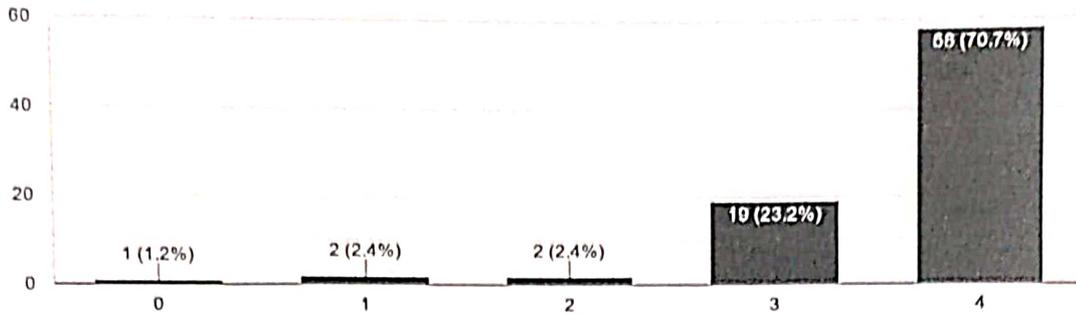


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COURSE CURRICULUM SURVEY FOR ALUMNI
School of Basic Sciences
Assam Kaziranga University

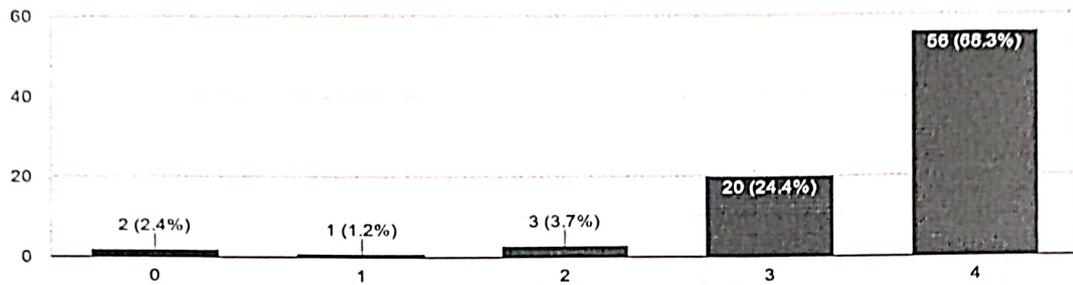
1. The course curriculum you studied was relevant to your chosen field

82 responses



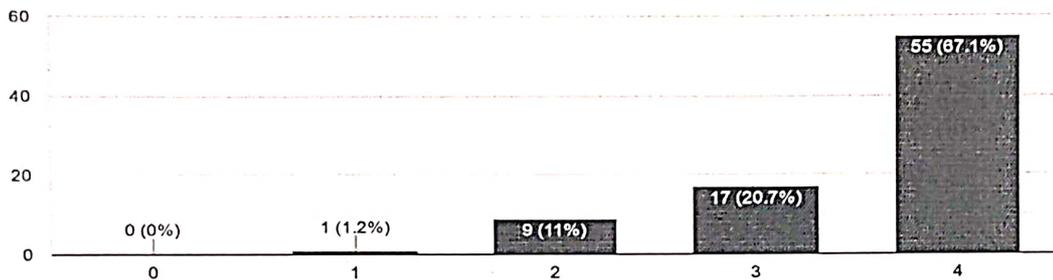
2. The course curriculum and its contents were up-to-date.

82 responses



3. The course curriculum and its contents were at par with the course curriculum and content of other reputed universities/institutions

82 responses

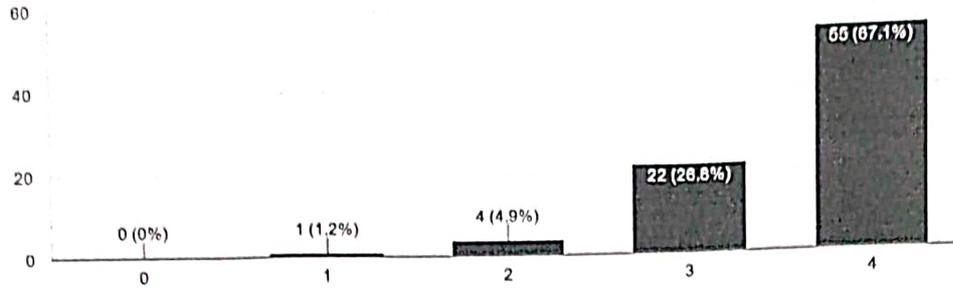


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COURSE CURRICULUM SURVEY FOR ALUMNI
School of Basic Sciences
Assam Kaziranga University

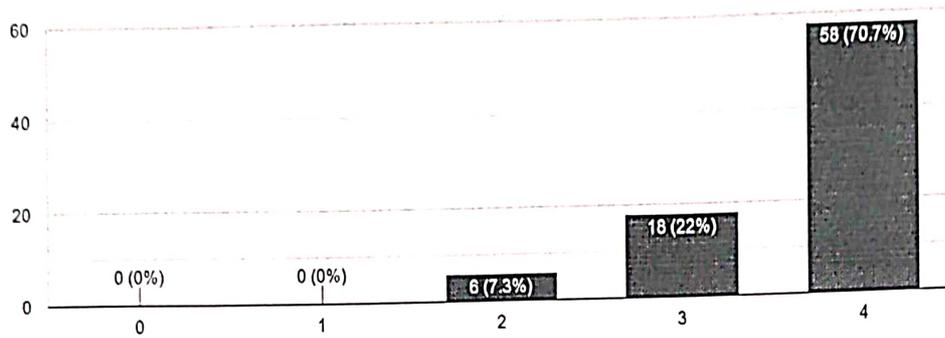
4. You could understand the objectives and intended outcomes of the course curriculum you pursued clearly.

82 responses



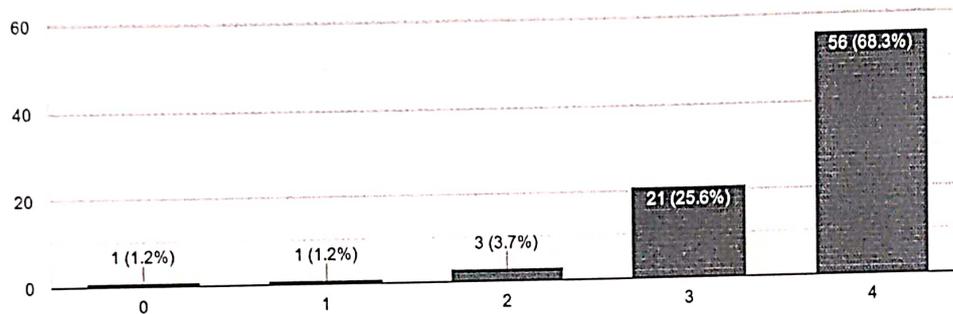
5. You were capable of coping with the course curriculum and its contents and they were not too difficult for you to grasp.

82 responses



6. You were satisfied with the content of theoretical and practical components of your course curriculum and think that it had a good balance of both.

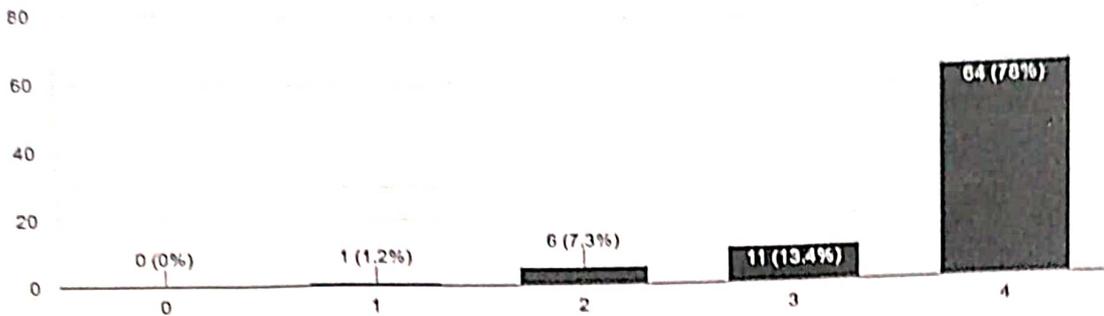
82 responses



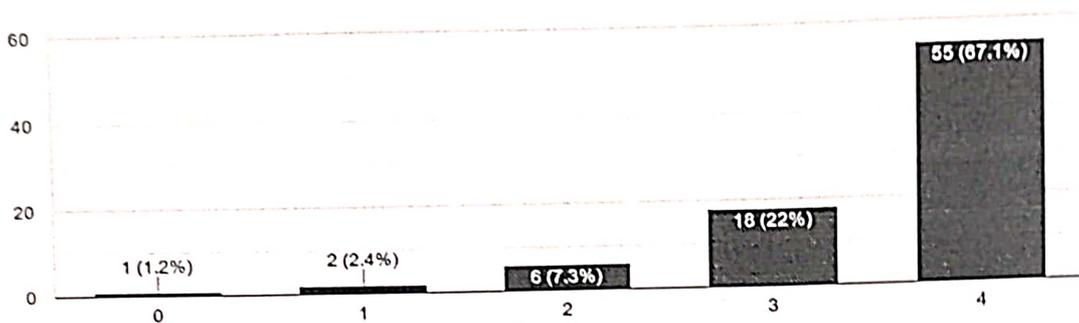
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COURSE CURRICULUM SURVEY FOR ALUMNI
School of Basic Sciences
Assam Kaziranga University

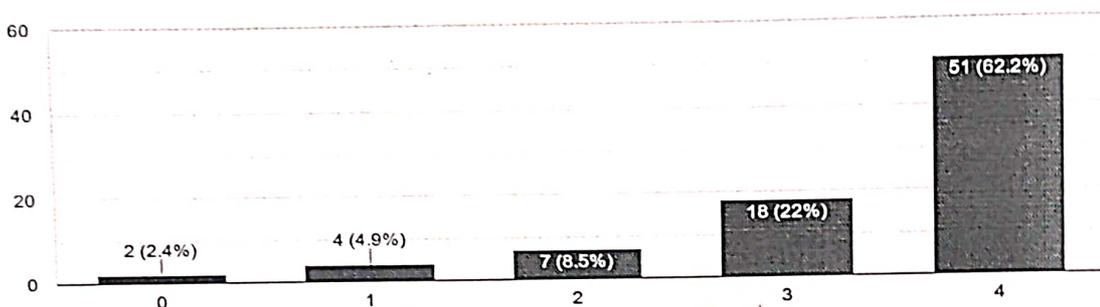
7. The time allotted for completion of each paper in the course curriculum was adequate.
82 responses



8. You appeared in competitive examinations after the completion of your programme and found your course curriculum to be relevant and helpful.
82 responses



9. You are pursuing higher studies after the completion of your programme and found your course curriculum to be relevant and helpful.
82 responses

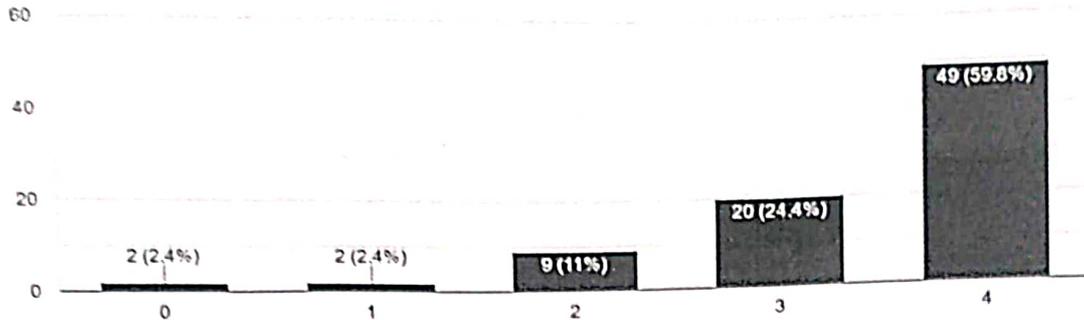


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COURSE CURRICULUM SURVEY FOR ALUMNI
School of Basic Sciences
Assam Kaziranga University

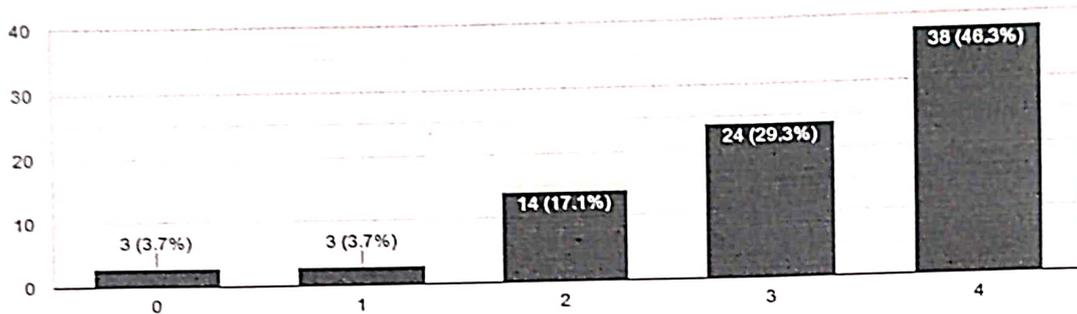
10. The course curriculum and its contents were adequate for developing necessary skills for employability.

82 responses



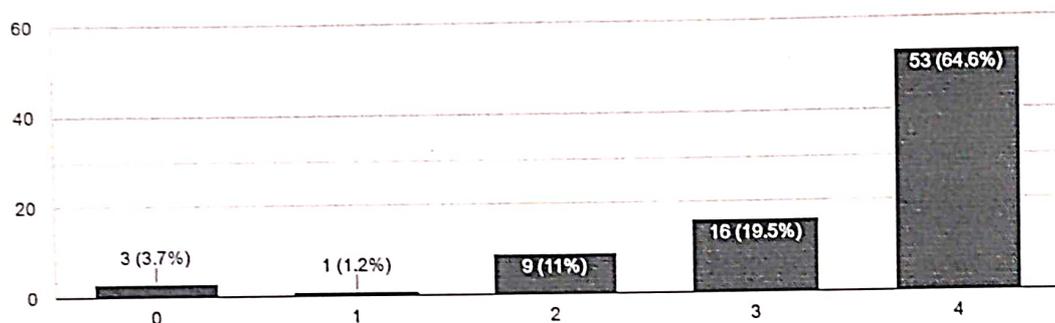
11. You are employed now and you find the course curriculum you pursued to be relevant and having little gap between classroom delivery and practical requirements.

82 responses



12. You found the instructional methods used for delivering the course curriculum to be adequate.

82 responses

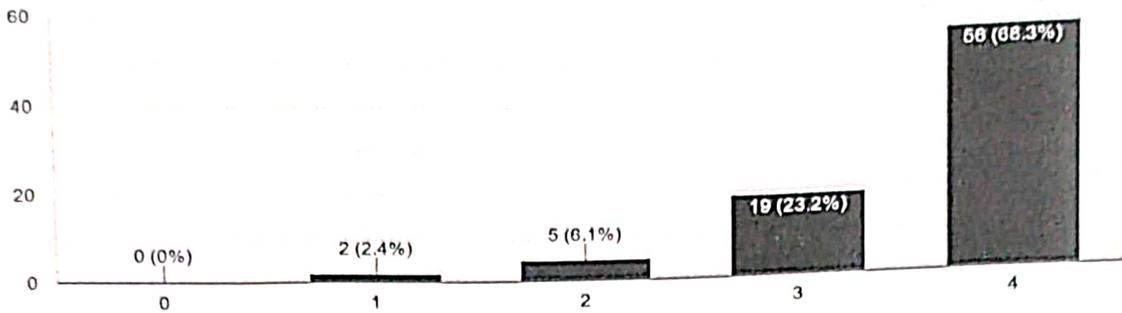


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COURSE CURRICULUM SURVEY FOR ALUMNI
School of Basic Sciences
Assam Kaziranga University

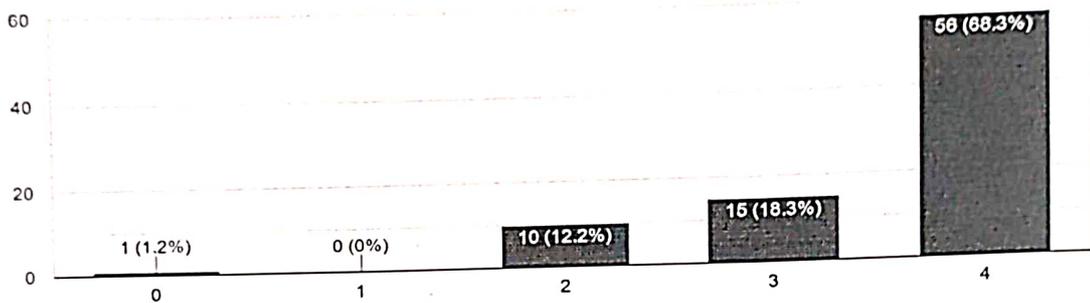
13. The methods of evaluation used were adequate and you could use your strengths to excel in examinations.

82 responses



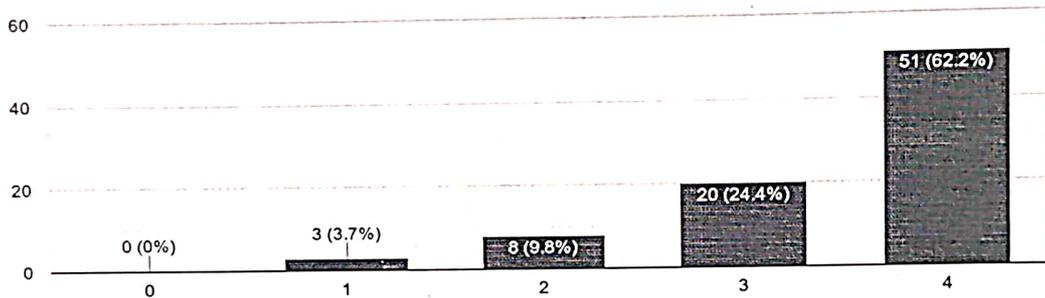
14. The course curriculum was regularly updated to keep it relevant and up-to-date.

82 responses



15. The course curriculum and its contents were adequate for inculcating a adequate knowledge and expertise on the subject matter.

82 responses



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COURSE CURRICULUM SURVEY FOR ALUMNI
School of Basic Sciences
Assam Kaziranga University

COURSE CURRICULUM SATISFACTION SURVEY-For Alumni

1. What changes/modifications in the course curriculum and methods of instruction would you suggest for making it more comprehensible?
- i) No
 - ii) Seminar presentation must added for each semester
 - iii) I think the course curriculum is good and upto date. No need to change
 - iv) N/A
 - v) None required as of now
 - vi) No changes
 - vii) PowerPoint presentation and one to one interactive sessions may help in building up the knowledge to more extended level.
 - viii) Petroleum chemistry course add
 - ix) Well, according to me, for higher studies or competitive exams like GATE, NET etc, there should be extra classes for those interested.
 - x) No changes is required since our faculties are so friendly and humble .
 - xi) nil
 - xii) Requires more instruments in laboratory
 - xiii) Its already good
 - xiv) Few modifications in the syllabus is needed to cover up important topics efficiently.
 - xv) Not much change is required
 - xvi) The course should be upto date & easy to understand
 - xvii) For me, the course curriculum was fine. However, the university can design the curriculum on the basis of the syllabus of NET and GATE examination so that more number of students can be able to qualify such competitive examination in the near future.
 - xviii) Number of seat capacity should reduce. If University want to accomodate 40-50 students classes should be taken in two sections. This will be very helpful for students as well as teachers to communicate.
 - xix) Please provide us some kinds of outside books, qes papers + seminar related to our subjects
 - xx) No change is needed. Everything is up to date.
 - xxi) Nothing
 - xxii) No change
 - xxiii) None
 - xxiv) No changes required
 - xxv) Quantum mechanics and nuclear physics require much more detailed class and proper suggestions of appropriate books...Core Quantum mechanics is missing in the quantum syllabus ironically we were studying MSc physics
 - xxvi) Ok
 - xxvii) Broad coverage of topics is needed
 - xxviii) No modification needed.
 - xxix) No it's good

M.D. Gopinath

Alum.

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COURSE CURRICULUM SURVEY FOR ALUMNI
School of Basic Sciences
Assam Kaziranga University

2. What changes/modifications in the course curriculum would you suggest to make it more useful for competitive examinations and entrance examinations for higher education?

- i) No
- ii) Try to complete syllabus of competitive exam like net n gate
- iii) No changes need
- iv) N/A
- v) Addition of coaching classes specifically for competitive exams like NET/GATE.
- vi) Introduction of remedial classes for competitive examinations
- vii) No changes
- viii) Weekly some mock tests should be held and previous year question solving may help a lot.
- ix) Making it more practical and job-oriented studies will be good and a bit of entrance related classes will help.
- x) Extra coaching class should be provided based on competitive examination.
- xi) nil
- xii) Need more classes about net related
- xiii) Its already good
- xiv) The emphasis on the application part of different theories and concepts may be useful for competitive examinations.
- xv) Certain important topics should be included in the syllabus from competitive exams point of view. And there should few dedicated sessions in the week to guide and prepare the students for competitive exams. Because there are some gaps between course curriculum and competitive exams.
- xvi) More no. of questions related to competitive exam should be discussed
- xvii) It should cover NET and GATE syllabus as well
- xviii) As few new topics have been introduced to the GATE syllabus at present, I would recommend that certain topics be added. Furthermore, if any NET and/or GATE topics have not yet found a place in the existing syllabus, please add them. More problems from the earlier competitive exams should also be given to the students as assignments. The more the problems attempted by the students increase the chance of successful performance in such tests.
- xix) Syllabus is ofcourse competitive examination oriented. Delivery should be competitive exam oriented.
- xx) Coaching + seminar related to subjects of our chemistry
- xxi) No change is needed. Everything is up to date.
- xxii) Extra class for Net/Slet.
- xxiii) No change
- xxiv) None
- xxv) No changes required
- xxvi) Yes. If changes some NET related the course curriculum thn it will be help for NET, SLET competitive exams...
- xxvii) More number of questions from standard books could be practised live in the classroom by the faculty.
- xxviii) Prefer Delhi University syllabus or Gauhati University core syllabus
- xxix) Syllabus modificati would do
- xxx) Some more extra classes should be provided for competitive exams

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COURSE CURRICULUM SURVEY FOR ALUMNI

School of Basic Sciences

Assam Kaziranga University

xxxii) Aptitude and reasoning part should be included

3. What changes/modifications in the course curriculum would you suggest to make it more relevant for your work setting and bridge the gap between academic requirements and employer expectations?

- i) No
- ii) Practical must be taken seriously
- iii) It upto the mark
- iv) None
- v) N/A
- vi) Organising industry-academia meets
- vii) No changes
- viii) Make the course contents more relevant so that a student can adopt to any job nature in future. Hands on training for dealing with advanced methods of operations of various instruments, etc. is required.
- ix) The campus drives should be related to the subject of students. For eg- Lab related jobs for chemistry students.
- x) Extra class should be provided based on employer expectation and comparing academically
- xi) nil
- xii) Enough
- xiii) Adding more instruments in laboratory which will definitely help students
- xiv) There should few dedicated sessions in the week to guide and prepare students
- xv) Not much
- xvi) NA
- xvii) The university could introduce the choice base credit system to reduce the bridge gap between academic requirements and employer demands. Introduction of skill-based course works mostly useful for industry, i.e. some application oriented skill program may be effective. Even, if the university is interested in purchasing few analytical instruments, it would improve the students' analysis skills as well as instrument handling ability, which will also be good for enrolling in an industry.
- xviii) Coaching for competitive exam
- xix) No change is needed. Everything is up to date.
- xx) Nothing
- xxi) No change
- xxii) No changes required
- xxiii) Yes.... Expecting always more
- xxiv) Live viva evaluation in the class as well as laboratory.
- xxv) We need better expertise on each ground
- xxvi) Practical knowledge and experience

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COURSE CURRICULUM SURVEY FOR ALUMNI
School of Basic Sciences
Assam Kaziranga University

4. What changes/modifications in the course curriculum would you suggest in order to make it more capable of improving skills besides academics among students?
- i) No
 - ii) None
 - iii) Try to add more cultural activities
 - iv) It is already fulfilling those needs of the students
 - v) N/A
 - vi) in Int_M. Sc Course 6th semester students do at least 1 project compulsory
 - vii) Besides academic, addition of course that prepare a student for personality test, IQ test, interview etc will be beneficial.
 - viii) No changes
 - ix) For improving skills, the University already provides every opportunity. Encouragement for so will be well appreciated.
 - x) quiz should be organised randomly . Newspaper reading competition and other may more competition randomly
 - xi) nil
 - xii) Need more practical
 - xiii) Upgrading the laboratory
 - xiv) Mock interviews may be arranged for the students to nullify or at least minimise the fear of tackling any viva and interviews and to help building a strong personality.
 - xv) More extracurricular activities should be included.
 - xvi) NA
 - xvii) Please provide us with more lab lab facility
 - xviii) No change is needed. Everything is up to date.
 - xix) Nothing
 - xx) No change
 - xxi) No changes
 - xxii) More practical examples in the class and laboratory and different field works are highly encouraged.
 - xxiii) Special papers require more practical approach

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COURSE CURRICULUM SURVEY FOR ALUMNI
School of Basic Sciences
Assam Kaziranga University

5. Any other comment?

- i) No
- ii) Thanks for having me as student
- iii) The KU is the right place to explore in different fields.
- iv) None
- v) From my personal experience, for campus hostels, students with same area of interest (Science and Arts students in separate rooms) should be placed in the same room.
- vi) Over all everything is good as expected.
- vii) nil
- viii) Undoubtedly Best Department at Kaziranga University. Feel proud to be part of the family. The way every teacher takes care of the department and students is so whole and feels like family.
- ix) NA
- x) No comment.
- xi) Overall, the whole curriculum is very nicely chosen. It should be more focused on students learning activities and give them wide opportunities to find today's research based works.
- xii) It will help for net, and slet or other competitive exams

Abhishek

Mr. Stalin

[Signature]



Metric No. 1.4.1

1.4.1 Structured feedback for design and review of syllabus – semester- wise / year-wise is received from 1) Students, 2) Teachers, 3) Employers and 4) Alumni

Sample Action Taken on the basis of feedback collected from different stakeholders

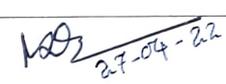
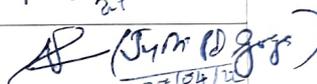
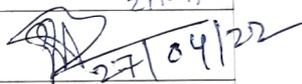
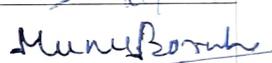
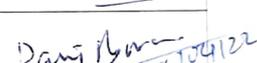
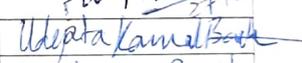
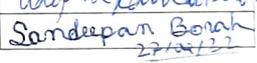
1. Minutes of Board of Studies of Physics Department (Page 2 to 6)
2. Minutes of Board of Studies of Sociology and Social Work department (Page 7 to 13)

Date: 27/04/2022

Proceedings of the BOS dated 27/04/2022 of Physics department under School of Basic Sciences, The Assam Kaziranga University

The meeting of Board of Studies (BOS) of Physics department, Under School of Basic Sciences, the Assam Kaziranga University, Jorhat is held on 27/04/2022 in the conference hall to frame the syllabi for the academic session 2022-2023. The meeting is presided over by Dr. Jayanta Kumar Sarmah, Dean, School of Basic Sciences - cum- Chairman, BOS

Members present:

Sl.No	Name, designation and address	Position in BOS	Signature
1	Dr. Jayanta Kumar Sarmah, Dean, School of Basic Sciences The Assam Kaziranga University, Jorhat	Chairman	
2	Dr. Madhuryya Deka, Assistant Professor, Dept. of Physics, Kaziranga University	Member, Convenor	 27-04-22
3	Dr. J.P. Gogoi, Assistant Professor, DKD College, Dergaon	External Member	 (J.P. Gogoi) 27/04/22
4	Dr. Gauri Gautam Borthakur, Associate Professor, JIST, Jorhat	External Member	 27/04/22
5	Dr. Swati Baruah, Assistant Professor, Dept. of Physics, Kaziranga University	Member	 27/04/22
6	Dr. Munu Bora, Assistant Professor, Dept. of Physics, Kaziranga University	Member	 Munu Bora
7	Pankaj Bora, Assistant Professor Dept. of Physics, Kaziranga University	Member	 Pankaj Bora 27/04/22
8	Udipta Kamal Baruah, Alumni	Member	 Udipta Kamal Baruah
9	Sandeepan Bora, Alumni	Member	 Sandeepan Bora 27/04/22

Members absent with prior intimation: NA

The meeting started with the welcome address by Dr. Jayanta Kumar Sarmah, Dean, School of Basic Sciences-Cum- Chairman, BOS, Physics department. Agenda prepared is placed in the meeting for approval. After discussion the agenda is approved for conduct of said BOS meeting.

Agenda:

1. Welcome address by the Chairman
2. Confirmation of minutes of last BOS.
3. Action taken Report on the decisions of last BOS
4. Analysis and review of ongoing syllabus
5. Success and failure of the ongoing syllabus
6. Analysis of suggestions received from different stakeholders
7. Finalisation of syllabus for the academic session 2022-2023
8. Finalisation of action plan for completion of syllabus within the academic session/ semester

9. Finalisation of methodologies of instruction
10. Books recommended and references
11. Finalisation of modalities for question paper setter, evaluation, etc
12. Any other points with the permission from chair
13. Vote of thanks

The meeting started following the approved agenda

Confirmation of minutes of last BOS

The minutes of last BOS dated 07/12/2020 is read over by the member convenor. After discussion the minutes of BOS dated 27/04/2022 are confirmed

Action taken Report on the decisions of last BOS

The action taken report prepared by member convenor on the decisions taken in the previous BOS meeting dated 07/12/2020 is placed for discussion.

Action taken report:

Sl. No	Decision/ Resolution	Action taken
1	Syllabus modification for the subject “Research Methodology and Experimental Techniques in Physics” (BS2126) was accepted by all the members present.	Course structure and syllabus have been prepared accordingly
2	Syllabus modification for the subject “Nanomaterials: Introduction and Applications (BS2120) was accepted by all the members present.	Course structure and syllabus have been prepared accordingly

Analysis and review of ongoing syllabus

The ongoing syllabus of the Physics Department is analysed and reviewed by the member of BOS in detail

Success and failure of the ongoing syllabus

The aspect of success and failure of the ongoing syllabus are analysed by the BOS in detail. No failure is noticed by the members of the BOS

Analysis of suggestions received from different stakeholders

Good number of suggestions received from different stakeholders in improving the ongoing syllabus is placed before the BOS for discussion. Out of which some are taken into consideration.

Following suggestions are taken into consideration

- (1) Syllabus modification for the subject “Mathematical Physics” (BS2101) of M.Sc. I semester has been proposed by Dr. Pankaj Bora. Upon presentation of the modified syllabus, the proposal has been accepted by all the members present.
- (2) Dr. Pankaj Bora also proposed to modify the syllabus for the subject “Electromagnetic Theory” (BS2109) which has been accepted by all members present. He also presented the modified syllabus before the members.

(3) Syllabus modification for the subject “Atomic Physics” (BS2103) has been proposed by Dr. Madhuryya Deka which has been accepted unanimously.

(4) Regarding operation of the new equipment (Hioki LCR meter) procured under ASTEC project; Mr. Bitupon Boruah has been given the charge to operate the same for any kind of sample characterization (internal and external)

Finalisation of syllabus for the academic session 2022-2023

After detailed discussion on the above aspects the BOS made following changes

1. Department: Physics, Subject: Mathematical Physics/ Mathematical Physics-II, Course Code: BS2101

Sl. No	Unit	Changes if any	Remarks
1	Unit I	rank of matrices by reducing it to echelon form– solution of linear algebraic equations (Cramer’s rule)- solutions of linear homogeneous equations	Yellow-Removed from Syllabus
2	Unit II	Stokes’s theorem and their applications – orthogonal curvilinear co-ordinates – Spherical polar and cylindrical co-ordinates, - Contravariant and covariant tensor	Blue-Newly added to the syllabus
3	Unit V	Fourier series Laplace transform and inverse Laplace transform	

2. Department: Physics, Subject: Electromagnetic Theory, Course Code: BS2109

Sl. No	Unit	Changes if any	Remarks
1	Unit I	Inconsistency of amperes circuital law.	Yellow-Removed from Syllabus
2	Unit II	Maxwell's equations in phasor form	
3	Unit III	Retarded potential	
4	Unit IV	Coherence and diffraction. Pointing vector and flow of power	Blue-Newly added to the syllabus
5	Unit V	Dispersion relations in plasma. Basic Antenna parameters and retarded potentials.	

3. Department: Physics, Subject: Atomic Physics, Course Code: BS2103

Sl. No	Unit	Changes if any	Remarks
1	Unit II	g-factor – zero field splitting.	Yellow-Removed from Syllabus
2	Unit IV	Hyper- Raman effect – experimental techniques.	
3	Unit V	Dissociation energy and dissociation products – rotational fine structure of electronic vibration transitions – Fortrat Diagram – predissociation. Fundamental of laser properties, threshold condition, rate equation, population inversion, laser resonator and modes, types of lasers and ammonia	Blue-Newly added to the syllabus

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Finalisation of action plan for completion of syllabus within the academic session/ semester

The following action plan is finalised by the BOS For completion of syllabus within the academic session/ semester

1. Department: Physics, Subject: Mathematical Physics/ Mathematical Physics-II, Course Code: BS2101

Sl. No	Course Code	Unit	No. of study hours fixed	Remarks
1	BS2101	Unit I	11 Lectures	Total lectures have been kept same as previous.
2	BS2101	Unit II	10 Lectures	
3	BS2101	Unit III	11 Lectures	
4	BS2101	Unit IV	11 Lectures	
5	BS2101	Unit V	9 Lectures	

2. Department: Physics, Subject: Electromagnetic Theory, Course Code: BS2109

Sl. No	Course Code	Unit	No. of study hours fixed	Remarks
1	BS2109	Unit I	11 Lectures	Total lectures have been kept same as previous
2	BS2109	Unit II	10 Lectures	
3	BS2109	Unit III	10 Lectures	
4	BS2109	Unit IV	11 Lectures	
5	BS2109	Unit V	10 Lectures	

3. Department: Physics, Subject: Atomic Physics, Course Code: BS2103

Sl. No	Course Code	Unit	No. of study hours fixed	Remarks
1	BS2103	Unit I	12 Lectures	Total lectures have been increased from 50 to 51
2	BS2103	Unit II	11 Lectures	
3	BS2103	Unit III	10 Lectures	
4	BS2103	Unit IV	6 Lectures	
5	BS2103	Unit V	12 Lectures	

Finalisation of methodologies of instruction

1. Department: Physics, Subject: Mathematical Physics/ Mathematical Physics-II, Course Code: BS2101

Sl. No	Course Code	Unit	Methodology fixed by the BOS
1	BS2101/BS1138	Unit I	Lectures, Discussions, Tutorials and
2	BS2101/BS1138	Unit II	
3	BS2101/BS1138	Unit III	

4	BS2101/BS1138	Unit IV	Assignments
5	BS2101/BS1138	Unit V	

2. Department: Physics, Subject: Electromagnetic Theory, Course Code: BS2109

Sl. No	Course Code	Unit	Methodology fixed by the BOS
1	BS2109/BS1145	Unit I	Lectures, Discussions, Tutorials and Assignments
2	BS2109/BS1145	Unit II	
3	BS2109/BS1145	Unit III	
4	BS2109/BS1145	Unit IV	
5	BS2109/BS1145	Unit V	

3. Department: Physics, Subject: Atomic Physics, Course Code: BS2103

Sl. No	Course Code	Unit	Methodology fixed by the BOS
1	BS2103/BS1143	Unit I	Lectures, Discussions, Tutorials and Assignments
2	BS2103/BS1143	Unit II	
3	BS2103/BS1143	Unit III	
4	BS2103/BS1143	Unit IV	
5	BS2103/BS1143	Unit V	

Books recommended and references

As per previous

Finalisation of modalities for question paper setter, evaluation, etc

As per previous

Any other points with the permission from chair

None

Vote of thanks

The meeting ended with vote of thanks to chair and members present

MINUTES OF THE BoS MEETING HELD ON 14/05/2022

The faculty members of the School of Social Sciences in consultation with the external members and internal members of the Board of Studies have developed an alternative plan to address some of the new syllabus.

The meeting is presided over by Dr. C. K. Gogoi, Dean, School of Social Sciences cum Chairman, BOS.

Members present in the meeting:

Sl. No	Name, designation and address	Position in BOS
1	Dr. Birinchi K. Boruah, Associate Professor, HNS College Jhanji	External Experts
2	Shri Tirtha Pd. Saikia, Joint Director, NEADS, Jorhat	External Experts

Sl.No	Name, designation and address	Position in BOS
1	Prof. C. K. Gogoi, Dean, School of Social Sciences	Chairman
2	Dr. Golak B. Patra, Associate Professor and Associate Dean, School of Social Sciences	Member convener
3	Mr. Aditya Bhatta, Assistant Professor and Head, Social Work department, School of Social Sciences	Member
4	Dr. Saurabhi Sarmah, Associate Professor, School of Social Sciences.	Member
5	Ms. Bandana Thakur, Assistant Professor, School of Social Sciences	Member
6	Ms. Sneha Bhowmick Gogoi, Assistant Professor, School of Social Sciences	Faculty Member

7	Mr. Harikrishnan U, Assistant Professor, School of Social Sciences	Faculty Member
8	Mr. Mrinal Basumatary, Assistant Professor, School of Social Sciences	Faculty Member

Members not present in the meeting:

Sl.No	Name, designation and address	Position in BOS
1	Prof. Molankal Gangabhusan M., Professor and Head, Social Work Department, Assam University, Silchar	Member (External)
2	Dr. Nemthianngai Guite, Associate Professor, Centre of Community Medicine and Community Health, JNU, New Delhi	Member (External)
3	Dr. Anand Kr. Pal, Assistant Professor, BOSCO Institute	Member (External)
5	Mr. Bipul Bez, Assistant Professor, Arunachal University of Studies	Alumni member

The meeting started with the welcome address by Prof. C. K. Gogoi, Dean, School of Social Sciences Cum Chairman, BOS. Agenda prepared is placed in the meeting for approval. After discussion the agenda is approved for conduct of said BOS meeting.

Agenda:

1. Welcome address by the Chairman
2. Confirmation of minutes of last BOS (Sociology and Social Work)
3. Action taken Report on the decisions of last BOS
4. Review and Finalization of the Existing Syllabus
5. Finalization of syllabus for the academic session 2022-23.
6. Introduction and Discussion for the new Value-added courses.
7. Any other points with the permission from chair
8. Vote of thanks

The meeting started following the approved agenda

Confirmation of minutes of last BOS

The minutes of last BOS dated 20th November, 2020 was read over by the member convener. After discussion the minutes of BOS dated 20th November, 2020 was confirmed.

Action taken Report on the decisions of last BOS

1. Course names of fieldwork courses of MSW III & IV semester renamed as Block Fieldwork I and Block Fieldwork II respectively.
2. Due to COVID-19 pandemic the fieldwork structure of social work programme has been changed and students were engaged in online/virtual activities under the supervision of faculty supervisor.
3. Students were encouraged to prepare dissertation/research projects on secondary literature due to the restrictions of physical movement by the students because of COVID pandemic.
4. A value added course on “Social Work Skills for Development Practitioners” offered to the students of SSS. (Refer to Annexure 7)

Analysis and review of ongoing syllabus:

The ongoing syllabus of the MSW, BSW and Integrated BSW MSW programmes are analyzed and reviewed by the member of BOS in detail.

Finalization of syllabus for the academic session: 2022-23

The ongoing syllabus of the MSW, BSW and Integrated BSW MSW programmes are analyzed as per the suggestions received by different stakeholders and reviewed by the members of BOS in detail. There were two new courses, two elective papers and two certificate courses for the social work students was proposed.

Analysis and review of ongoing syllabus:

The ongoing syllabus of the MSW, BSW and Integrated BSW MSW programmes are analyzed and reviewed by members of the BOS in detail. Some of the new courses for the MSW (In effect from 2022) and elective papers and Certificate courses for MSW, BSW, INT BSW-MSW, BA Sociology (in effect from 2022) were proposed.

Introduction and discussion of new Value-added courses:

1. A new certificate course called “Basic Counseling Skills and Techniques” course code “SSVACO2” was proposed for the students of BSW, MSW, INT. BSW-MSW, BA Sociology

(In effect from July, 2022). The rationale behind the proposed course is to provide knowledge to the students about the basic counseling skills and techniques and also practically explore the core subject. As counseling approaches it is one of the most widely used where it helps the students to learn to deal with the obstacles that are preventing them from a positive life and how to cope with the situations they face. Counseling is one of the major components of career development. The course will be offered 2 times in a year. For the PG students this will be offered in the odd semester preferably for the students of 1st semester. The same course will be offered for the UG students in the even semester, preferably for the students of 2nd, 4th & 6th semester (Annexure:1).

2. A new certificate course called “Life Skills for Personality Development” course code “SSVAC01” was proposed for the students of BSW, MSW, INT, BSW-MSW, BA Sociology (In effect from July, 2022). The rationale behind the proposed course is to inculcate knowledge and awareness among the students on issues related to their daily life. Students also will be able to be aware of their strengths and weaknesses and also to develop a positive attitude. To understand about the different life coping skills and importance of effective communication. The course will be offered 2 times in a year. For the PG students this will be offered in the even semester preferably for the students of 2nd & 4th semester. The same course will be offered for the UG students in the odd semester, preferably for the students of 3rd & 5th semester. (Annexure :2)
3. A New elective paper called “Social Work with Disability” course code “SS1133E” was proposed for the students of BSW 5th semester (In effect from July, 2022). The rationale behind the course is to develop among the students an understanding of the Nature and Dimensions of Disability, Models and Prevention of disability. It also provides the students with knowledge about the Process of Rehabilitation of Differently abled persons, Intervention Strategy and Social Work Scope to the Differently abled. In the same semester another existing course titled “Programme and Services for Elderly” will be offered as an elective course in which the students can select any one course of their choice. A new code (SS1126E) is given to the course to make it more specific.(Annexure:3).
4. A New elective paper called “Mental Health and Social Work Practice” course code “SS1135E” was proposed for the students of BSW 6th semester (In effect from July, 2022). The

rationale behind the course is to acquaint the students with mental health, social context, its models and understanding about the legal frameworks, its psychosocial intervention in different settings. In the same semester another existing course titled “Community Development” will be offered as elective course in which the students can select any one course of their choice. A new code (SS1129E) is given to the course to make it more specific.(Annexure:4)

5. A New course called “Public Policy & Governance” course code as “SS1134” was proposed for the students of BSW 6th semester (In effect from July, 2022). The rationale behind the course is to acquaint the students with the concept of public policy, its formulation, implementation and monitoring system in India. The course will also help the students to be familiar with the concept of the governance system of the country and also stress on the E-Governance system, ethics and moral standards in public services, its issues and challenges. (Annexure:5)
6. A New course called “Public Policy & Governance System in India” code as “SS2237” was proposed for the students of MSW 4th semester (In effect from July, 2022). It aims to acquaint the students with the concept of public policy, its formulation, implementation and monitoring system in India. The course will help the students to be familiar with the concept of the Governance system of the country. It also stressed on the E-Governance system, ethics and moral standards in public services, its issues and challenges. (Annexure:6)
7. All the proposed changes will come into effect from the academic session July,2022. This will also affect the existing batches of i.e. MSW and BSW 2021 batch, BSW 2020 batch and Integrated BSW-MSW 2018 & 2019 batch.

These proposed replacements/modifications/revisions elaborated above were discussed and deliberated upon thoroughly by the members of the Board of studies and the faculty members present in the meeting. The rationale provided for these replacements/modifications/revisions were found to be sound and reasonable. Hence, the proposed replacements/modifications/revisions were approved by the members of the Board of Studies unanimously. At last consent was given by the Board of Studies for the proposed replacements/modifications/revisions to be placed before the Academic Council for approval.

Vote of thanks

The meeting ended with a vote of thanks to the chair and members present.

Signature of the members present:

Minutes of the Meeting of the Board of Studies (BOS) in the Dept. of Sociology and the Dept. of Social Work under the School of Social Sciences KU.

Date : May 14, 2022
Time : 11:00 AM
Venue : Ground Floor Conference Hall

Members Present (External Experts)

1. Dr. Birinchi K. Boruah
Associate Professor, HNS College
Jhanji
2. Shri Tirtha Pd. Saikia
Joint Director, NEADS, Jorhat.
3. Shri Bipul Bez
Asstt. Professor, Arunachal
University, Namsai

Members of Present (Internal)

1. Prof. (Dr.) C.K. Gogoi
Dean and Chairman
2. Mr. Aditya Bhatta,
Assistant Professor and Head,
Social Work department,
School of Social Sciences
3. Dr. Golak B. Patra,
Associate Dean,
School of Social Sciences
4. Dr. Saurabhi Sarmah,
Associate Professor,
School of Social Sciences.
5. Ms. Bandana ^{Thakur} ~~Boruah~~
Assistant Professor,
School of Social Sciences

Signature

C.K. Gogoi 14/05/2022
B. Saikia 14/05/2022
C. K. Gogoi 14.05.22
A. Bhatta 14/5/2022
G. Patra 14/05/2022
S. Sarmah 14/5/22
B. Thakur 14/5/22.

6. Ms. Sneha Bhowmick Gogoi,
Assistant Professor,
School of Social Sciences.

Sneha B Gogoi
14/05/22

7. Mr. Harikrishnan U,
Assistant Professor,
School of Social Sciences

H. U.
14/05/22

8. Mr. Mrinal Basumatary, (Spl. Invitee)
Assistant Professor,
School of Social Sciences

Mrinal
14/5/22

9. Ms. Ishanee Goswami, (Spl. Invitee)
Affiliated Faculty,
School of Social Sciences

Members Absent

- 1.
- 2.
- 3.
- 4.

Minutes prepared by

Mrinal Basumatary, Assistant Professor, Faculty Member

INTERNAL QUALITY ASSURANCE CELL
EMPLOYER FEEDBACK FORM
SCHOOL OF SOCIAL SCIENCES, THE ASSAM KAZIRANGA UNIVERSITY

There was 2 response recorded from two schools.

- I. Satisfied with the students work performance and the academic system which educated these candidates.

	Far from satisfied	Not satisfied	Satisfied	Happy	Very happy
General communication skills	0 (00)	0 (00)	0 (00)	2 (100)	0 (00)
Developing practical solutions to work place problems	0 (00)	0 (00)	2 (100)	0 (00)	0 (00)
Working as part of a team	1 (50)	0 (00)	1 (50)	0 (00)	0 (00)
Creative in response to workplace challenges	0 (00)	0 (00)	0 (00)	2 (100)	0 (00)
Self-motivated and taking on appropriate level of responsibility	0 (00)	0 (00)	1 (50)	0 (00)	1 (50)
Open to new ideas and learning new techniques	0 (00)	0 (00)	1 (50)	0 (00)	1 (50)
Using technology and workplace equipment	0 (00)	0 (00)	0 (00)	1 (50)	1 (50)
Ability to contribute to the goal of the organization	0 (00)	0 (00)	0 (00)	2 (100)	0 (00)
Technical knowledge/skill	0 (00)	0 (00)	0 (00)	2 (100)	0 (00)
Ability to manage/leadership qualities	0 (00)	0 (00)	1 (50)	1 (50)	0 (00)
Innovativeness, creativity	0 (00)	0 (00)	1 (50)	1 (50)	0 (00)
Relationship with seniors/peers/subordinates	0 (00)	0 (00)	0 (00)	1 (50)	1 (50)
Involvement in social activities	0 (00)	0 (00)	0 (00)	1 (50)	1 (50)
Ability to take up extra responsibility	0 (00)	0 (00)	0 (00)	2 (100)	0 (00)
Obligation to work beyond schedule if required	0 (00)	0 (00)	0 (00)	2 (100)	0 (00)

Continue



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II. Rate overall satisfaction with AKU students and the curriculum

1	2	3	4	5	6	7	8	9	10
0 (00)	0 (00)	0 (00)	0 (00)	0 (00)	0 (00)	1 (50)	1 (50)	0 (00)	0 (00)

III. Subjects learned by the staff and its level of useage

Opinion	N (%)
Till now I have usage only my educational beyond	1 (50)
Yes, it is very useful for me	1 (50)

IV. Comments on curriculum improvement

Opinion	N (%)
It is good	1 (50)
No comments	1 (50)

End



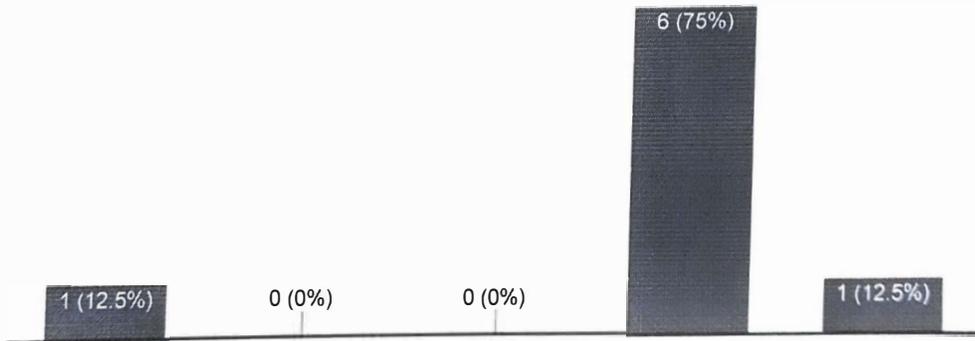
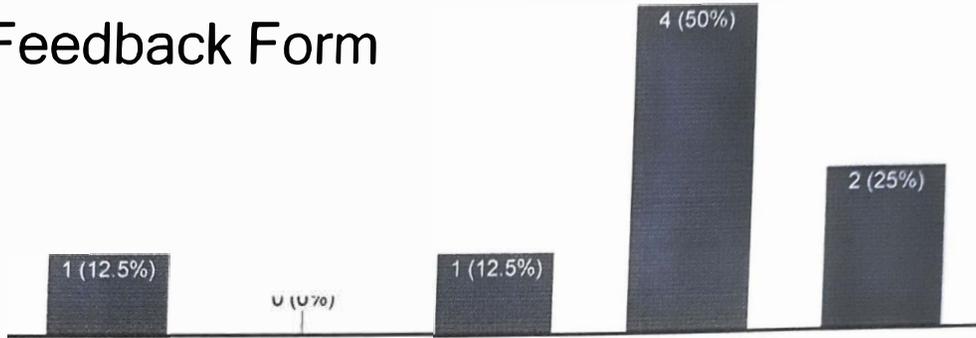
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Employer Feedback Form

8 responses



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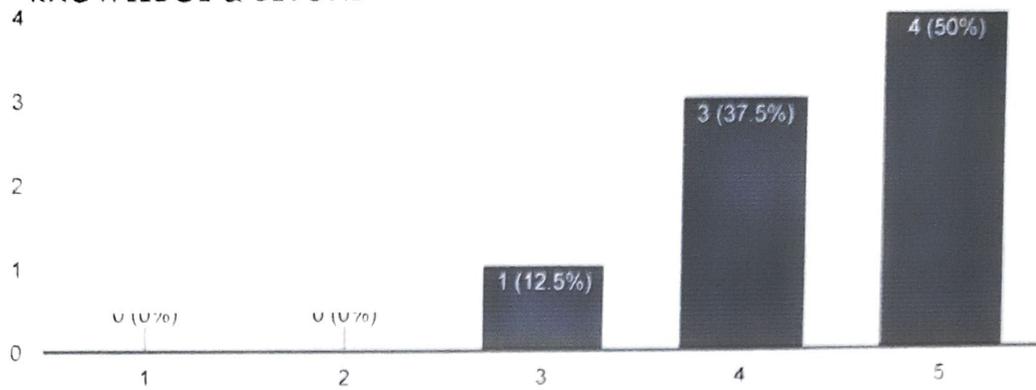
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Dean (SCS) IT
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(Signature)
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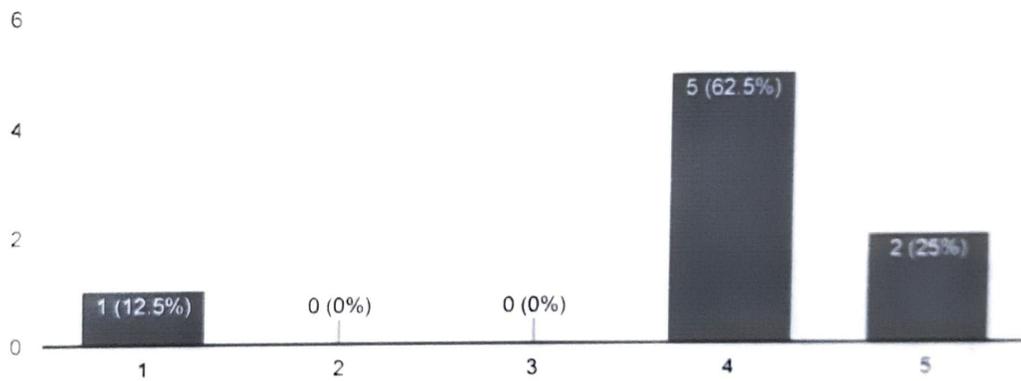


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Creative in response to workplace challenges

8 responses



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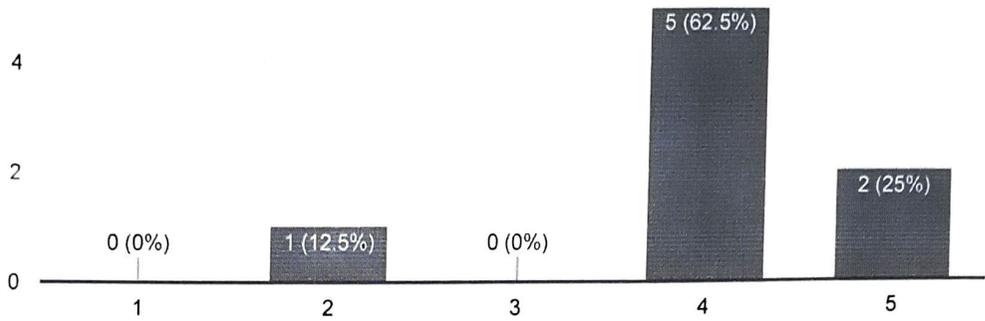
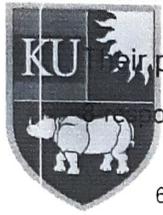
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BORA
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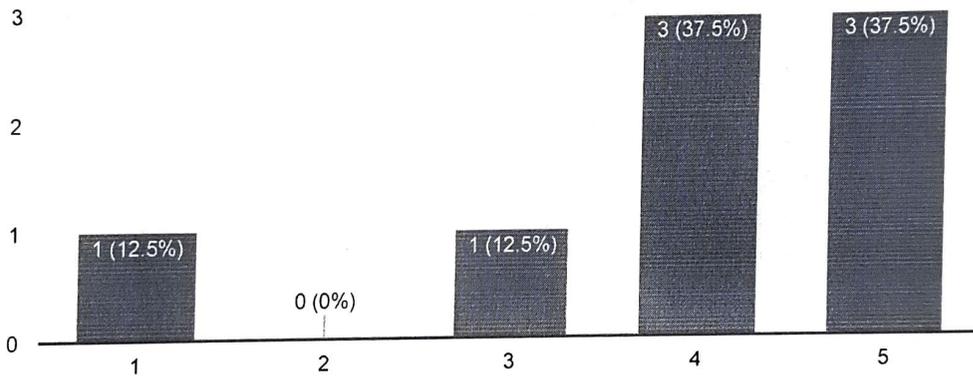
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21/04/22



Self-motivated and taking on appropriate level of responsibility

8 responses



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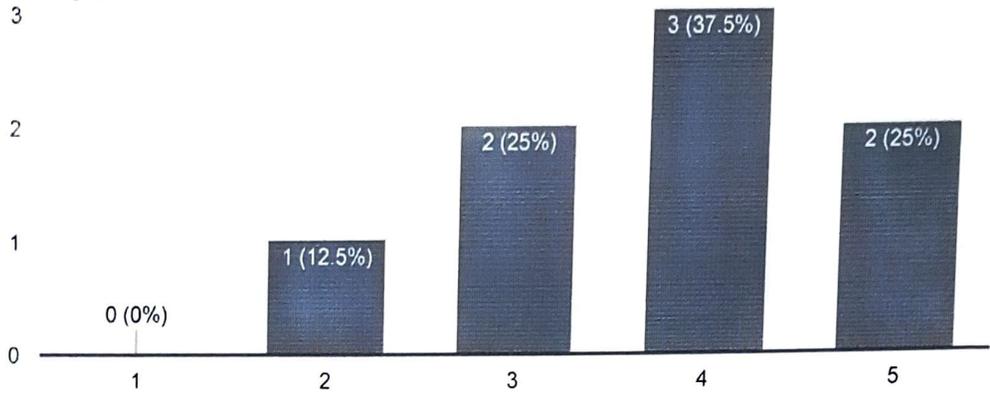
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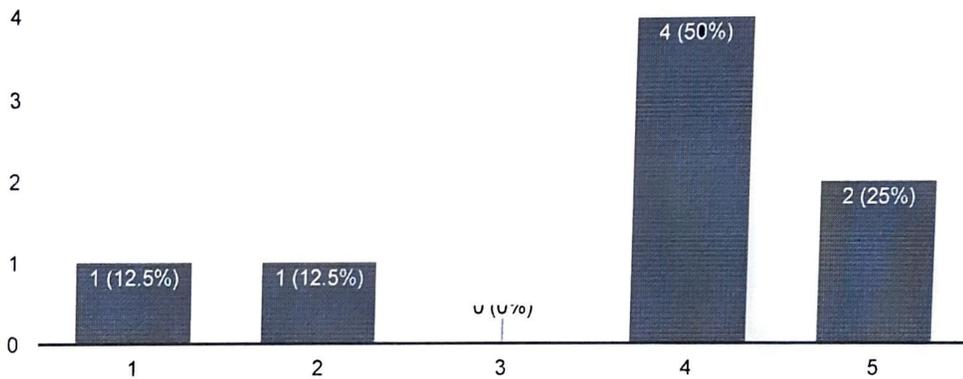


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Open to new ideas and learning new techniques
COURSES
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Using technology and workplace equipment

8 responses



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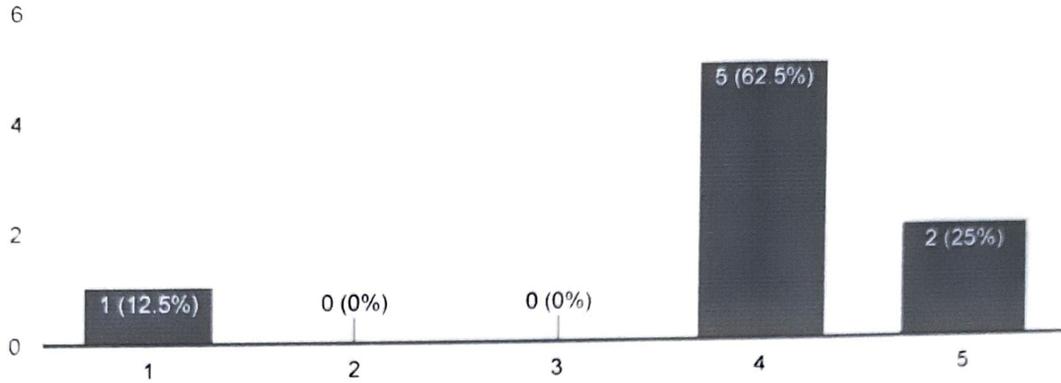
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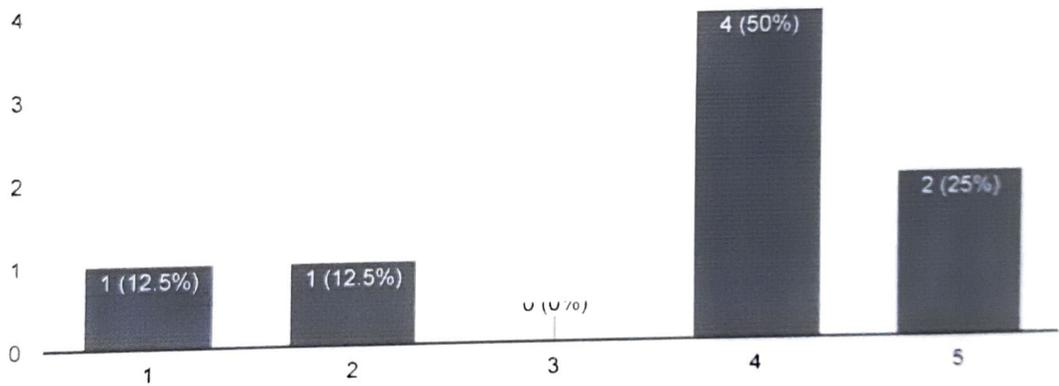
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Technical knowledge/skill

8 responses



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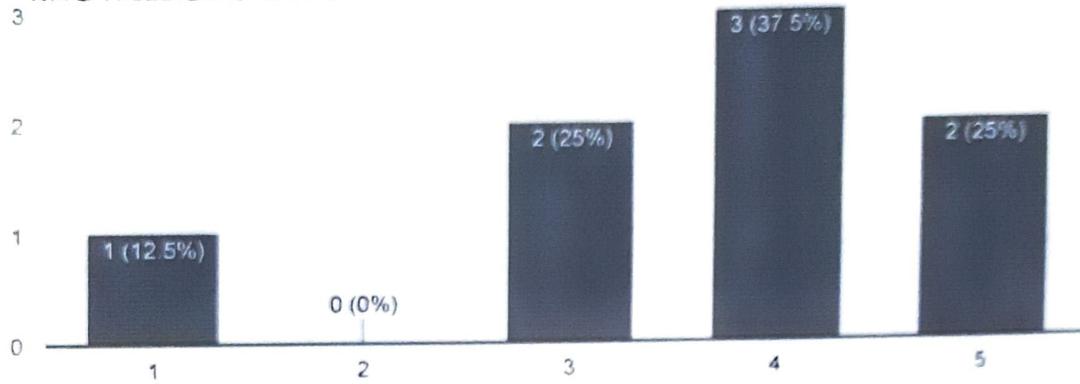
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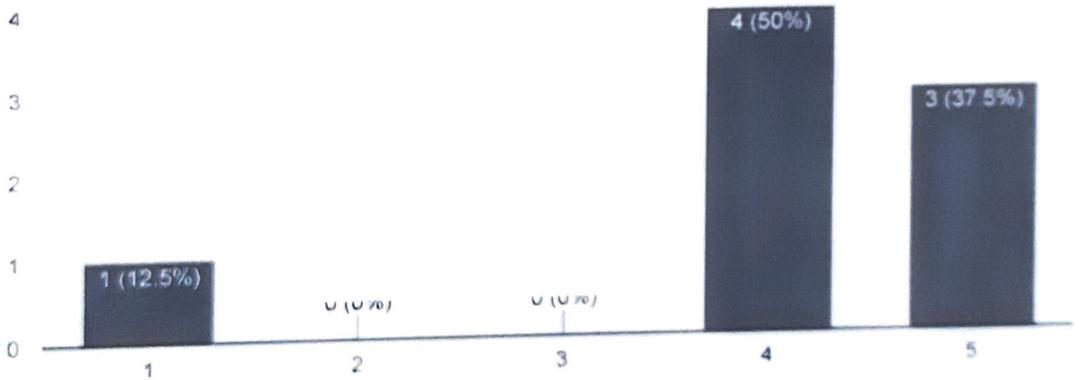
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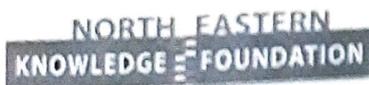


Innovativeness, creativity

8 responses



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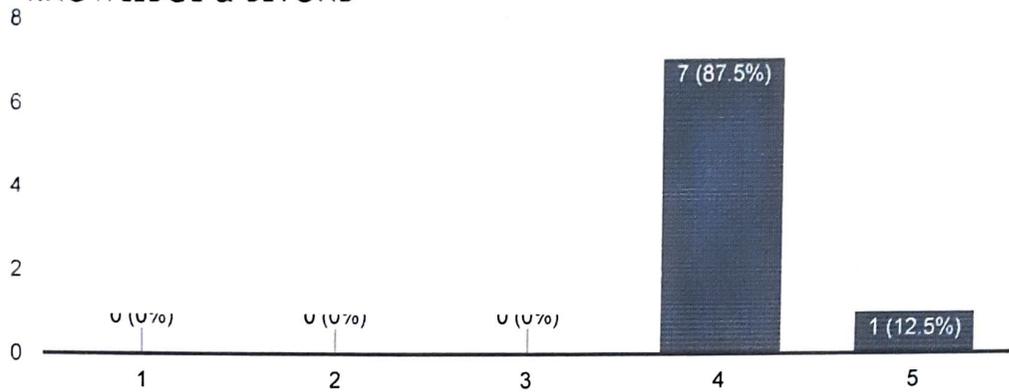
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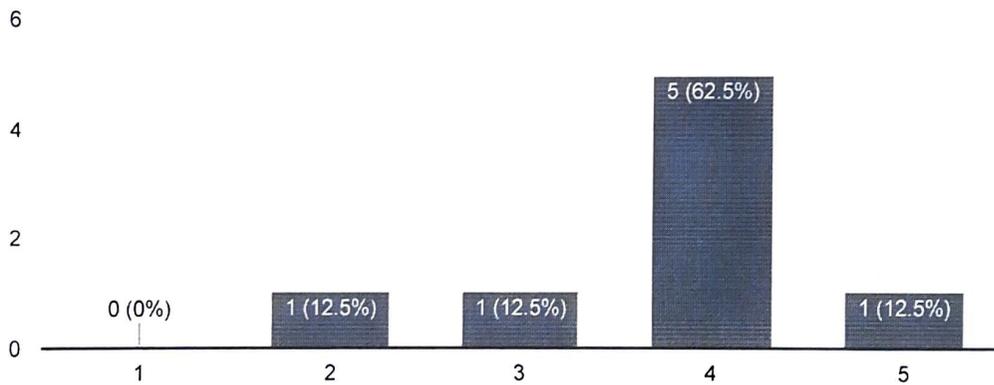
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Involvement in social activities

8 responses



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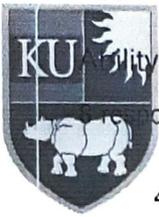
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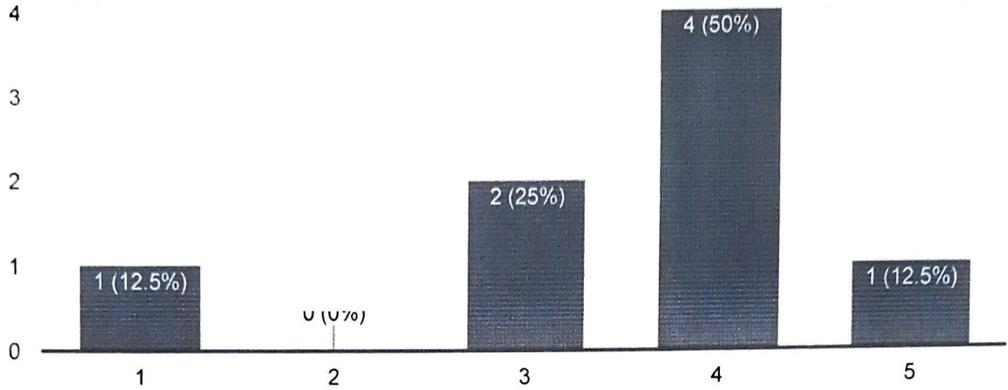
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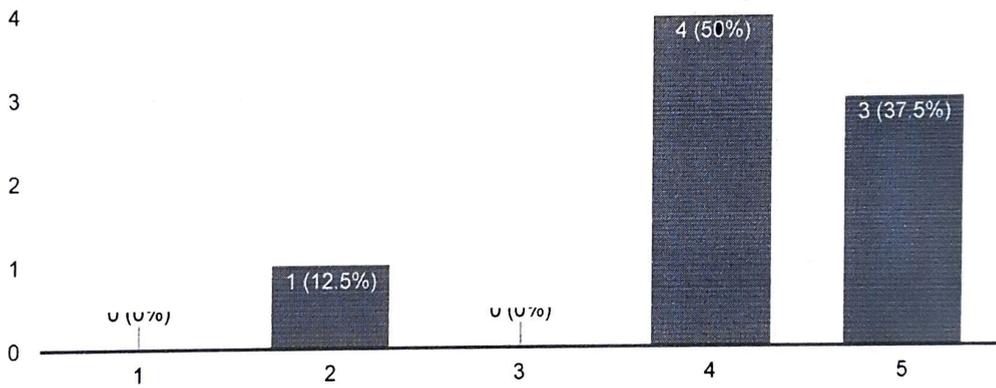


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Obligation to work beyond schedule if required

8 responses



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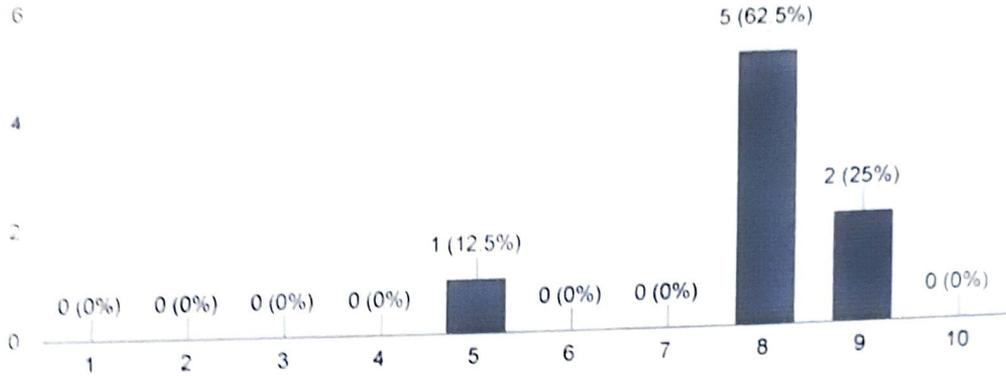
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 (MOD-IT)
 21/04/22



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On a scale of 1 to 10 how do you rate your overall satisfaction with KU
in terms of the quality of the courses and the curriculum?
3 responses



If you were dissatisfied with any aspect, please comment further:

3 responses

No

The only graduate joined my branch is not working with desired levels
Far below average in terms of performance

yes over all good

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How could our programs be improved? What specific comments do you have regarding the curriculum?
responses

Organization has taken good initiative with IIT. We are recommending more IT Company's engagement in technical skill development program under Ministry of Education, Government of India.

The students should be aware of the cultural differences working in private organizations.

I don't know

n/a

Any other comment(s):

4 responses

Excellent modern infrastructure and facilities for students.

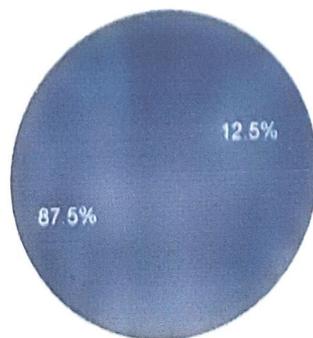
No

Na

n/a

Would you like to recruit more KU students?

8 responses



- Yes
- No

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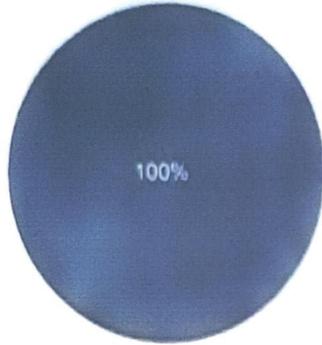
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Would you refer us to other organization(s)?

- Yes
- No



Please feel free to speak in confidence with our TPO/ staff about **any aspects** of the program or students performance. If you would like staff to **contact** you to discuss any issues, please provide your contact number.

8 responses

9007914325

9127016455

Na

Staff is very good

bipl.tinsukia@gmail.com

9930370371

Most students were eliminated in the aptitude test round. Would recommend to focus on training there.

9582222648

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21/Apr/2022

Dr. DIBYA JYOTI
(HOD-IT) BORA
21/04/22



Soumyak Konar

Bandana Sharma

Rakesh Bharadwaj

Suwartik Ramraje

Afrajul Islam

Jasmeen Kaur

Shobhana K

Saras Rawat

Position:

8 responses

Talent Head

Sr HR Officer

Branch Manager

SR HR

Planning Engineer

Manager - Talent Acquisition

HR - Campus Recruitment

HR(Recruitment)

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R/K Saha
Prof. Ratam Keman Saha
Dean (SCS), I.T.
24Apr/2022

Dr. Dibya Jyoti Borah
(HOD-IT)

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Marico Limited

Kotak Mahindra Bank

Mphasis

M/s Bhartia Infra Projects Limited

Jaro Education

Mphasis Ltd.

Tech Mahindra LTD

Date

8 responses

May 2021	10	3	11	13
Dec 2021	22	3		

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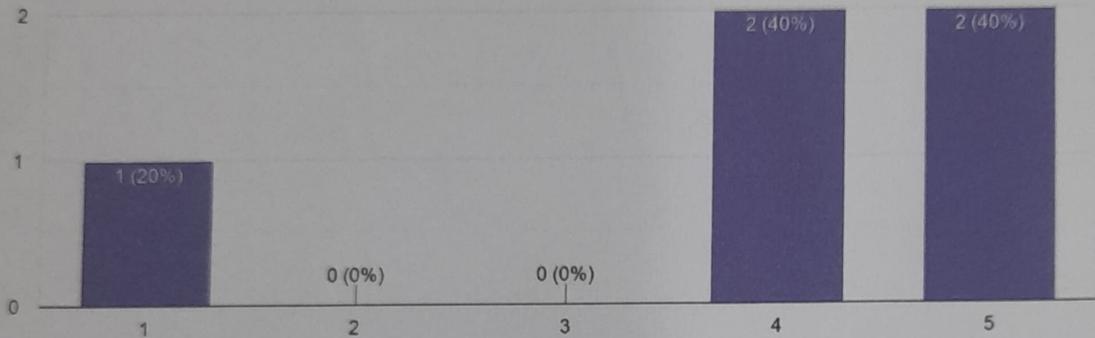
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Tel : + 91 376 2305500/01

*DR. DIRBYA JYOTI BORA
(HOD-IT)
21/10/22*

Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy

General communication skills

5 responses



Analysis and Findings: 40% of employers are very happy with our students and another 40% of the employers are happy with our students employed by them or 80% of employers are satisfied in hiring our students. 20% of employers are not too happy employing them.

Action Taken: SoB focus is on the 20% who could not satisfy their employers. Perhaps, skill set improvement including customer service are areas where we could help as faculty members. Above all, our main focus is on communication skill improvement with all students.

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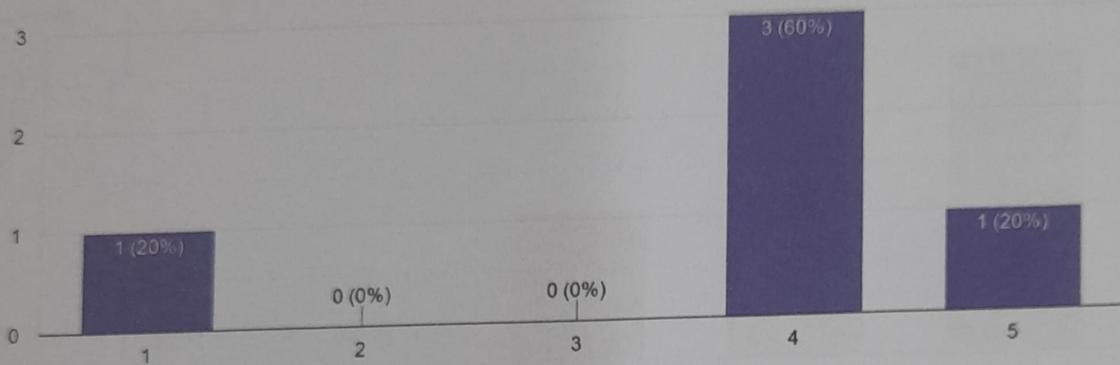
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Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy

Developing practical solutions to workplace problems

5 responses



Analysis and Findings: 60% of employers are happy employing our students and 20% are very happy employing our students. However, 20% of employers are not satisfied with hiring our students.

Action Taken: Overall SoB outstanding academic delivery has borne great results as can be seen in our students' performance in the workplace. However, we are also aware that more practical problem solving skills need to be inculcated in our students.

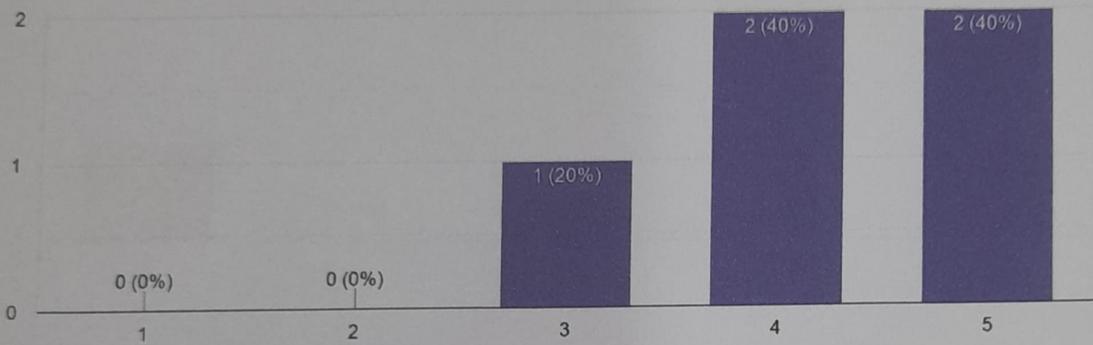
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Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy

Working as part of a team
5 responses



Analysis and Findings: 40% of employers are very happy with the students hired by them, another 40% are happy with our students and the remaining 20% are satisfied with our students of SoB hired by them as employers. This is an outstanding result achieved by SoB and the students groomed by our faculty members.

Action Taken: SoB is very clear that we must continue with the best practices followed by us as it is working. Enabling our students to perform very well as team members is an achievement very rarely achieved by the top B-Schools in India.

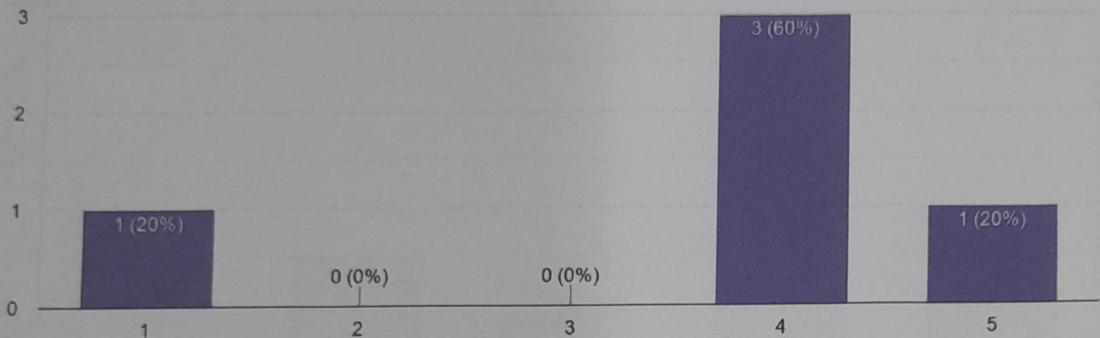
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**Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy**

Creative in response to workplace challenges
5 responses



Analysis and Findings: 60% of our students' employers are happy in finding hiring our students as worthwhile and 20% of employers are happy to find our students creative in response to workplace challenges. However, 20% of employers appear to be not satisfied with the creativity of our students in the workplace in facing challenges.

Action Taken: SoB finds it very challenging in designing courses and subjects that makes our students creative and courageous enough to face workplace challenges. We are in the process of coming up with solutions in the coming semesters.

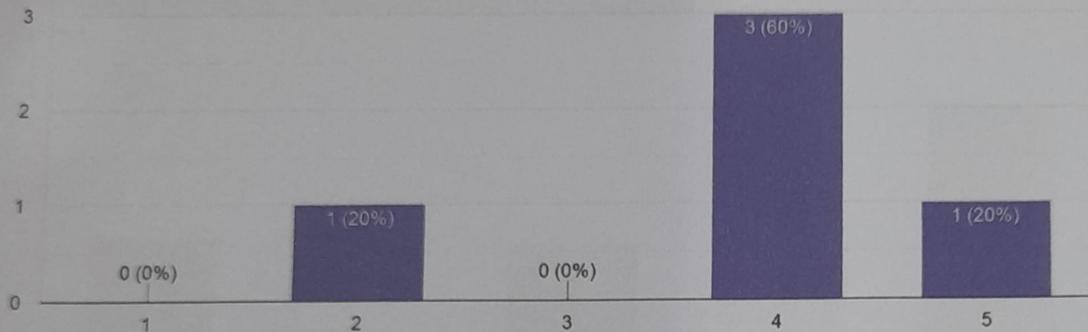
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Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy

Their planning and organization skills
5 responses



Analysis and Findings: It is observed that almost 80% of the employers are satisfied with our students in regard to planning and organization skills. It also appears that 20% of employers are not very happy with the planning and organization skill and there is scope for improving the organization skills of our students.

Action Taken: SoB faculty members will definitely put attention in further improving the planning and organization skills through providing knowledge and project works in the best possible manner.

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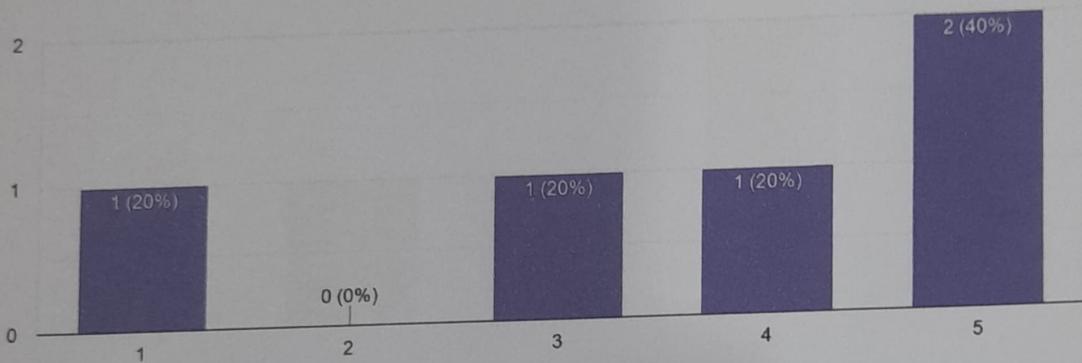
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Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy

Self-motivated and taking on appropriate level of responsibility
5 responses



Analysis and Findings: 80% of employers are seen to be satisfied, happy and very happy in hiring our students. However, 20% of employers continue to find our students not self-motivated enough and ready to take up more responsibilities.

Action Taken: SoB is aware that every student we groom must be self motivated and be ever ready to take up individual responsibilities and challenges.

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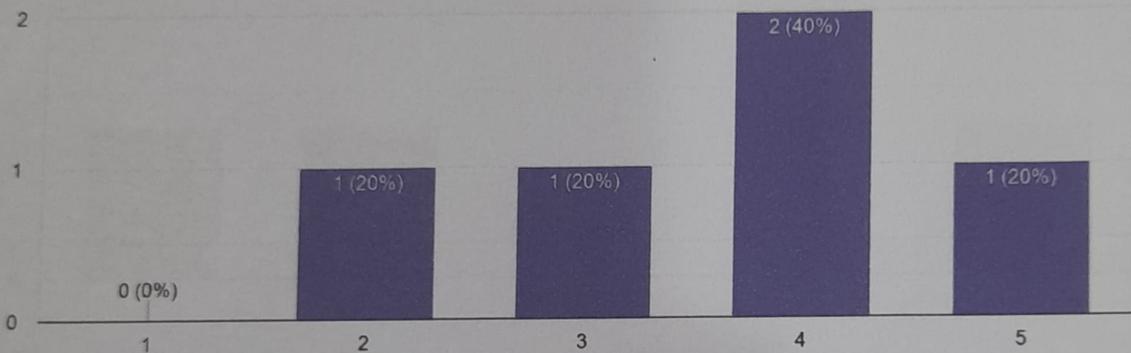
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**Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy**

Open to new ideas and learning new techniques

5 responses



Analysis and Findings: All the employers of our students who hire them are in agreement that our students are open to new ideas and continue to learn new techniques in the workplace.

Action Taken: SoB shall continue to train all students to be open to new ideas and be strong in using new techniques to solve all problems in the workplace.

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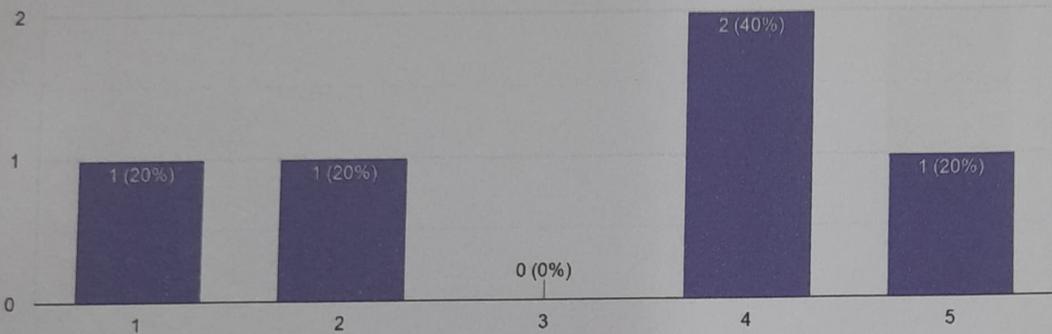
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Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy

Using technology and workplace equipment

5 responses



Analysis and Findings: Employers are very divided in their opinions relating to use of technology in the workplace. 60% of employers are happy and very happy whereas 40% of employers still appear to have expectations not met.

Action Taken: In a situation like the above, SoB is trying its level best to train all students to be technology oriented and literate.

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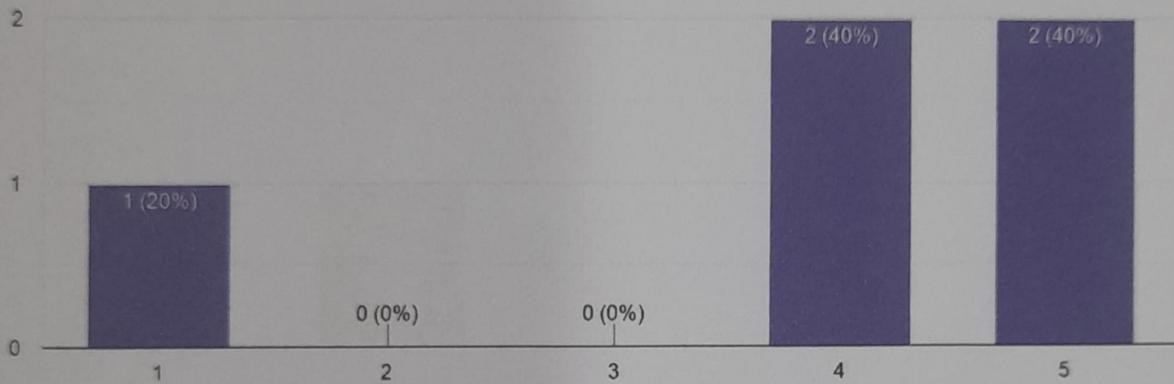
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Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy

Ability to contribute to the goal of the organization

5 responses



Analysis and Findings: 80% of employers find our students having the ability to contribute to the goal of the organization. However, 20% of employers feel our students do not have that ability.

Action Taken: SoB is trying its level best to help our students be more committed, more involved and work closely with their employers by cultivating ownership.

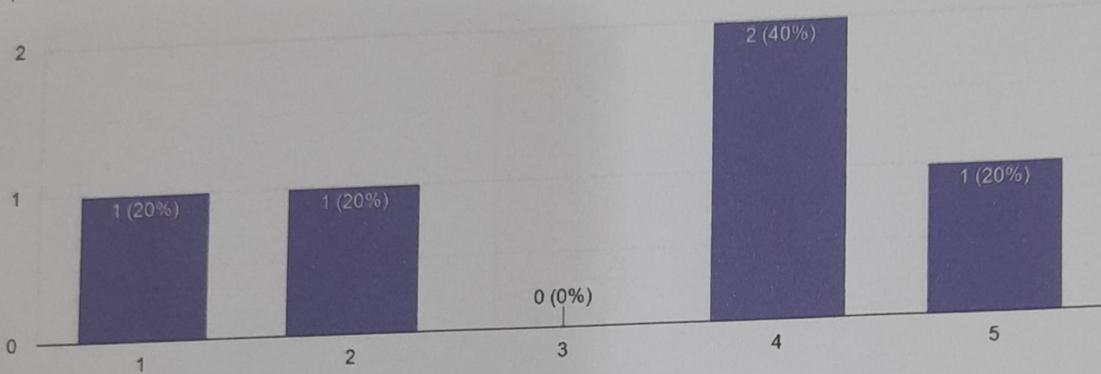
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Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy

Technical knowledge/skill
5 responses



Analysis and Findings: It is observed that 60% of the employers are satisfied with the current technical knowledge and the skill set of the students. However, 40% of employers are not very much satisfied with the current set of technical knowledge and skill gathered by our students.

Action Taken: SoB in coming days will put attention in providing more technical knowledge and skill required for employability. SoB will bring more experts and conduct various webinars and seminars for improving the technical skills and the employability skills of students.

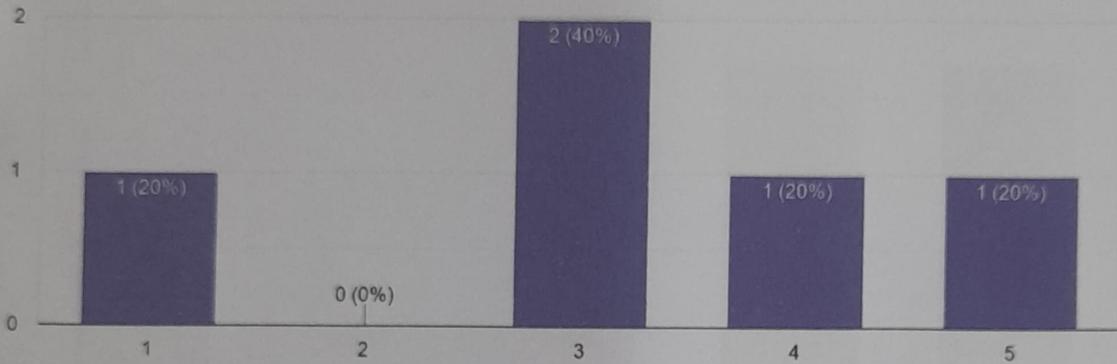
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**Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy**

Ability to manage/leadership qualities
5 responses



Analysis and Findings: While it is encouraging to find 80% of employers satisfied, happy and very happy in hiring our students and finding their leadership qualities very good, it is also a cause for concern to notice that 20% of employees are not satisfied with the leadership qualities displayed by our students.

Action Taken: SoB shall definitely ensure that special attentions are given to developing the abilities and the leadership qualities of every student in SoB

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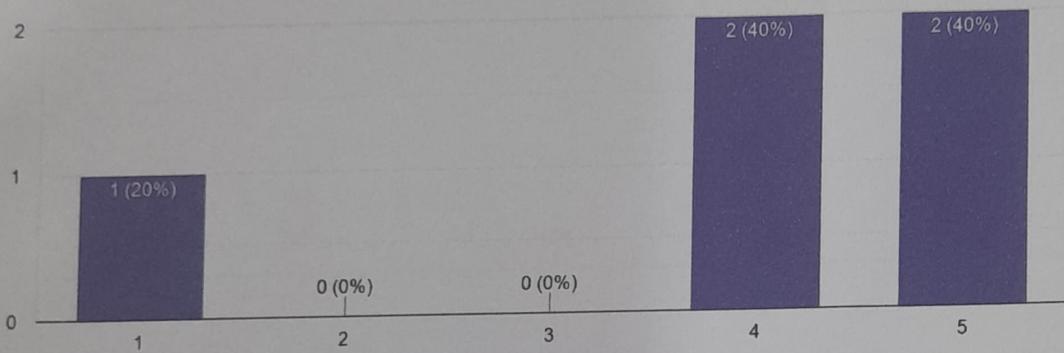
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Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy

Innovativeness, creativity
5 responses



Analysis and Findings: Very encouraging to find 80% of employers happy and very happy with the creativity and innovativeness of our SoB students whom they hired. However, 20% of employers appear to question the creativity and innovation of SoB students whom they hire.

Action Taken: SoB is trying very hard using creative methodologies and improvement in the pedagogy to ensure that all students of SoB are high on creativity and innovativeness.

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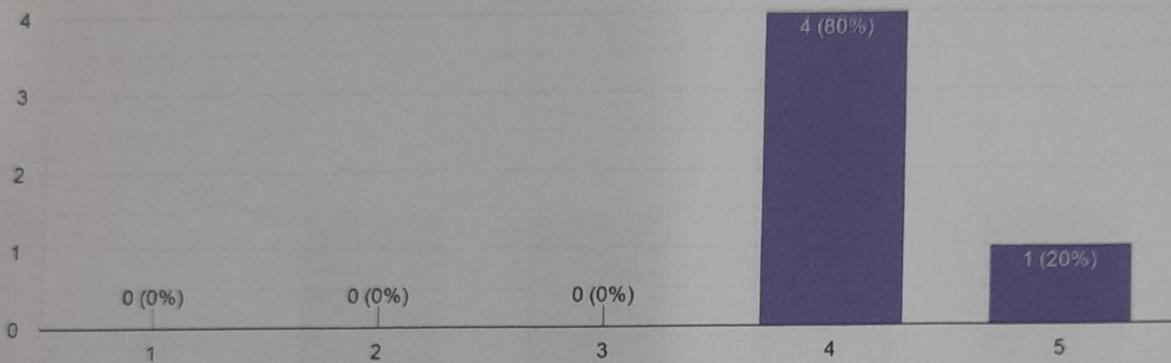
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**Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy**

Relationship with seniors/peers/subordinates

5 responses



Analysis and Findings: In terms of human relationship including managing their seniors, peers and subordinates all 100% employers are agreeable that SoB students are simply outstanding.

Action Taken: SoB shall continue to follow all the best practices that it has been following all these years to continue with outstanding results. On human management skills, SoB has achieved much.

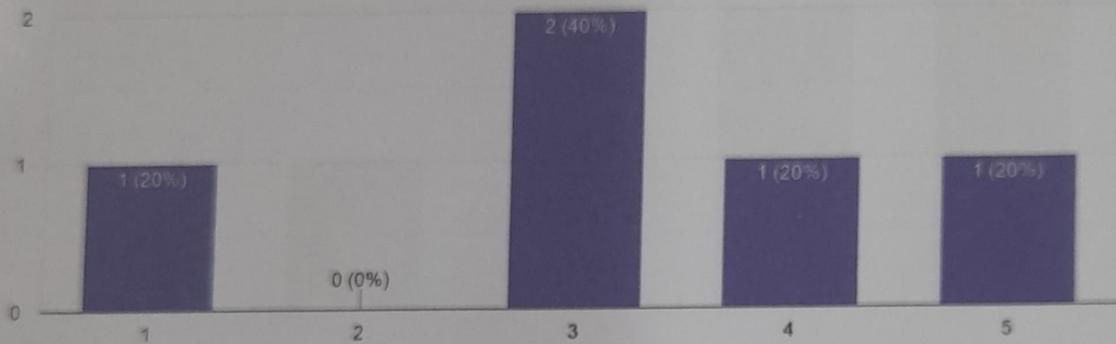
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**Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy**

Ability to take up extra responsibility
5 responses



Analysis and Findings: The above chart shows that 80% of the employers are quite happy with the students of SoB as employers. At the same time 20% of the employers have reservations in this concern.

Action Taken: It can be said that the current practice followed by the SoB in creating the responsibilities in the minds of the students is all right. However, SoB will continue to bring our responsibilities mindset to our students with the changing times.

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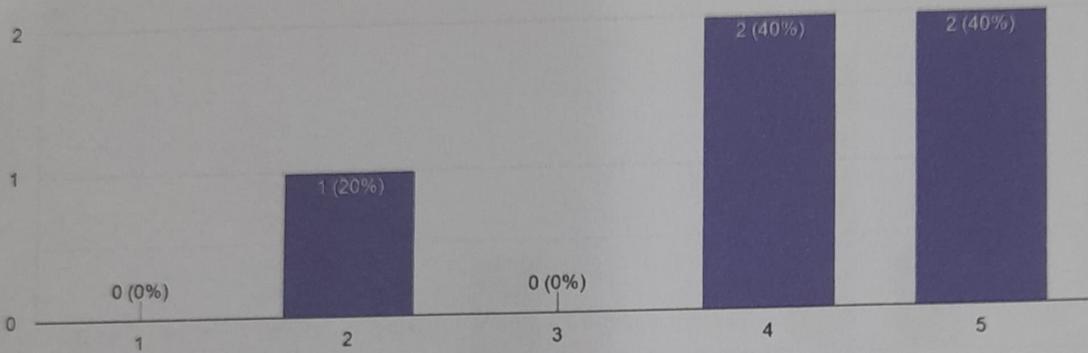
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Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy

Obligation to work beyond schedule if required

5 responses



Analysis and Findings: 80% of the employers openly admit that students are capable of working beyond schedule if required. 20% of employers find the possibility of more improvement in this area.

Action Taken: SoB is aware that all these obligations are very personal and subjective that will be different from person to person. As a business school it is our goal and objective to make every student more hardworking and ever ready to take up more responsibility.

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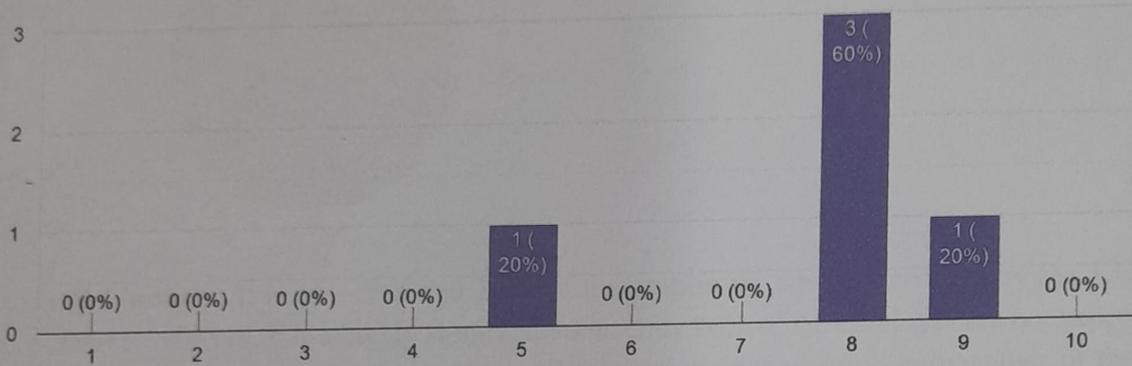
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Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy

On a scale of 1 to 10 how do you rate your overall satisfaction with KU students and the curriculum?

5 responses



Analysis and Findings: 80% of employers rated AKU on a scale of 8 and 9 which is very high feedback to be given by the custodians of business organizations. 20% of employers who gave 5 on the same scale are expressive of what they have experienced.

Action Taken: SoB would love to go for a rating of 7+ or beyond in all the parameters given relating to the curriculum.

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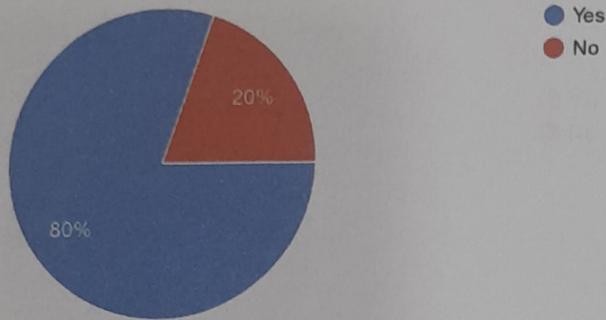
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Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy

Would you like to recruit more KU students?

5 responses



Analysis and Findings: It is observed that 80% of the employers are keen to employ the KU students as their employees. It is a highly significant one. Only 20% of the employer are not happy to employ in their businesses which is a very small proportion of the overall percentages of the employers

Action Taken: SoB would like to make its students more efficient enough in all the parameters so that the 20% of the employers could also recruit our students in the coming future.

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Employer Feedback Survey
School of Business
The Assam Kaziranga Univeristy

Would you refer us to other organization(s)?

5 responses



Analysis and Findings: It has been observed that all the employers would like to refer our students for recruitment in other organizations. This really speaks about the good sense of the employers in their minds about the grooming students of SoB, KU.

Action Taken: SoB would like to continue with the current best practices that have been followed over the years and would also change and improve as per the requirements of the time and the market.

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Metric No. 1.4.1

1.4.1 Structured feedback for design and review of syllabus – semester- wise / year-wise is received from 1) Students, 2) Teachers, 3) Employers and 4) Alumni

Sample Action Taken on the basis of feedback collected from different stakeholders

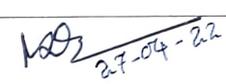
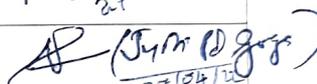
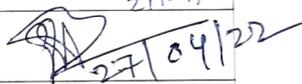
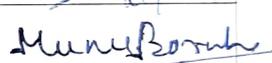
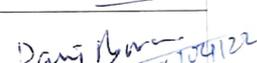
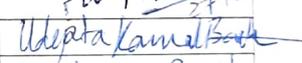
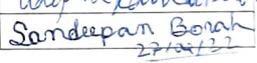
1. Minutes of Board of Studies of Physics Department (Page 2 to 6)
2. Minutes of Board of Studies of Sociology and Social Work department (Page 7 to 13)

Date: 27/04/2022

Proceedings of the BOS dated 27/04/2022 of Physics department under School of Basic Sciences, The Assam Kaziranga University

The meeting of Board of Studies (BOS) of Physics department, Under School of Basic Sciences, the Assam Kaziranga University, Jorhat is held on 27/04/2022 in the conference hall to frame the syllabi for the academic session 2022-2023. The meeting is presided over by Dr. Jayanta Kumar Sarmah, Dean, School of Basic Sciences - cum- Chairman, BOS

Members present:

Sl.No	Name, designation and address	Position in BOS	Signature
1	Dr. Jayanta Kumar Sarmah, Dean, School of Basic Sciences The Assam Kaziranga University, Jorhat	Chairman	
2	Dr. Madhuryya Deka, Assistant Professor, Dept. of Physics, Kaziranga University	Member, Convenor	 27-04-22
3	Dr. J.P. Gogoi, Assistant Professor, DKD College, Dergaon	External Member	 (J.P. Gogoi) 27/04/22
4	Dr. Gauri Gautam Borthakur, Associate Professor, JIST, Jorhat	External Member	 27/04/22
5	Dr. Swati Baruah, Assistant Professor, Dept. of Physics, Kaziranga University	Member	 27/04/22
6	Dr. Munu Bora, Assistant Professor, Dept. of Physics, Kaziranga University	Member	 Munu Bora
7	Pankaj Bora, Assistant Professor Dept. of Physics, Kaziranga University	Member	 Pankaj Bora 27/04/22
8	Udipta Kamal Baruah, Alumni	Member	 Udipta Kamal Baruah
9	Sandeepan Bora, Alumni	Member	 Sandeepan Bora 27/04/22

Members absent with prior intimation: NA

The meeting started with the welcome address by Dr. Jayanta Kumar Sarmah, Dean, School of Basic Sciences-Cum- Chairman, BOS, Physics department. Agenda prepared is placed in the meeting for approval. After discussion the agenda is approved for conduct of said BOS meeting.

Agenda:

1. Welcome address by the Chairman
2. Confirmation of minutes of last BOS.
3. Action taken Report on the decisions of last BOS
4. Analysis and review of ongoing syllabus
5. Success and failure of the ongoing syllabus
6. Analysis of suggestions received from different stakeholders
7. Finalisation of syllabus for the academic session 2022-2023
8. Finalisation of action plan for completion of syllabus within the academic session/ semester

9. Finalisation of methodologies of instruction
10. Books recommended and references
11. Finalisation of modalities for question paper setter, evaluation, etc
12. Any other points with the permission from chair
13. Vote of thanks

The meeting started following the approved agenda

Confirmation of minutes of last BOS

The minutes of last BOS dated 07/12/2020 is read over by the member convenor. After discussion the minutes of BOS dated 27/04/2022 are confirmed

Action taken Report on the decisions of last BOS

The action taken report prepared by member convenor on the decisions taken in the previous BOS meeting dated 07/12/2020 is placed for discussion.

Action taken report:

Sl. No	Decision/ Resolution	Action taken
1	Syllabus modification for the subject "Research Methodology and Experimental Techniques in Physics" (BS2126) was accepted by all the members present.	Course structure and syllabus have been prepared accordingly
2	Syllabus modification for the subject "Nanomaterials: Introduction and Applications (BS2120) was accepted by all the members present.	Course structure and syllabus have been prepared accordingly

Analysis and review of ongoing syllabus

The ongoing syllabus of the Physics Department is analysed and reviewed by the member of BOS in detail

Success and failure of the ongoing syllabus

The aspect of success and failure of the ongoing syllabus are analysed by the BOS in detail. No failure is noticed by the members of the BOS

Analysis of suggestions received from different stakeholders

Good number of suggestions received from different stakeholders in improving the ongoing syllabus is placed before the BOS for discussion. Out of which some are taken into consideration.

Following suggestions are taken into consideration

- (1) Syllabus modification for the subject "Mathematical Physics" (BS2101) of M.Sc. I semester has been proposed by Dr. Pankaj Bora. Upon presentation of the modified syllabus, the proposal has been accepted by all the members present.
- (2) Dr. Pankaj Bora also proposed to modify the syllabus for the subject "Electromagnetic Theory" (BS2109) which has been accepted by all members present. He also presented the modified syllabus before the members.

(3) Syllabus modification for the subject “Atomic Physics” (BS2103) has been proposed by Dr. Madhuryya Deka which has been accepted unanimously.

(4) Regarding operation of the new equipment (Hioki LCR meter) procured under ASTEC project; Mr. Bitupon Boruah has been given the charge to operate the same for any kind of sample characterization (internal and external)

Finalisation of syllabus for the academic session 2022-2023

After detailed discussion on the above aspects the BOS made following changes

1. Department: Physics, Subject: Mathematical Physics/ Mathematical Physics-II, Course Code: BS2101

Sl. No	Unit	Changes if any	Remarks
1	Unit I	rank of matrices by reducing it to echelon form– solution of linear algebraic equations (Cramer’s rule)- solutions of linear homogeneous equations	Yellow-Removed from Syllabus
2	Unit II	Stokes’s theorem and their applications – orthogonal curvilinear co-ordinates – Spherical polar and cylindrical co-ordinates, - Contravariant and covariant tensor	Blue-Newly added to the syllabus
3	Unit V	Fourier series Laplace transform and inverse Laplace transform	

2. Department: Physics, Subject: Electromagnetic Theory, Course Code: BS2109

Sl. No	Unit	Changes if any	Remarks
1	Unit I	Inconsistency of amperes circuital law.	Yellow-Removed from Syllabus
2	Unit II	Maxwell's equations in phasor form	
3	Unit III	Retarded potential	
4	Unit IV	Coherence and diffraction. Pointing vector and flow of power	Blue-Newly added to the syllabus
5	Unit V	Dispersion relations in plasma. Basic Antenna parameters and retarded potentials.	

3. Department: Physics, Subject: Atomic Physics, Course Code: BS2103

Sl. No	Unit	Changes if any	Remarks
1	Unit II	g-factor – zero field splitting.	Yellow-Removed from Syllabus
2	Unit IV	Hyper- Raman effect – experimental techniques.	
3	Unit V	Dissociation energy and dissociation products – rotational fine structure of electronic vibration transitions – Fortrat Diagram – predissociation. Fundamental of laser properties, threshold condition, rate equation, population inversion, laser resonator and modes, types of lasers and ammonia	Blue-Newly added to the syllabus

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Finalisation of action plan for completion of syllabus within the academic session/ semester

The following action plan is finalised by the BOS For completion of syllabus within the academic session/ semester

1. Department: Physics, Subject: Mathematical Physics/ Mathematical Physics-II, Course Code: BS2101

Sl. No	Course Code	Unit	No. of study hours fixed	Remarks
1	BS2101	Unit I	11 Lectures	Total lectures have been kept same as previous.
2	BS2101	Unit II	10 Lectures	
3	BS2101	Unit III	11 Lectures	
4	BS2101	Unit IV	11 Lectures	
5	BS2101	Unit V	9 Lectures	

2. Department: Physics, Subject: Electromagnetic Theory, Course Code: BS2109

Sl. No	Course Code	Unit	No. of study hours fixed	Remarks
1	BS2109	Unit I	11 Lectures	Total lectures have been kept same as previous
2	BS2109	Unit II	10 Lectures	
3	BS2109	Unit III	10 Lectures	
4	BS2109	Unit IV	11 Lectures	
5	BS2109	Unit V	10 Lectures	

3. Department: Physics, Subject: Atomic Physics, Course Code: BS2103

Sl. No	Course Code	Unit	No. of study hours fixed	Remarks
1	BS2103	Unit I	12 Lectures	Total lectures have been increased from 50 to 51
2	BS2103	Unit II	11 Lectures	
3	BS2103	Unit III	10 Lectures	
4	BS2103	Unit IV	6 Lectures	
5	BS2103	Unit V	12 Lectures	

Finalisation of methodologies of instruction

1. Department: Physics, Subject: Mathematical Physics/ Mathematical Physics-II, Course Code: BS2101

Sl. No	Course Code	Unit	Methodology fixed by the BOS
1	BS2101/BS1138	Unit I	Lectures, Discussions, Tutorials and
2	BS2101/BS1138	Unit II	
3	BS2101/BS1138	Unit III	

4	BS2101/BS1138	Unit IV	Assignments
5	BS2101/BS1138	Unit V	

2. Department: Physics, Subject: Electromagnetic Theory, Course Code: BS2109

Sl. No	Course Code	Unit	Methodology fixed by the BOS
1	BS2109/BS1145	Unit I	Lectures, Discussions, Tutorials and Assignments
2	BS2109/BS1145	Unit II	
3	BS2109/BS1145	Unit III	
4	BS2109/BS1145	Unit IV	
5	BS2109/BS1145	Unit V	

3. Department: Physics, Subject: Atomic Physics, Course Code: BS2103

Sl. No	Course Code	Unit	Methodology fixed by the BOS
1	BS2103/BS1143	Unit I	Lectures, Discussions, Tutorials and Assignments
2	BS2103/BS1143	Unit II	
3	BS2103/BS1143	Unit III	
4	BS2103/BS1143	Unit IV	
5	BS2103/BS1143	Unit V	

Books recommended and references

As per previous

Finalisation of modalities for question paper setter, evaluation, etc

As per previous

Any other points with the permission from chair

None

Vote of thanks

The meeting ended with vote of thanks to chair and members present

MINUTES OF THE BoS MEETING HELD ON 14/05/2022

The faculty members of the School of Social Sciences in consultation with the external members and internal members of the Board of Studies have developed an alternative plan to address some of the new syllabus.

The meeting is presided over by Dr. C. K. Gogoi, Dean, School of Social Sciences cum Chairman, BOS.

Members present in the meeting:

Sl. No	Name, designation and address	Position in BOS
1	Dr. Birinchi K. Boruah, Associate Professor, HNS College Jhanji	External Experts
2	Shri Tirtha Pd. Saikia, Joint Director, NEADS, Jorhat	External Experts

Sl.No	Name, designation and address	Position in BOS
1	Prof. C. K. Gogoi, Dean, School of Social Sciences	Chairman
2	Dr. Golak B. Patra, Associate Professor and Associate Dean, School of Social Sciences	Member convener
3	Mr. Aditya Bhatta, Assistant Professor and Head, Social Work department, School of Social Sciences	Member
4	Dr. Saurabhi Sarmah, Associate Professor, School of Social Sciences.	Member
5	Ms. Bandana Thakur, Assistant Professor, School of Social Sciences	Member
6	Ms. Sneha Bhowmick Gogoi, Assistant Professor, School of Social Sciences	Faculty Member

7	Mr. Harikrishnan U, Assistant Professor, School of Social Sciences	Faculty Member
8	Mr. Mrinal Basumatary, Assistant Professor, School of Social Sciences	Faculty Member

Members not present in the meeting:

Sl.No	Name, designation and address	Position in BOS
1	Prof. Molankal Gangabhusan M., Professor and Head, Social Work Department, Assam University, Silchar	Member (External)
2	Dr. Nemthianngai Guite, Associate Professor, Centre of Community Medicine and Community Health, JNU, New Delhi	Member (External)
3	Dr. Anand Kr. Pal, Assistant Professor, BOSCO Institute	Member (External)
5	Mr. Bipul Bez, Assistant Professor, Arunachal University of Studies	Alumni member

The meeting started with the welcome address by Prof. C. K. Gogoi, Dean, School of Social Sciences Cum Chairman, BOS. Agenda prepared is placed in the meeting for approval. After discussion the agenda is approved for conduct of said BOS meeting.

Agenda:

1. Welcome address by the Chairman
2. Confirmation of minutes of last BOS (Sociology and Social Work)
3. Action taken Report on the decisions of last BOS
4. Review and Finalization of the Existing Syllabus
5. Finalization of syllabus for the academic session 2022-23.
6. Introduction and Discussion for the new Value-added courses.
7. Any other points with the permission from chair
8. Vote of thanks

The meeting started following the approved agenda

Confirmation of minutes of last BOS

The minutes of last BOS dated 20th November, 2020 was read over by the member convener. After discussion the minutes of BOS dated 20th November, 2020 was confirmed.

Action taken Report on the decisions of last BOS

1. Course names of fieldwork courses of MSW III & IV semester renamed as Block Fieldwork I and Block Fieldwork II respectively.
2. Due to COVID-19 pandemic the fieldwork structure of social work programme has been changed and students were engaged in online/virtual activities under the supervision of faculty supervisor.
3. Students were encouraged to prepare dissertation/research projects on secondary literature due to the restrictions of physical movement by the students because of COVID pandemic.
4. A value added course on “Social Work Skills for Development Practitioners” offered to the students of SSS. (Refer to Annexure 7)

Analysis and review of ongoing syllabus:

The ongoing syllabus of the MSW, BSW and Integrated BSW MSW programmes are analyzed and reviewed by the member of BOS in detail.

Finalization of syllabus for the academic session: 2022-23

The ongoing syllabus of the MSW, BSW and Integrated BSW MSW programmes are analyzed as per the suggestions received by different stakeholders and reviewed by the members of BOS in detail. There were two new courses, two elective papers and two certificate courses for the social work students was proposed.

Analysis and review of ongoing syllabus:

The ongoing syllabus of the MSW, BSW and Integrated BSW MSW programmes are analyzed and reviewed by members of the BOS in detail. Some of the new courses for the MSW (In effect from 2022) and elective papers and Certificate courses for MSW, BSW, INT BSW-MSW, BA Sociology (in effect from 2022) were proposed.

Introduction and discussion of new Value-added courses:

1. A new certificate course called “Basic Counseling Skills and Techniques” course code “SSVACO2” was proposed for the students of BSW, MSW, INT. BSW-MSW, BA Sociology

(In effect from July, 2022). The rationale behind the proposed course is to provide knowledge to the students about the basic counseling skills and techniques and also practically explore the core subject. As counseling approaches it is one of the most widely used where it helps the students to learn to deal with the obstacles that are preventing them from a positive life and how to cope with the situations they face. Counseling is one of the major components of career development. The course will be offered 2 times in a year. For the PG students this will be offered in the odd semester preferably for the students of 1st semester. The same course will be offered for the UG students in the even semester, preferably for the students of 2nd, 4th & 6th semester (Annexure:1).

2. A new certificate course called “Life Skills for Personality Development” course code “SSVAC01” was proposed for the students of BSW, MSW, INT, BSW-MSW, BA Sociology (In effect from July, 2022). The rationale behind the proposed course is to inculcate knowledge and awareness among the students on issues related to their daily life. Students also will be able to be aware of their strengths and weaknesses and also to develop a positive attitude. To understand about the different life coping skills and importance of effective communication. The course will be offered 2 times in a year. For the PG students this will be offered in the even semester preferably for the students of 2nd & 4th semester. The same course will be offered for the UG students in the odd semester, preferably for the students of 3rd & 5th semester. (Annexure :2)
3. A New elective paper called “Social Work with Disability” course code “SS1133E” was proposed for the students of BSW 5th semester (In effect from July, 2022). The rationale behind the course is to develop among the students an understanding of the Nature and Dimensions of Disability, Models and Prevention of disability. It also provides the students with knowledge about the Process of Rehabilitation of Differently abled persons, Intervention Strategy and Social Work Scope to the Differently abled. In the same semester another existing course titled “Programme and Services for Elderly” will be offered as an elective course in which the students can select any one course of their choice. A new code (SS1126E) is given to the course to make it more specific.(Annexure:3).
4. A New elective paper called “Mental Health and Social Work Practice” course code “SS1135E” was proposed for the students of BSW 6th semester (In effect from July, 2022). The

rationale behind the course is to acquaint the students with mental health, social context, its models and understanding about the legal frameworks, its psychosocial intervention in different settings. In the same semester another existing course titled “Community Development” will be offered as elective course in which the students can select any one course of their choice. A new code (SS1129E) is given to the course to make it more specific.(Annexure:4)

5. A New course called “Public Policy & Governance” course code as “SS1134” was proposed for the students of BSW 6th semester (In effect from July, 2022). The rationale behind the course is to acquaint the students with the concept of public policy, its formulation, implementation and monitoring system in India. The course will also help the students to be familiar with the concept of the governance system of the country and also stress on the E-Governance system, ethics and moral standards in public services, its issues and challenges. (Annexure:5)
6. A New course called “Public Policy & Governance System in India” code as “SS2237” was proposed for the students of MSW 4th semester (In effect from July, 2022). It aims to acquaint the students with the concept of public policy, its formulation, implementation and monitoring system in India. The course will help the students to be familiar with the concept of the Governance system of the country. It also stressed on the E-Governance system, ethics and moral standards in public services, its issues and challenges. (Annexure:6)
7. All the proposed changes will come into effect from the academic session July,2022. This will also affect the existing batches of i.e. MSW and BSW 2021 batch, BSW 2020 batch and Integrated BSW-MSW 2018 & 2019 batch.

These proposed replacements/modifications/revisions elaborated above were discussed and deliberated upon thoroughly by the members of the Board of studies and the faculty members present in the meeting. The rationale provided for these replacements/modifications/revisions were found to be sound and reasonable. Hence, the proposed replacements/modifications/revisions were approved by the members of the Board of Studies unanimously. At last consent was given by the Board of Studies for the proposed replacements/modifications/revisions to be placed before the Academic Council for approval.

Vote of thanks

The meeting ended with a vote of thanks to the chair and members present.

Signature of the members present:

Minutes of the Meeting of the Board of Studies (BOS) in the Dept. of Sociology and the Dept. of Social Work under the School of Social Sciences KU.

Date : May 14, 2022
Time : 11:00 AM
Venue : Ground Floor Conference Hall

Members Present (External Experts)

1. Dr. Birinchi K. Boruah
Associate Professor, HNS College
Jhanji
2. Shri Tirtha Pd. Saikia
Joint Director, NEADS, Jorhat.
3. Shri Bipul Bez
Asstt. Professor, Arunachal
University, Namsai

Members of Present (Internal)

1. Prof. (Dr.) C.K. Gogoi
Dean and Chairman
2. Mr. Aditya Bhatta,
Assistant Professor and Head,
Social Work department,
School of Social Sciences
3. Dr. Golak B. Patra,
Associate Dean,
School of Social Sciences
4. Dr. Saurabhi Sarmah,
Associate Professor,
School of Social Sciences.
5. Ms. Bandana ~~Boruah~~ ^{Thakur},
Assistant Professor,
School of Social Sciences

Signature

C.K. Gogoi 14/05/2022
B. Saikia 14/05/2022
C. K. Gogoi 14.05.22
A. Bhatta 14/5/2022
G. Patra 14/05/2022
S. Sarmah 14/5/22
B. Thakur 14/5/22.

6. Ms. Sneha Bhowmick Gogoi,
Assistant Professor,
School of Social Sciences.

Sneha B Gogoi
14/05/22

7. Mr. Harikrishnan U,
Assistant Professor,
School of Social Sciences

Harikrishnan U
14/05/22

8. Mr. Mrinal Basumatary, (Spl. Invitee)
Assistant Professor,
School of Social Sciences

Mrinal
14/5/22

9. Ms. Ishanee Goswami, (Spl. Invitee)
Affiliated Faculty,
School of Social Sciences

Members Absent

- 1.
- 2.
- 3.
- 4.

Minutes prepared by

Mrinal Basumatary, Assistant Professor, Faculty Member

INTERNAL QUALITY ASSURANCE CELL
FEEDBACK FORM FOR TEACHER EVALUATION BY STUDENTS
SCHOOL OF SOCIAL SCIENCES
THE ASSAM KAZIRANGA UNIVERSITY

2021 -2022

There was 264 response recorded from the 21.2 % of BSW, 0.4% of Integrated BSW-MSW and 78.4% from MSW.

Table 1: Overall frequency of teachers' time sense

Sl. No	Subject	Below Avg.	Average	Good	Very Good	Excellent
1.	Punctuality in the Class	0 (00)	3 (1.1)	69 (26.1)	73 (27.7)	118 (44.7)
2.	Regularity in taking Classes	0 (00)	4 (1.5)	66 (25)	88 (33.3)	106 (40.2)
3.	Students' attendance/ presence in the class of teacher who is being evaluated	0 (00)	4 (1.5)	78 (29.5)	74 (28)	108 (40.9)
4.	Completes syllabus of the course in time	0 (00)	7 (2.7)	66 (25)	73 (27.7)	118 (44.7)
5.	Scheduled organization of assignments, class test, quizzes and seminars	0 (00)	12 (4.5)	63 (23.9)	72 (27.3)	117 (44.3)
6.	Makes alternate arrangement of class in his/her absence	0 (00)	14 (5.3)	77 (29.2)	65 (24.6)	107 (40.5)

Continue



HOD, School of Social Sciences

Table 2: Overall frequency of teachers' subject command

Sl. No	Subject	Below Avg.	Average	Good	Very Good	Excellent
1.	Focus on Syllabi	0 (00)	4 (1.5)	61 (23.1)	84 (31.8)	115 (43.6)
2.	Self-confidence	0 (00)	2 (0.8)	58 (22)	94 (35.6)	110 (41.7)
3.	Communication skills	2 (0.8)	8 (3)	65 (24.6)	68 (25.8)	121 (45.8)
4.	Conducting the classroom discussions	0 (00)	2 (0.8)	66 (25)	75 (28.4)	121 (45.8)
5.	Teaching the subject matter	0 (00)	3 (1.1)	61 (23.1)	85 (32.2)	115 (43.6)
6.	Delivery of structured lecture	1 (0.4)	4 (1.5)	75 (28.4)	76 (28.8)	108 (40.9)
7.	Skill of linking subject to life experience & creating interest in the subject	0 (00)	9 (3.4)	60 (22.7)	74 (28)	121 (45.8)
8.	Refers to latest developments in the field	3 (1.1)	5 (1.9)	64 (24.2)	82 (31.1)	110 (41.7)

Table 3: Overall frequency of teaching methods/aids

Sl. No	Subject	Below Avg.	Average	Good	Very Good	Excellent
1.	Uses of teaching aids (Blackboard /PPT's)	0 (00)	12 (4.5)	63 (23.9)	68 (25.8)	121 (45.8)
2.	Blackboard/Whiteboard work in terms of legibility, visibility and structure	3 (1.1)	10 (3.8)	66 (25)	81 (30.7)	104 (39.4)
3.	Uses of innovative teaching methods	0 (00)	11 (4.2)	62 (23.5)	81 (30.7)	110 (41.7)
4.	Shares the answers of class tests or sessional test questions after the conduct of the class tests/sessional tests.	1 (0.4)	12 (4.5)	66 (25)	84 (31.8)	101 (38.3)
5.	Shows the evaluated answer books of class tests to the students	2 (0.8)	10 (3.8)	69 (26.1)	69 (26.1)	114 (43.2)
6.	Makes sure that he/she is being understood	0 (00)	12 (4.5)	65 (24.6)	74 (28)	113 (42.8)

Continue



HOD, School of Social Sciences

Promoted By:

Table 4: Overall frequency of helping attitude of teachers

Sl. No	Subject	Below Avg.	Average	Good	Very Good	Excellent
1.	Helping approach towards varied academic interests of students	0 (00)	6 (2.3)	70 (26.5)	66 (25)	122 (46.2)
2.	Helps student in providing study material which is not readily available in the text books say through e-resources, e-journals, reference books, open course wares etc.	0 (00)	4 (1.5)	70 (26.5)	80 (30.3)	110 (41.7)
3.	Helps students irrespective of ethnicity and culture/background	0 (00)	7 (2.7)	64 (24.2)	74 (28)	119 (45.1)
4.	Helps students irrespective of gender	0 (00)	5 (1.9)	60 (22.7)	90 (34.1)	109 (41.3)
5.	Helps students facing physical, emotional and learning challenges	1 (0.4)	7 (2.7)	64 (24.2)	72 (27.3)	120 (45.5)
6.	Approach towards developing professional skills among students	2 (0.8)	3 (1.1)	64 (24.2)	86 (32.6)	109 (41.3)
7.	Helps students in realizing career goals	1 (0.4)	8 (3)	59 (22.3)	77 (29.2)	119 (45.1)
8.	Helps students in realizing their strengths and developmental needs	1 (0.4)	9 (3.4)	60 (22.7)	80 (30.3)	114 (43.2)

Table 5: Overall frequency of class control of teachers

Sl. No	Subject	Below Avg.	Average	Good	Very Good	Excellent
1.	Control mechanism in effectively conducting the class	0 (00)	6 (2.3)	71 (26.9)	78 (29.5)	109 (41.3)
2.	Students' participation in the class	0 (00)	7 (2.7)	68 (25.8)	91 (34.5)	98 (37.1)
3.	Skills of addressing inappropriate behaviour of student	0 (00)	5 (1.9)	81 (30.7)	72 (27.3)	106 (40.2)
4.	Tendency of inviting opinion and question on subject matter from students	2 (0.8)	4 (1.5)	72 (27.3)	77 (29.2)	109 (41.3)
5.	Enhances learning by judicious reinforcement mechanism	1 (0.4)	8 (3)	70 (26.5)	83 (31.4)	102 (38.6)
6.	Inspires students for ethical conduct	2 (0.8)	6 (2.3)	76 (28.8)	73 (27.7)	107 (40.5)
7.	Acts as a role model	0 (00)	4 (1.5)	70 (26.5)	70 (26.5)	120 (45.5)

End



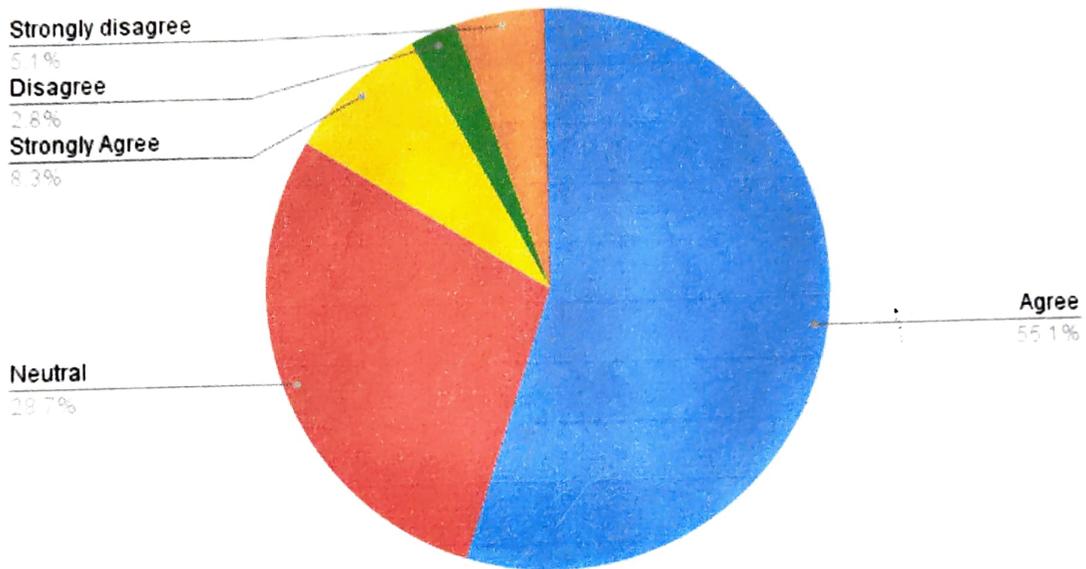
HOD. School of Social Sciences

Promoted By:



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

The course curriculum and its contents are relevant.



Analysis- We may conclude that the Course Curriculum and its contents are quite relevant- barring 7.9% of respondents, majority are agreeable.

Action Taken- BOS are conducted to make the course curriculum relevant as required.

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Head, Commerce

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Head BBA

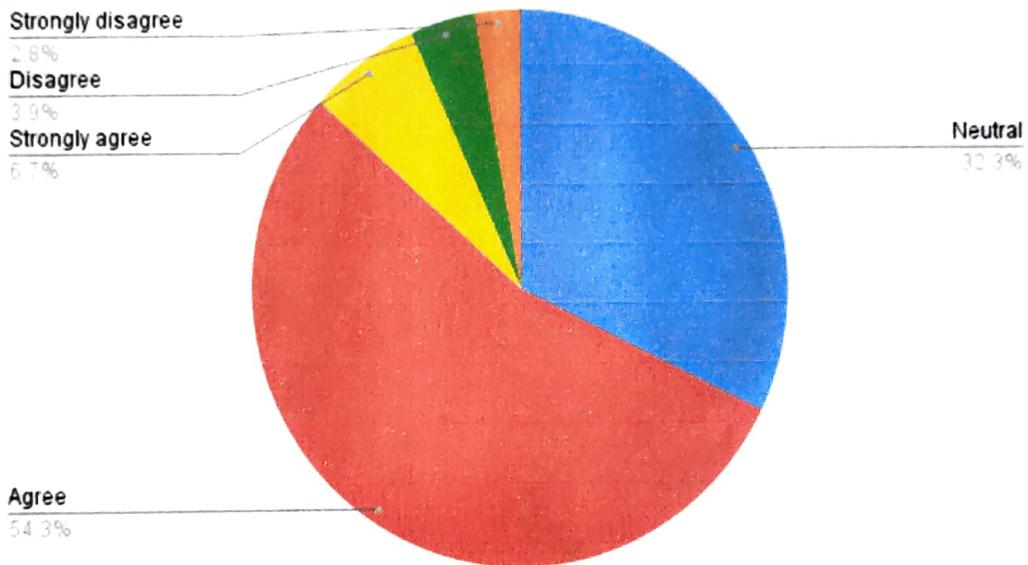
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**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

The course curriculum and its contents are up-to-date



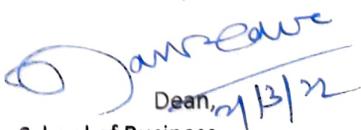
Analysis- We may conclude that the Course Curriculum and its contents are up-to-date barring 3.9% of respondents, majority are agreeable.

Action Taken- BOS are conducted to make the course curriculum and its contents up to date regularly.


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Head, Commerce


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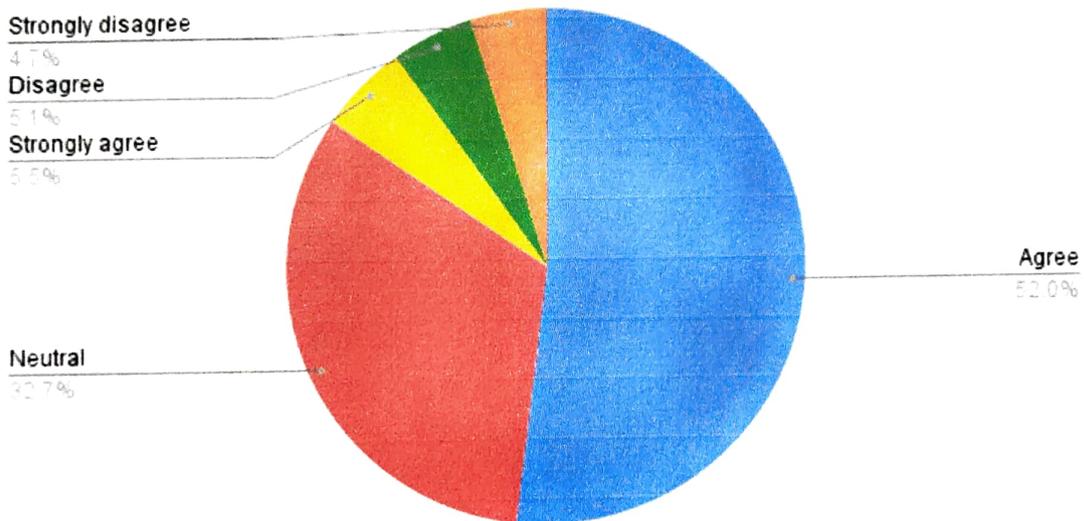

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School of Business
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Assam Kaziranga University



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

The course curriculum and its contents are at par with the course curriculum and content of other reputed



Analysis- We may conclude that the Course Curriculum and its contents are at par with the Course curriculum and content of other reputed Institutions as barring 9.8% of respondents, majority are agreeable.

Action Taken- Academic experts & the Industry experts feedback on the BOS makes the course curriculum and its contents at par with the course curriculum and the content of together reputed institutions.

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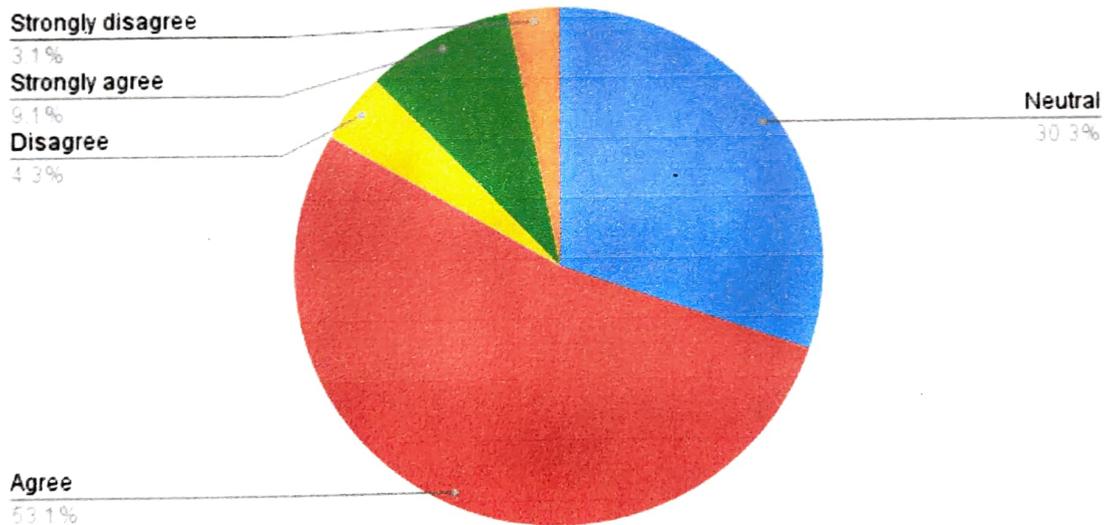
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Assam Kaziranga University



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

The course curriculum and its contents have clarity in terms of their objectives and intended outcomes.



Analysis- We may conclude that the Course Curriculum and its contents have clarity in terms of their objectives and intended outcomes - as barring 12.2% of respondents, majority are agreeable.

Action Taken- No action required.

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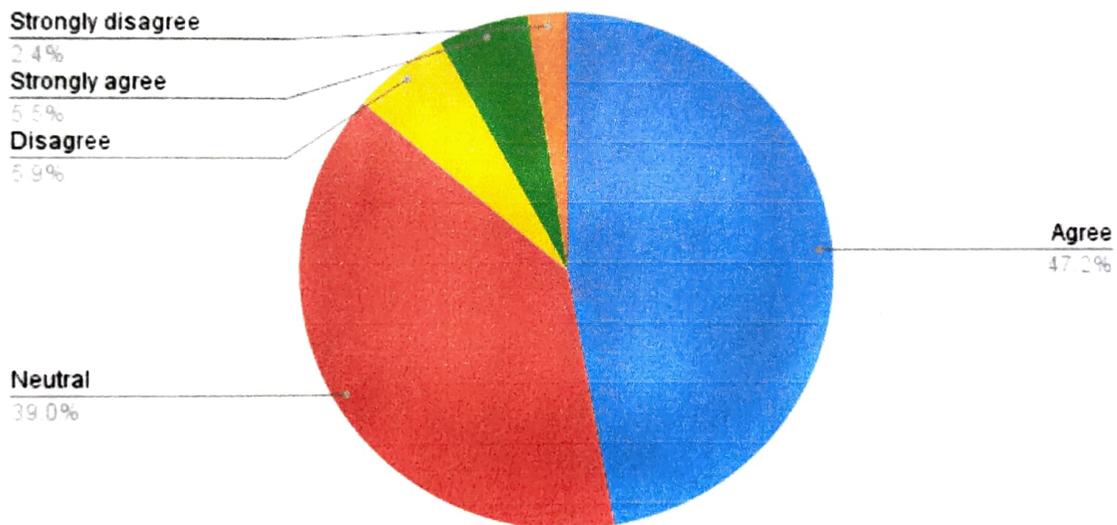
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**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

Count of The course curriculum and its contents are not too difficult.



Analysis- We may conclude that Count of the Course Curriculum and its contents are not too difficult - as barring 7.9% of respondents, majority are agreeable.

Action Taken- No action taken required.

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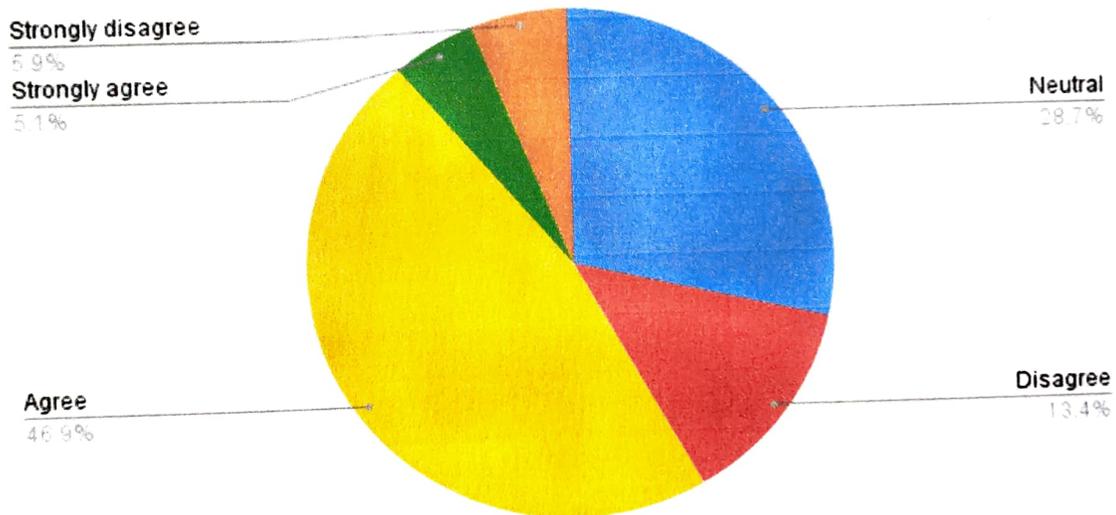
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**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

The course curriculum and its contents provide a proper balance between theory and practical.



Analysis- We may conclude that the Course Curriculum and its contents provide a proper balance between theory and practical - as barring 5.9% of respondents, majority are agreeable.

Action Taken- No action taken required.

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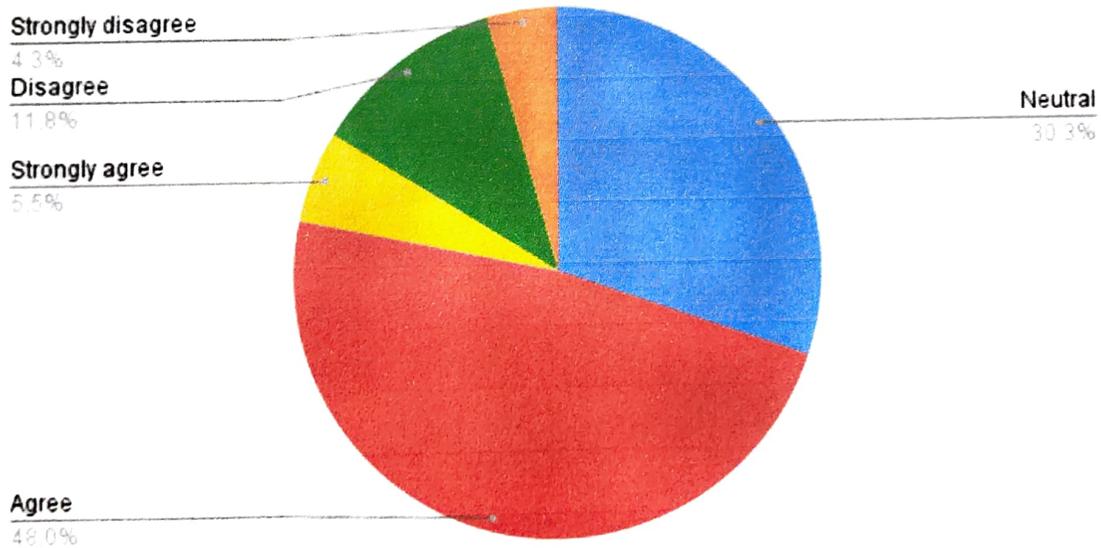
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Assam Kaziranga University



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

The time allotted for completion of each paper in the course curriculum is adequate



Analysis- With only 16.1% disagreeing, we may conclude that the time allotted for completion of each paper in the Course Curriculum is adequate.

Action Taken- No action taken required.

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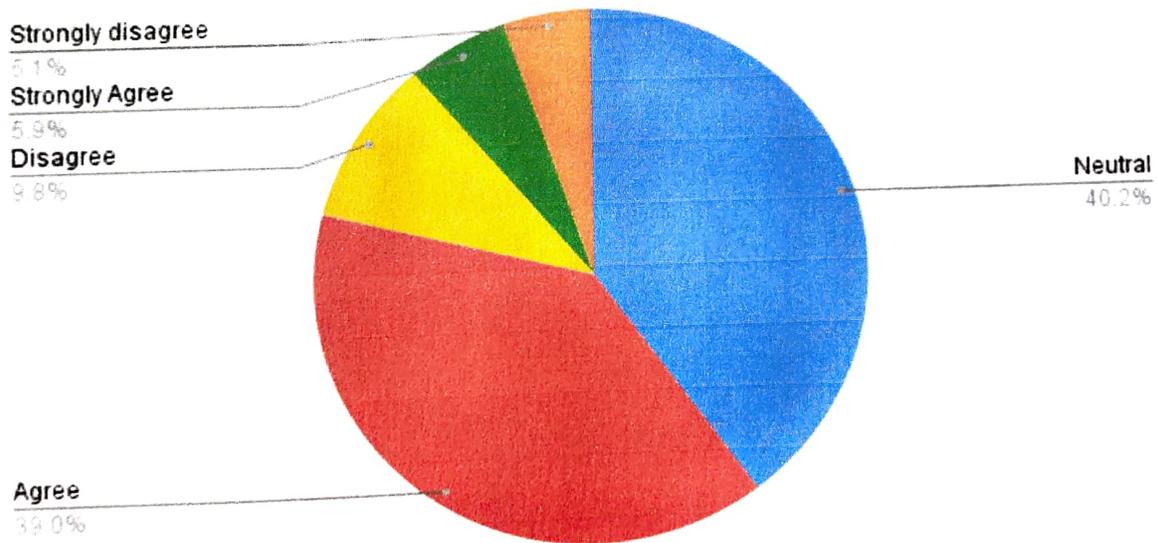
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Assam Kaziranga University



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

The course curriculum and its contents are useful for appearing in Competitive Examinations



Analysis- With only 14.9% disagreeing, we may conclude that the Course curriculum and its contents are useful for appearing in Competitive Examinations.

Action Taken- No action taken required.

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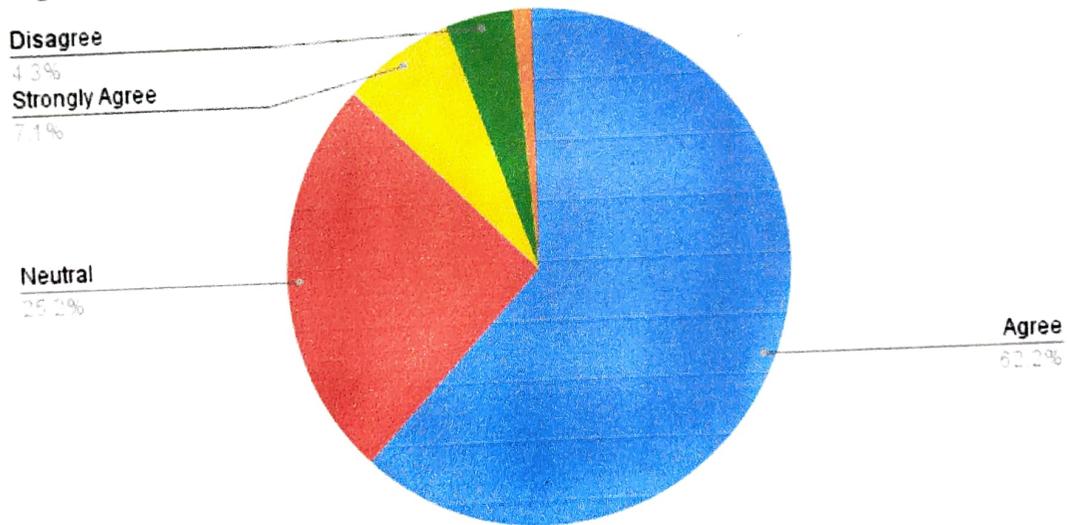
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School of Business
Dean SOB
Assam Kaziranga University



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

The course curriculum and its contents are useful for pursuing higher studies



Analysis- With only 4.3% disagreeing, we may conclude that the Course curriculum and its contents are useful for pursuing higher studies.

Action Taken- No action taken required.

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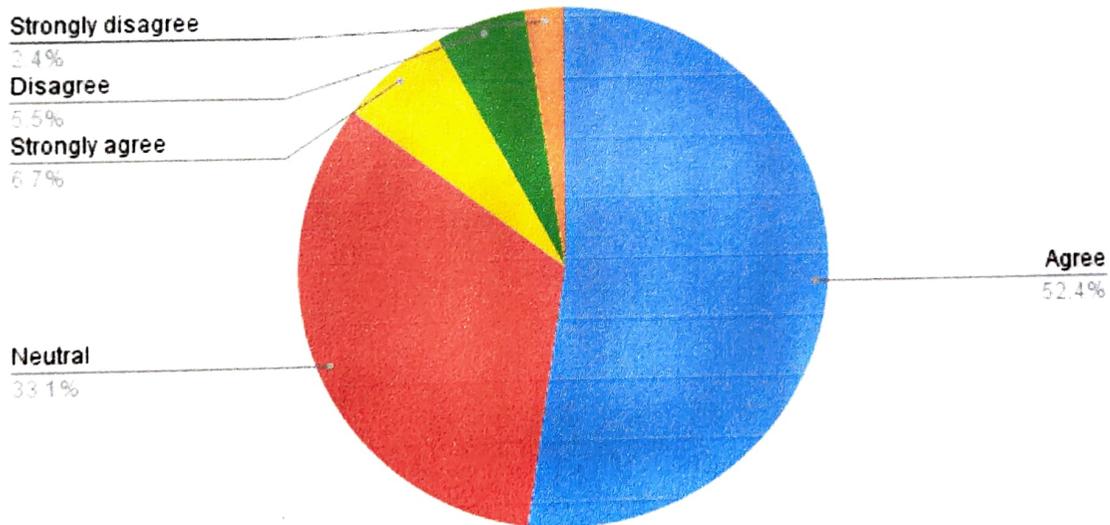
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Assam Kaziranga University



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

The course curriculum and its contents are adequate for developing necessary skills for employability.



Analysis- With only 7.9% disagreeing, we may conclude that the Course curriculum and its contents are adequate for developing necessary skills for employability.

Action Taken- Industry people are called for developing extra skill classes/speech and thereby enhancing the scope of Skills & the employability of the students in the School of business at KU.

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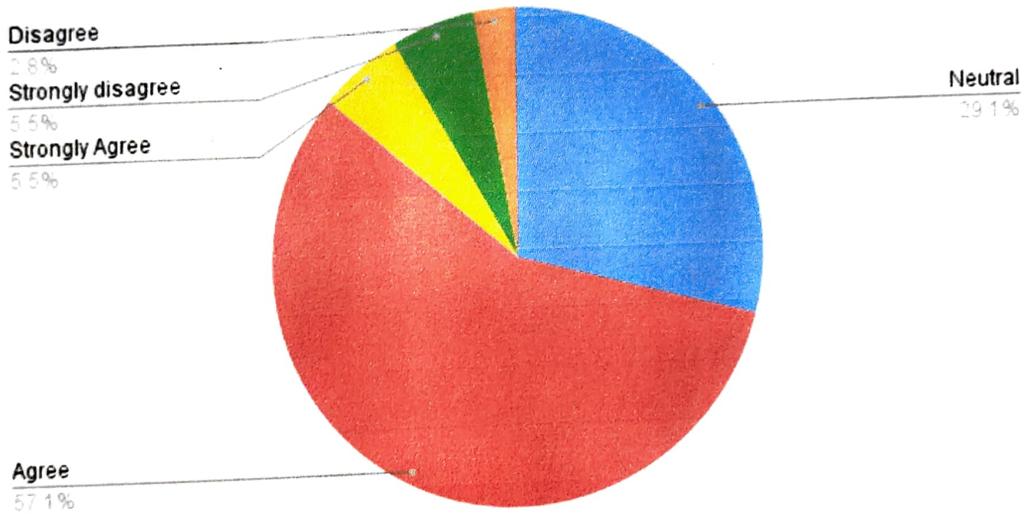
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Assam Kaziranga University



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

The reading materials suggested in the course curriculum are relevant and accessible



Analysis- With only 8.3% disagreeing, we may conclude that the reading materials suggested in the Course curriculum are relevant and accessible.

Action Taken- Library and digital platform is quite accessible to the students with better internet connectivity in the Kaziranga University.

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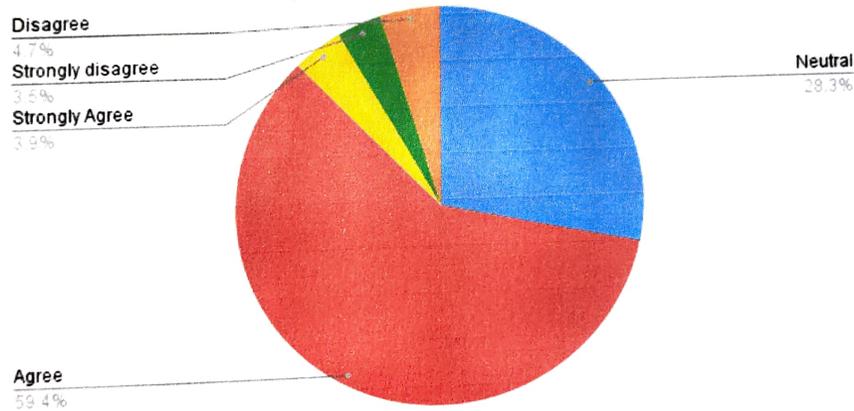
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School of Business

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Assam Kaziranga University

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Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University

The instructional methods used for delivering the course curriculum are adequate



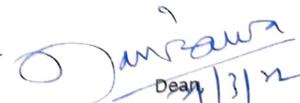
Analysis- With only 8.2% disagreeing, we may conclude that the instructional methods used for delivering the course curriculum are adequate.

Action Taken- FDPs are conducted for faculty so that they can delivered the best as suggested by the experts in their domain.


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 Head BBA
 21/3

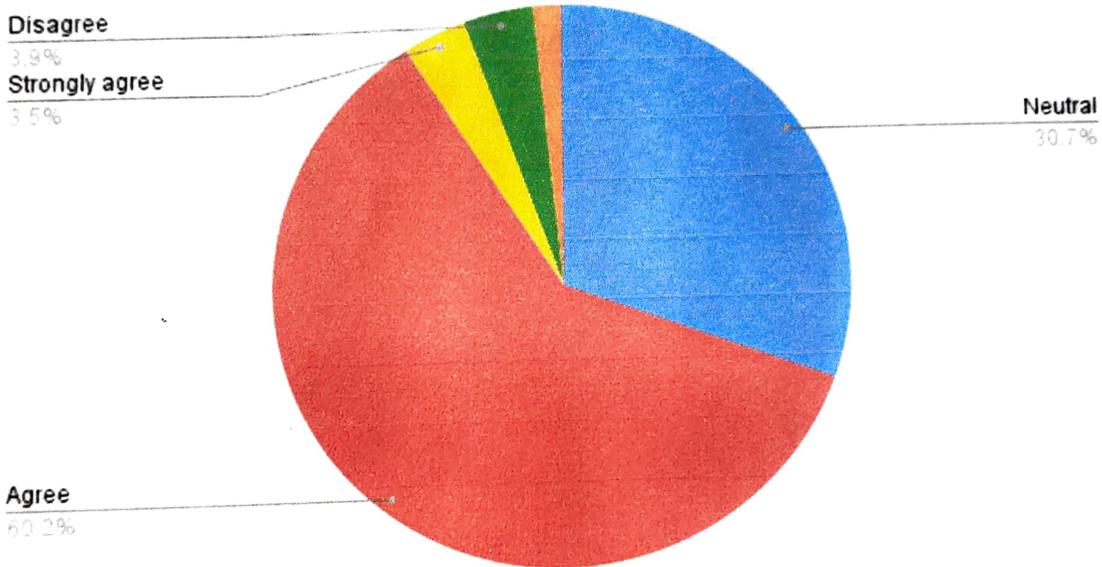

 Head MBA
 21/3/22


 Dean
 School of Business
 31/22



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

The methods of evaluation used are adequate.



Analysis- We may conclude that the methods of evaluation used are adequate.

Action Taken- Suggestions from controller of examination and the internal discussion within the school is done for providing effective evaluation although the currently followed method is well accepted by the students as indicated by the above demonstrated graph. .

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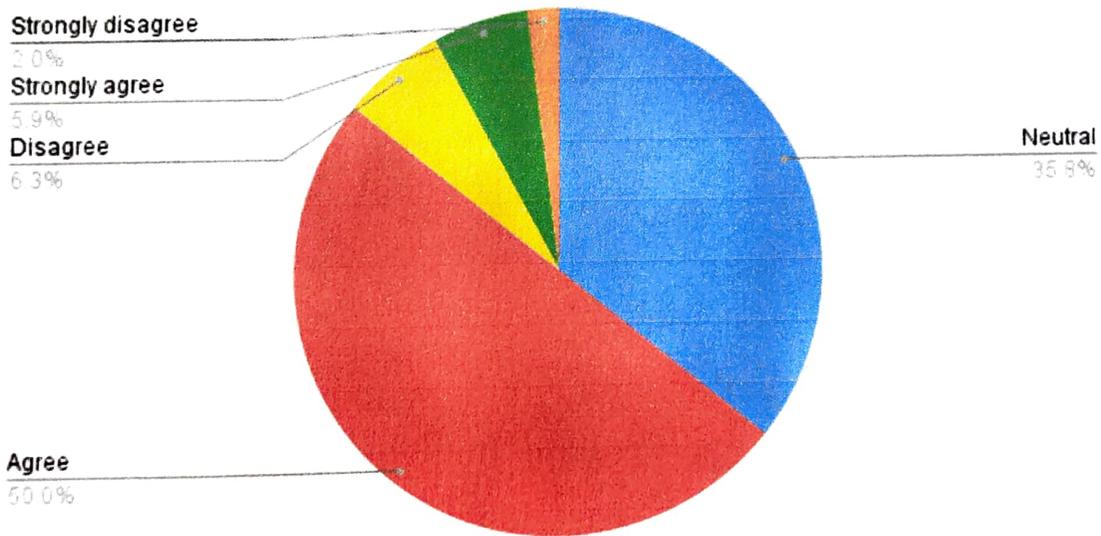
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Dean,
School of Business
Assam Kaziranga University



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

The course curriculum is regularly updated to keep it relevant and up-to-date



Analysis- We may conclude that the Course curriculum is regularly updated to keep it relevant and up-to-date, as majority are agreeable. Almost 36% of respondents are neutral.

Action Taken- Timely conducted BOS, faculty interaction in the meetings and the suggestions from the industry people are always encouraged to make the course curriculum updated and relevant and up to date.


Head, Commerce
21/3/22


Head BBA
21/3

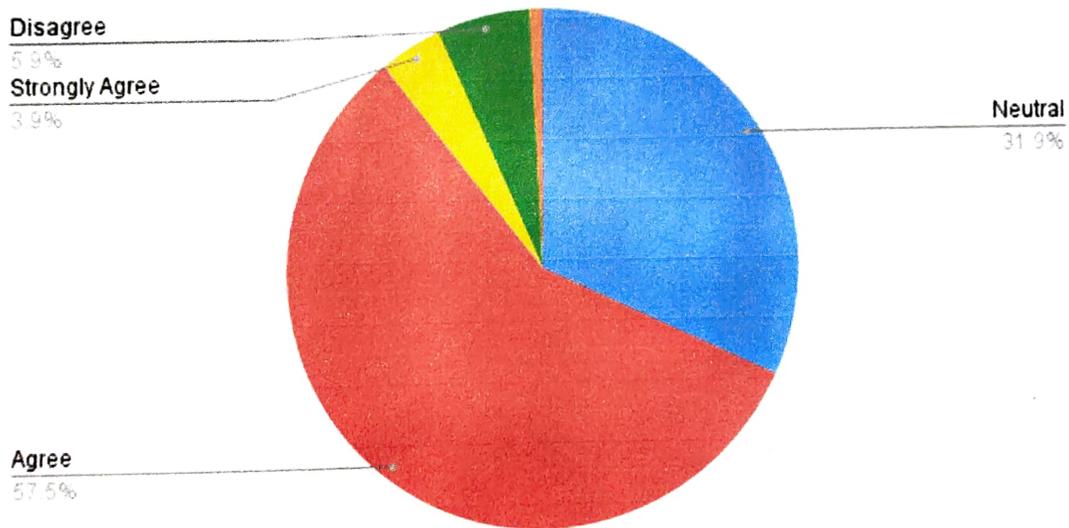

Head MBA
21/3/22


Dean SOB
School of Business
Assam Kaziranga University
21/3/22



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

The course curriculum and its contents are adequate for inculcating a adequate knowledge and expertise on the subject



Analysis-The Course curriculum and its contents are adequate for inculcating an adequate knowledge and expertise on the subject as it agreeable to the majority of the respondents.

Action taken- Experts view in the BOS and industry suggestions are effectively well taken to make the course curriculum and its content to be one of the best.

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Head, Commerce

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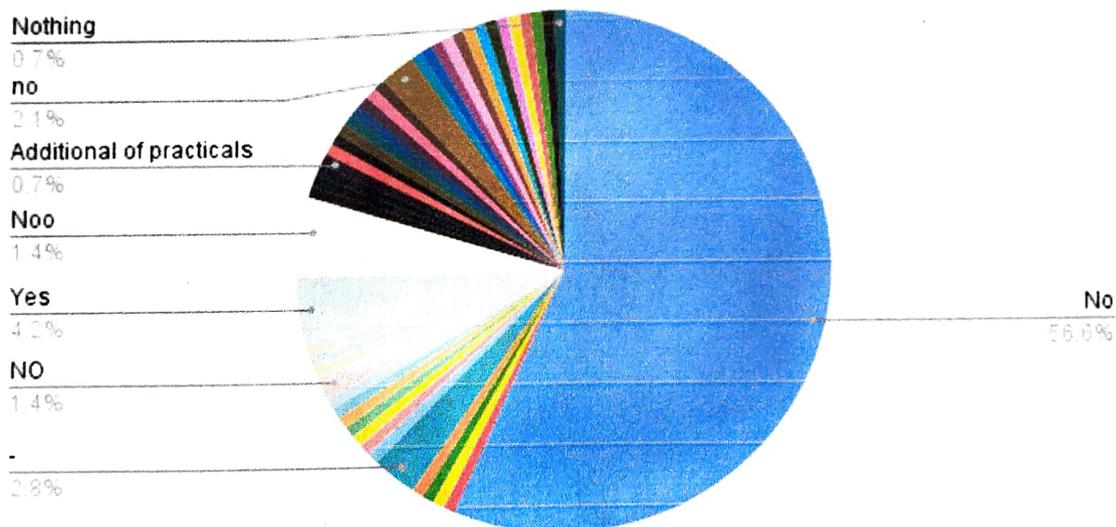
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School of Business
Dean SOB
Assam Kaziranga University



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

Do you feel that any addition to the course curriculum and its content is necessary to make it more relevant? If yes, what?



Analysis- Most of the respondents do not feel any need for addition to the Course curriculum and its content at this stage, to make it more relevant.

Action Taken- No action taken required.

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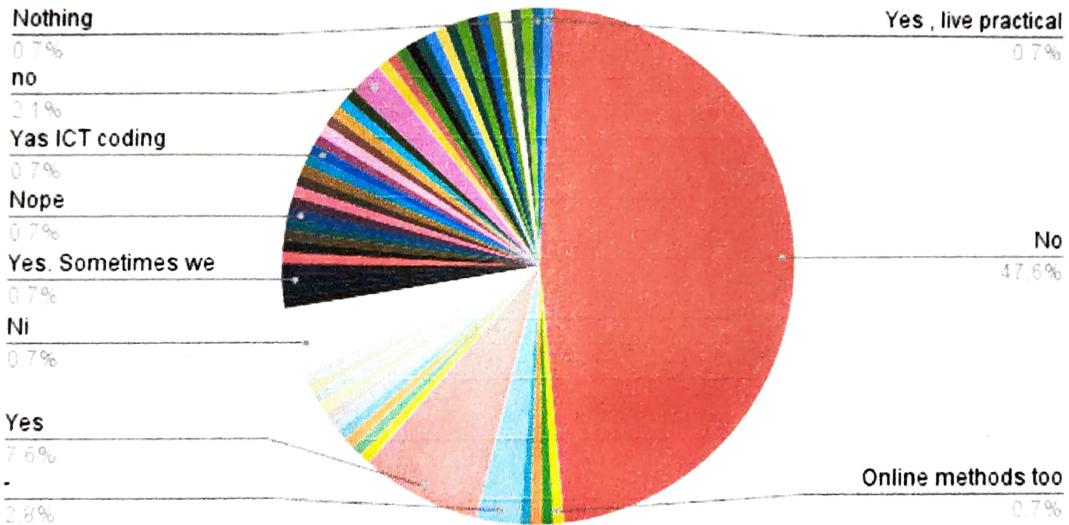
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School of Business
Dean SOB
Assam Kaziranga University



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

Do you feel that there is a need for introducing other methods of teaching in order to make the course curriculum more



Analysis- As observed it can be concluded that there is no necessity for introducing other methods of teaching in order to make the Course curriculum more effective. Respondents voted against the statement is almost negligible.

Action Taken- No action taken required.

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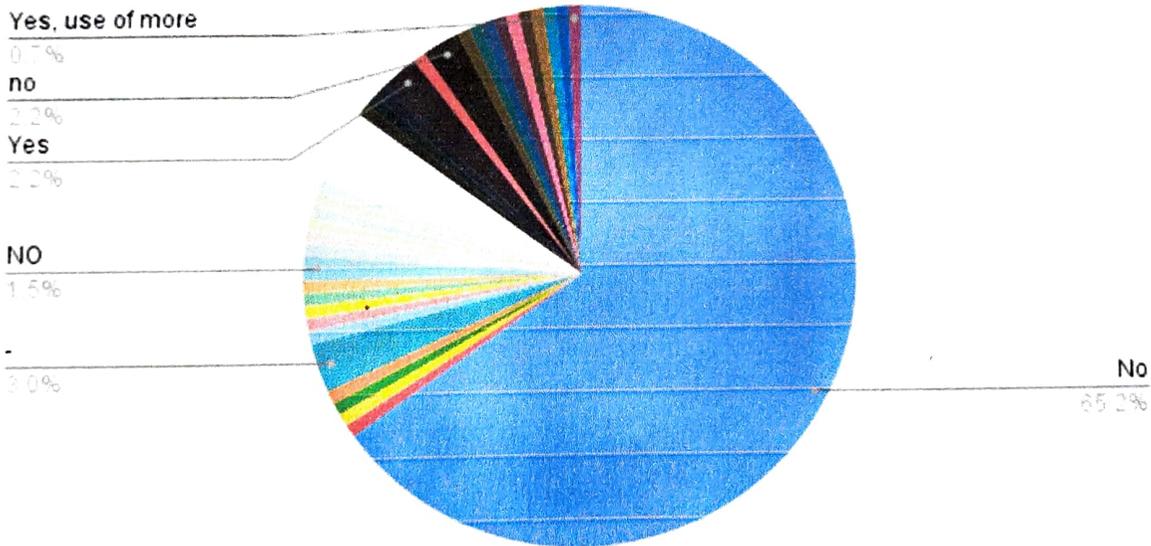
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School of Business
Dean SOB
Assam Kaziranga University



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

Do you feel that any change is required in the order in which the course curriculum and its contents are delivered? If yes



Analysis- Respondents feel that no such change is required in order in which the Course curriculum and its contents are delivered. Respondents voted against the statement is negligible.

Action Taken- No special action taken is required at this stage as indicated from the demonstrated graph above.

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Head MBA

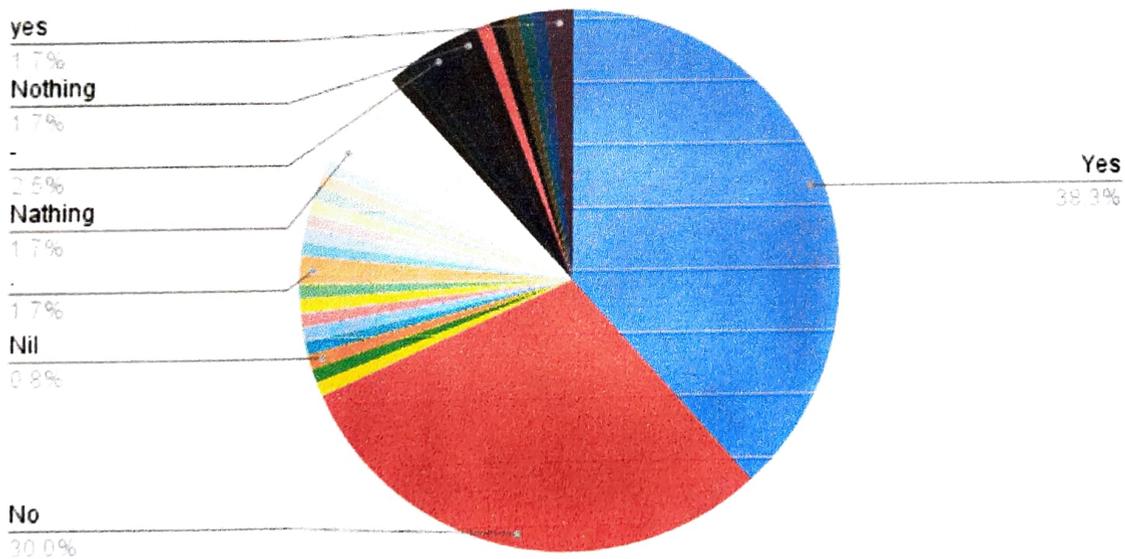
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School of Business

Dean SOB
Assam Kaziranga University



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

If you belonged to a different stream/subject do you feel that you were capable to learn the course curriculum adequately? If



Analysis- Respondents stands divided in their opinion. Perhaps they could not decipher the statement posed to them.

Action Taken- Intervention requirement is not felt.

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Head, Commerce

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Head BBA

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21/3/22
Head MBA

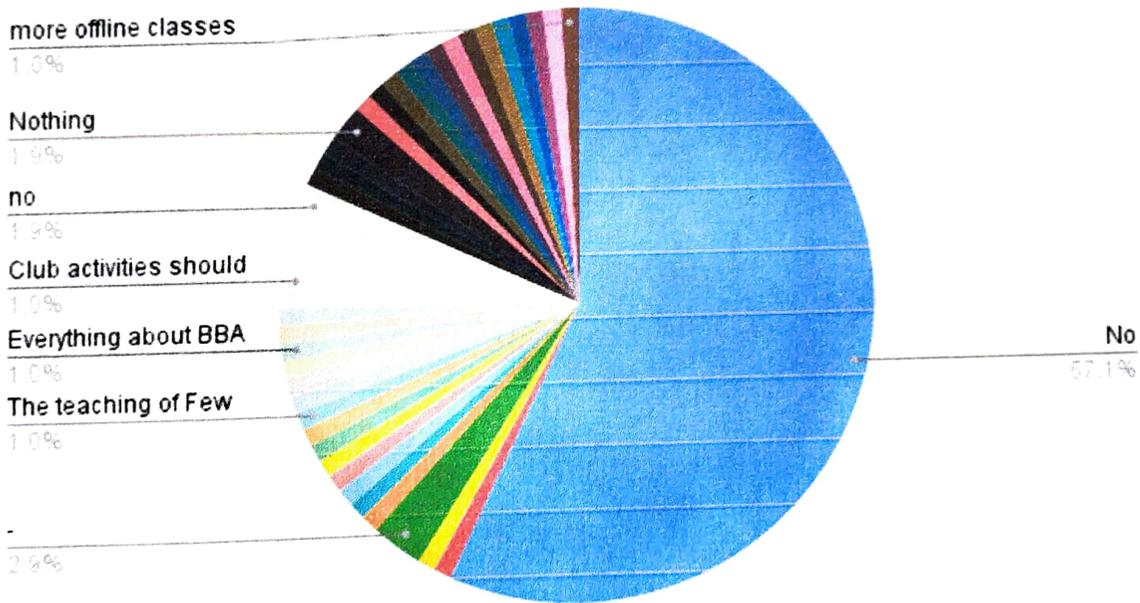
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Dean,
School of Business

Dean SOB
Assam Kaziranga University



**Course Curriculum Satisfaction Survey of Students
School of Business,
The Assam Kaziranga University**

Any other comment?



Analysis- No further deep comments from the respondents are visible based on their statements.

Action Taken- No action taken required.

Action Taken- Intervention requirement is not felt.

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27/3/22
Head, Commerce

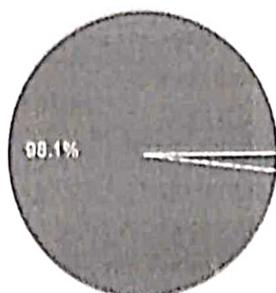
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Head BBA

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Head MBA

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School of Business
Dean SOB
Assam Kaziranga University

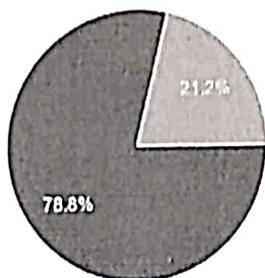
COURSE CURRICULUM SURVEY FOR STUDENT
School of Basic Sciences
Assam Kaziranga University

Program
52 responses



- Int. M.Sc.
- M.Sc.
- Ph.D.

Department
52 responses

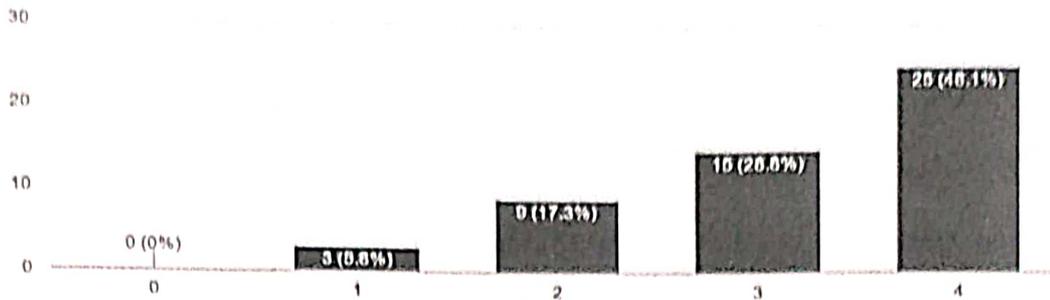


- Physics
- Chemistry
- Mathematics

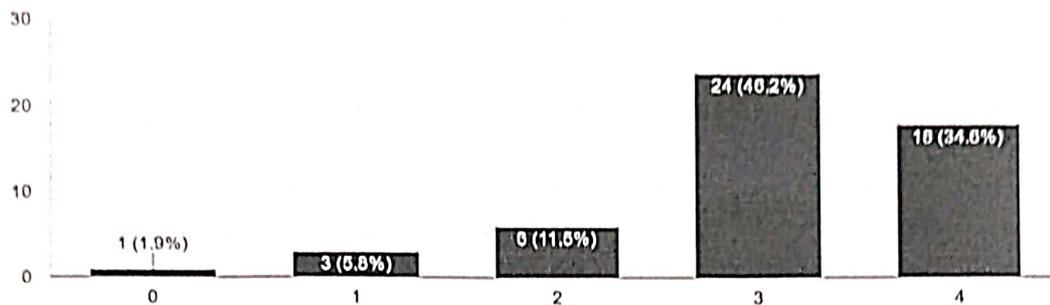
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Below it, '6/19/12' is written.
At the bottom, there is a blue scribble that appears to be a signature or initials.

COURSE CURRICULUM SURVEY FOR STUDENT
School of Basic Sciences
Assam Kaziranga University

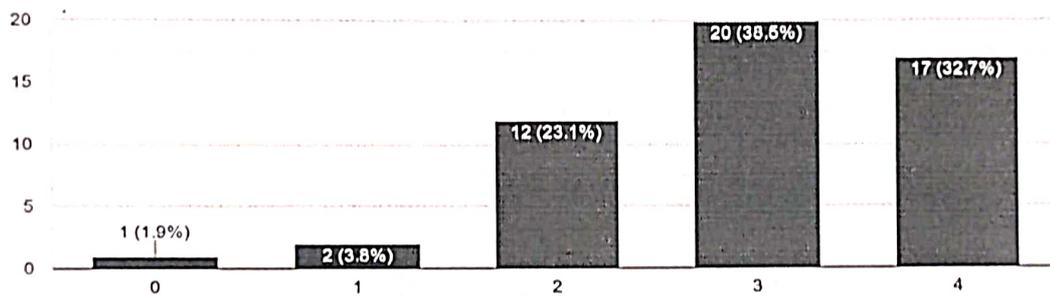
1. The course curriculum and its contents are relevant.
52 responses



2. The course curriculum and its contents are up-to-date.
52 responses



3. The course curriculum and its contents are at par with the course curriculum and content of other reputed
52 responses

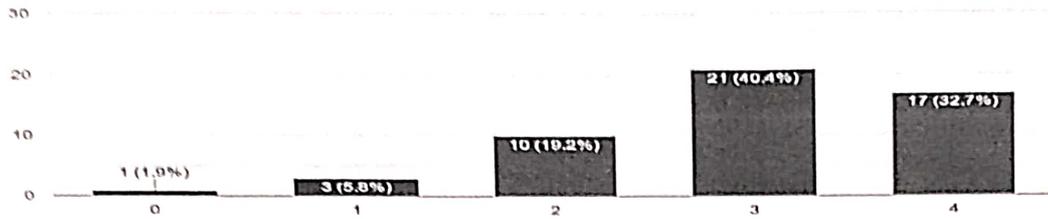


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COURSE CURRICULUM SURVEY FOR STUDENT
School of Basic Sciences
Assam Kaziranga University

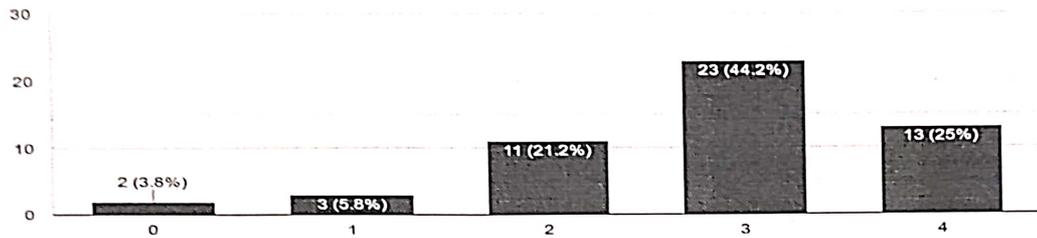
4. The course curriculum and its contents have clarity in terms of their objectives and intended outcomes.

52 responses



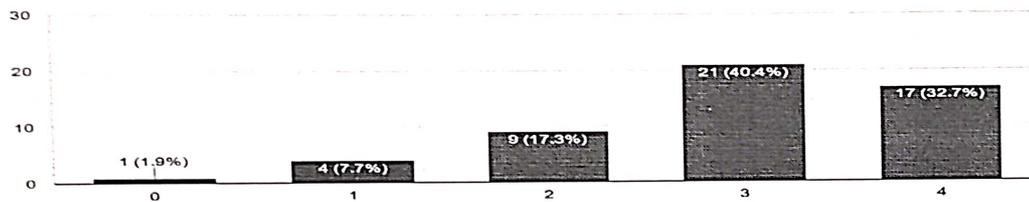
5. The course curriculum and its contents are not too difficult.

52 responses



6. The course curriculum and its contents provide a proper balance between theory and practical.

52 responses

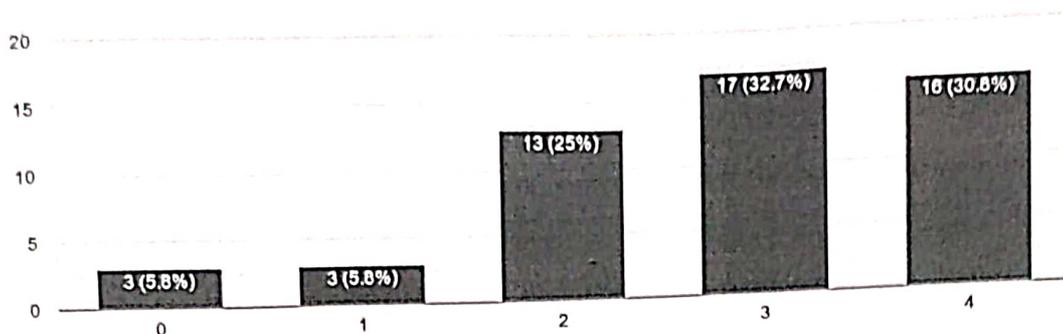


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Prof. G. Tam
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COURSE CURRICULUM SURVEY FOR STUDENT
School of Basic Sciences
Assam Kaziranga University

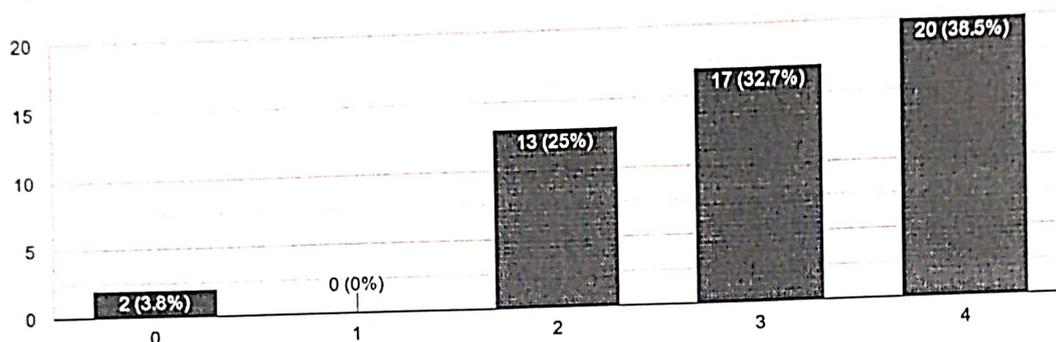
7. The time allotted for completion of each paper in the course curriculum is adequate.

52 responses



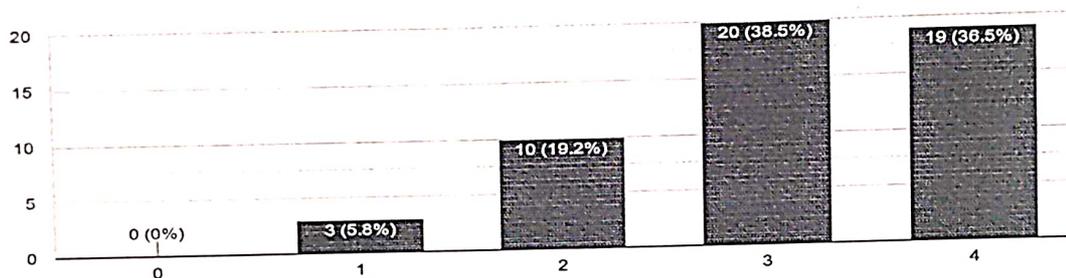
8. The course curriculum and its contents are useful for appearing in Competitive Examinations.

52 responses



9. The course curriculum and its contents are useful for pursuing higher studies.

52 responses

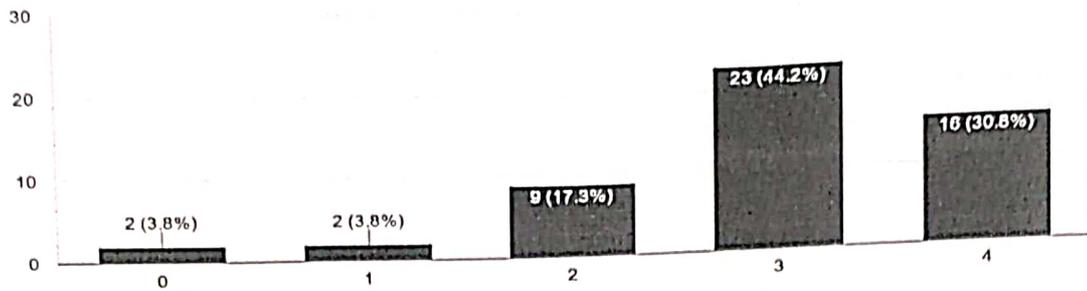


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COURSE CURRICULUM SURVEY FOR STUDENT
School of Basic Sciences
Assam Kaziranga University

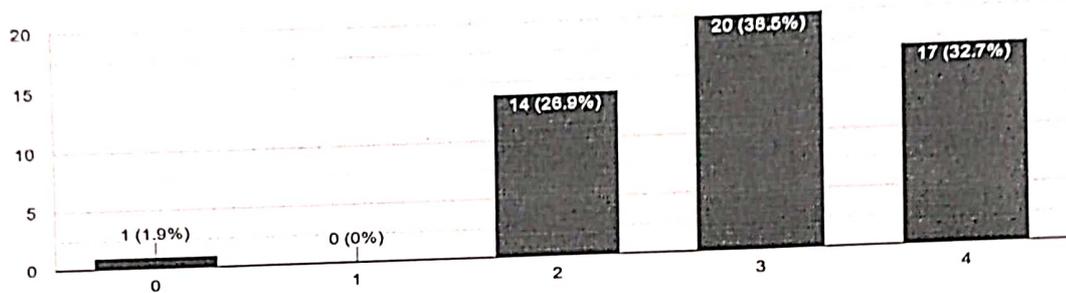
10. The course curriculum and its contents are adequate for developing necessary skills for employability.

52 responses



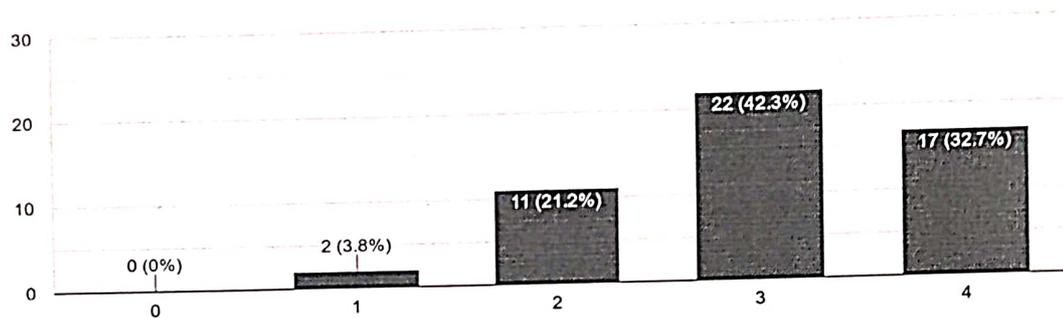
11. The reading materials suggested in the course curriculum are relevant and accessible.

52 responses



12. The instructional methods used for delivering the course curriculum are adequate.

52 responses



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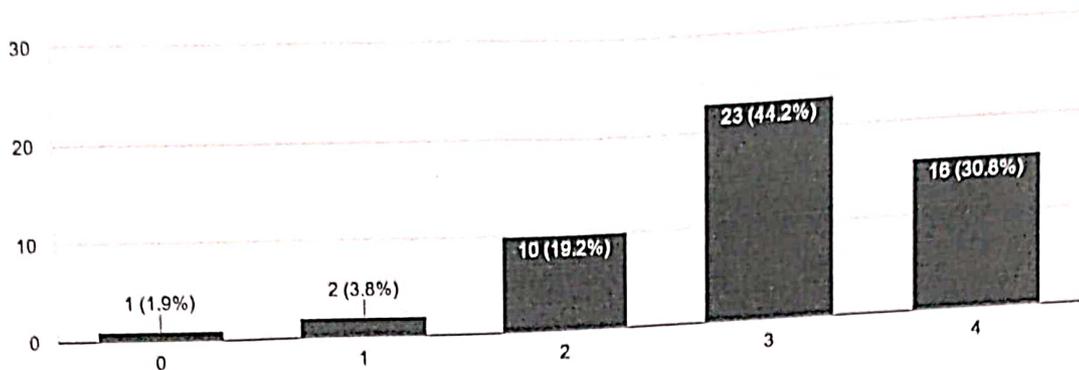
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COURSE CURRICULUM SURVEY FOR STUDENT
School of Basic Sciences
Assam Kaziranga University

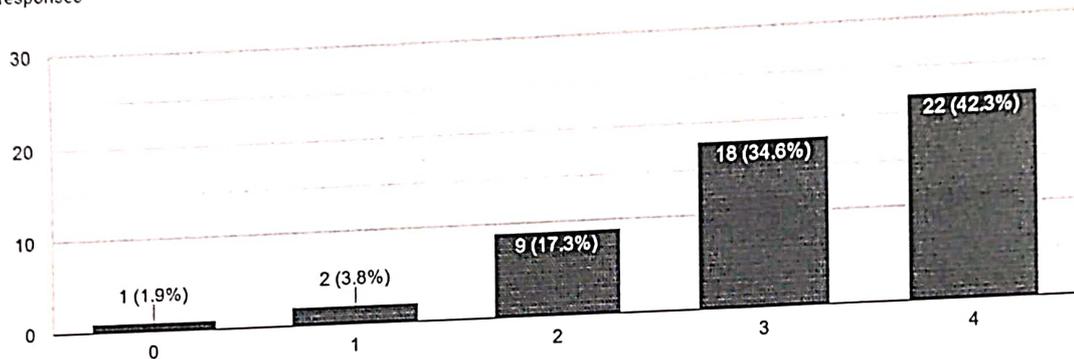
13. The methods of evaluation used are adequate.

52 responses



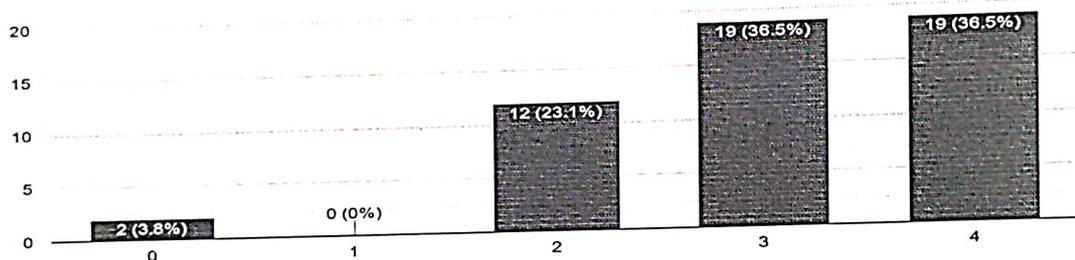
14. The seminar and workshop based courses/minor and major projects improves your learning

52 responses



15. The course curriculum and its contents are adequate for inculcating a adequate knowledge and expertise on the subject matter.

52 responses



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COURSE CURRICULUM SURVEY FOR STUDENT

School of Basic Sciences

Assam Kaziranga University

COURSE CURRICULUM SATISFACTION SURVEY

1. Do you feel that any addition to the course curriculum and its content is necessary to make it more relevant? If yes, what?
 - a. No
 - b. no
 - c. Yes, Practical applications and implementation
 - d. NO
 - e. Yes, need more specialization paper .
 - f. Yes, need more specialization paper
 - g. Yes, NET GATE questions should be solved in class
 - h. Not Required
 - i. Yes. Advanced physics, Core physics as special paper.
 - j. Yes, more special paper should be introduced.
 - k. Yes, NET GATE questions should be included
 - l. No

2. Do you feel that there is a need for introducing other methods of teaching in order to make the course curriculum more interesting? If yes, what?
 - a. No
 - b. No ,for me it's okay
 - c. No
 - d. Not Required
 - e. a little bit more practical approach for better understanding
 - f. Yes, only note isnot the process of teaching, they should concentrate in concept.....
 - g. no
 - h. no

3. Do you feel that any change is required in the order in which the course curriculum and its contents are delivered? If yes, what kinds of changes will you suggest?
 - a. No
 - b. No
 - c. no
 - d. Not Required

4. If you belonged to a different stream/subject do you feel that you were capable to learn the course curriculum adequately? If not, what changes are required according to you?
 - a. No
 - b. Yes
 - c. yes
 - d. no

5. Any other comment?
 - a. No
 - b. no
 - c. NA

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Jee.

COURSE CURRICULUM SURVEY FOR STUDENT
School of Basic Sciences
Assam Kaziranga University

- d. I don't have any comment. I m very happy.
- e. No comment
- f. Need more experienced faculty in the department.

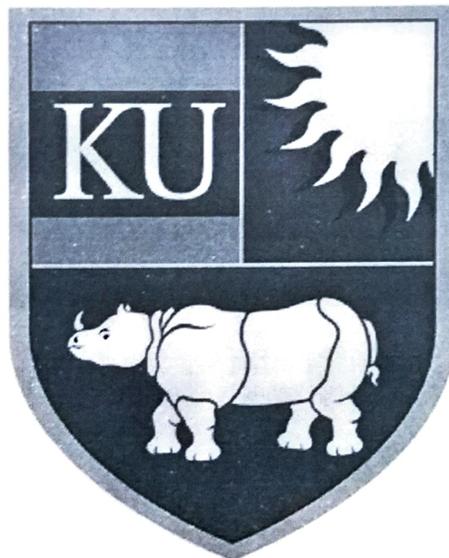
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**KAZIRANGA
UNIVERSITY**
KNOWLEDGE & BEYOND

ACTION TAKEN
ON
THE FEEDBACK OBTAINED DURING THE SURVEY
ON
COURSE CURRICULUM
STAKEHOLDER:
STUDENTS



**KAZIRANGA
UNIVERSITY**
KNOWLEDGE & BEYOND

School of Health Sciences

The Assam Kaziranga University

Associate Dean
School of Health Sciences
The Assam Kaziranga University
Jorhat, Assam

Promoted By:

**NORTH EASTERN
KNOWLEDGE FOUNDATION**

info@kazirangauniversity.in
www.kazirangauniversity.in

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Seuni Ali, A.T.Road,
Jorhat - 785001, Assam
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Campus
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Tel : + 91 376 2305500/01

Analysis Report

Feedback is a significant tool on student learning and has been described as the *most powerful* moderator that enhances improvement. Therefore, it is an essential part of effective learning. The best feedback benefits teachers to plan curriculum precisely. It focuses *constructively on* student accomplishments and how to help them progress in future. However, feedback is *only* valuable when it is received, understood and acted on.

The School of Health Sciences, The Assam Kaziranga University adopt an effective method to collect and analyse the feedback from various stakeholders. After analysing the feedback, actions are taken to improve the teachers teaching levels, students learning levels and to improve the curriculum.

After taking the feedback from students the following actions are taken-

Remedial classes of Anatomy 1 & 2 subject was taken for slow learners

Remedial classes have also been taken for Biochemistry 1 & 2 taken in slow learners

Analysis	Action Taken
Extra classes demanded for Anatomy 1 & 2	Remedial class conducted and routine is given below along with attendance sheet
Extra classes demanded for Biochemistry 1 & 2	Remedial class conducted and routine is given below along with attendance sheet

Evidence link

<https://drive.google.com/file/d/1nnjqB6fAkzvQeWUgwV1j-0-u4CcWa91r/view?usp=sharing>




Associate Dean
School of Health Sciences
The Assam Kaziranga University
Jorhat

Dr. Suryakanta Swain
Associate Dean
SHS

Promoted By:



Metric No. 1.4.1

1.4.1 Structured feedback for design and review of syllabus – semester- wise / year-wise is received from 1) Students, 2) Teachers, 3) Employers and 4) Alumni

Sample Action Taken on the basis of feedback collected from different stakeholders

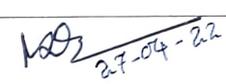
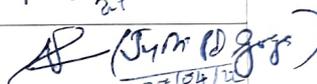
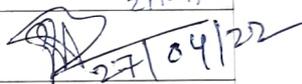
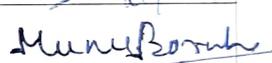
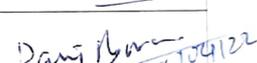
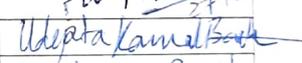
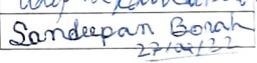
1. Minutes of Board of Studies of Physics Department (Page 2 to 6)
2. Minutes of Board of Studies of Sociology and Social Work department (Page 7 to 13)

Date: 27/04/2022

Proceedings of the BOS dated 27/04/2022 of Physics department under School of Basic Sciences, The Assam Kaziranga University

The meeting of Board of Studies (BOS) of Physics department, Under School of Basic Sciences, the Assam Kaziranga University, Jorhat is held on 27/04/2022 in the conference hall to frame the syllabi for the academic session 2022-2023. The meeting is presided over by Dr. Jayanta Kumar Sarmah, Dean, School of Basic Sciences - cum- Chairman, BOS

Members present:

Sl.No	Name, designation and address	Position in BOS	Signature
1	Dr. Jayanta Kumar Sarmah, Dean, School of Basic Sciences The Assam Kaziranga University, Jorhat	Chairman	
2	Dr. Madhuryya Deka, Assistant Professor, Dept. of Physics, Kaziranga University	Member, Convenor	 27-04-22
3	Dr. J.P. Gogoi, Assistant Professor, DKD College, Dergaon	External Member	 (J.P. Gogoi) 27/04/22
4	Dr. Gauri Gautam Borthakur, Associate Professor, JIST, Jorhat	External Member	 27/04/22
5	Dr. Swati Baruah, Assistant Professor, Dept. of Physics, Kaziranga University	Member	 27/04/22
6	Dr. Munu Bora, Assistant Professor, Dept. of Physics, Kaziranga University	Member	 Munu Bora
7	Pankaj Bora, Assistant Professor Dept. of Physics, Kaziranga University	Member	 Pankaj Bora 27/04/22
8	Udipta Kamal Baruah, Alumni	Member	 Udipta Kamal Baruah
9	Sandeepan Bora, Alumni	Member	 Sandeepan Bora 27/04/22

Members absent with prior intimation: NA

The meeting started with the welcome address by Dr. Jayanta Kumar Sarmah, Dean, School of Basic Sciences-Cum- Chairman, BOS, Physics department. Agenda prepared is placed in the meeting for approval. After discussion the agenda is approved for conduct of said BOS meeting.

Agenda:

1. Welcome address by the Chairman
2. Confirmation of minutes of last BOS.
3. Action taken Report on the decisions of last BOS
4. Analysis and review of ongoing syllabus
5. Success and failure of the ongoing syllabus
6. Analysis of suggestions received from different stakeholders
7. Finalisation of syllabus for the academic session 2022-2023
8. Finalisation of action plan for completion of syllabus within the academic session/ semester

9. Finalisation of methodologies of instruction
10. Books recommended and references
11. Finalisation of modalities for question paper setter, evaluation, etc
12. Any other points with the permission from chair
13. Vote of thanks

The meeting started following the approved agenda

Confirmation of minutes of last BOS

The minutes of last BOS dated 07/12/2020 is read over by the member convenor. After discussion the minutes of BOS dated 27/04/2022 are confirmed

Action taken Report on the decisions of last BOS

The action taken report prepared by member convenor on the decisions taken in the previous BOS meeting dated 07/12/2020 is placed for discussion.

Action taken report:

Sl. No	Decision/ Resolution	Action taken
1	Syllabus modification for the subject “Research Methodology and Experimental Techniques in Physics” (BS2126) was accepted by all the members present.	Course structure and syllabus have been prepared accordingly
2	Syllabus modification for the subject “Nanomaterials: Introduction and Applications (BS2120) was accepted by all the members present.	Course structure and syllabus have been prepared accordingly

Analysis and review of ongoing syllabus

The ongoing syllabus of the Physics Department is analysed and reviewed by the member of BOS in detail

Success and failure of the ongoing syllabus

The aspect of success and failure of the ongoing syllabus are analysed by the BOS in detail. No failure is noticed by the members of the BOS

Analysis of suggestions received from different stakeholders

Good number of suggestions received from different stakeholders in improving the ongoing syllabus is placed before the BOS for discussion. Out of which some are taken into consideration.

Following suggestions are taken into consideration

- (1) Syllabus modification for the subject “Mathematical Physics” (BS2101) of M.Sc. I semester has been proposed by Dr. Pankaj Bora. Upon presentation of the modified syllabus, the proposal has been accepted by all the members present.
- (2) Dr. Pankaj Bora also proposed to modify the syllabus for the subject “Electromagnetic Theory” (BS2109) which has been accepted by all members present. He also presented the modified syllabus before the members.

(3) Syllabus modification for the subject “Atomic Physics” (BS2103) has been proposed by Dr. Madhuryya Deka which has been accepted unanimously.

(4) Regarding operation of the new equipment (Hioki LCR meter) procured under ASTEC project; Mr. Bitupon Boruah has been given the charge to operate the same for any kind of sample characterization (internal and external)

Finalisation of syllabus for the academic session 2022-2023

After detailed discussion on the above aspects the BOS made following changes

1. Department: Physics, Subject: Mathematical Physics/ Mathematical Physics-II, Course Code: BS2101

Sl. No	Unit	Changes if any	Remarks
1	Unit I	rank of matrices by reducing it to echelon form– solution of linear algebraic equations (Cramer’s rule)- solutions of linear homogeneous equations	Yellow-Removed from Syllabus
2	Unit II	Stokes’s theorem and their applications – orthogonal curvilinear co-ordinates – Spherical polar and cylindrical co-ordinates, - Contravariant and covariant tensor	Blue-Newly added to the syllabus
3	Unit V	Fourier series Laplace transform and inverse Laplace transform	

2. Department: Physics, Subject: Electromagnetic Theory, Course Code: BS2109

Sl. No	Unit	Changes if any	Remarks
1	Unit I	Inconsistency of amperes circuital law.	Yellow-Removed from Syllabus
2	Unit II	Maxwell's equations in phasor form	
3	Unit III	Retarded potential	
4	Unit IV	Coherence and diffraction. Pointing vector and flow of power	Blue-Newly added to the syllabus
5	Unit V	Dispersion relations in plasma. Basic Antenna parameters and retarded potentials.	

3. Department: Physics, Subject: Atomic Physics, Course Code: BS2103

Sl. No	Unit	Changes if any	Remarks
1	Unit II	g-factor – zero field splitting.	Yellow-Removed from Syllabus
2	Unit IV	Hyper- Raman effect – experimental techniques.	
3	Unit V	Dissociation energy and dissociation products – rotational fine structure of electronic vibration transitions – Fortrat Diagram – predissociation. Fundamental of laser properties, threshold condition, rate equation, population inversion, laser resonator and modes, types of lasers and ammonia	Blue-Newly added to the syllabus

		MASER.	
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Finalisation of action plan for completion of syllabus within the academic session/ semester

The following action plan is finalised by the BOS For completion of syllabus within the academic session/ semester

1. Department: Physics, Subject: Mathematical Physics/ Mathematical Physics-II, Course Code: BS2101

Sl. No	Course Code	Unit	No. of study hours fixed	Remarks
1	BS2101	Unit I	11 Lectures	Total lectures have been kept same as previous.
2	BS2101	Unit II	10 Lectures	
3	BS2101	Unit III	11 Lectures	
4	BS2101	Unit IV	11 Lectures	
5	BS2101	Unit V	9 Lectures	

2. Department: Physics, Subject: Electromagnetic Theory, Course Code: BS2109

Sl. No	Course Code	Unit	No. of study hours fixed	Remarks
1	BS2109	Unit I	11 Lectures	Total lectures have been kept same as previous
2	BS2109	Unit II	10 Lectures	
3	BS2109	Unit III	10 Lectures	
4	BS2109	Unit IV	11 Lectures	
5	BS2109	Unit V	10 Lectures	

3. Department: Physics, Subject: Atomic Physics, Course Code: BS2103

Sl. No	Course Code	Unit	No. of study hours fixed	Remarks
1	BS2103	Unit I	12 Lectures	Total lectures have been increased from 50 to 51
2	BS2103	Unit II	11 Lectures	
3	BS2103	Unit III	10 Lectures	
4	BS2103	Unit IV	6 Lectures	
5	BS2103	Unit V	12 Lectures	

Finalisation of methodologies of instruction

1. Department: Physics, Subject: Mathematical Physics/ Mathematical Physics-II, Course Code: BS2101

Sl. No	Course Code	Unit	Methodology fixed by the BOS
1	BS2101/BS1138	Unit I	Lectures, Discussions, Tutorials and
2	BS2101/BS1138	Unit II	
3	BS2101/BS1138	Unit III	

4	BS2101/BS1138	Unit IV	Assignments
5	BS2101/BS1138	Unit V	

2. Department: Physics, Subject: Electromagnetic Theory, Course Code: BS2109

Sl. No	Course Code	Unit	Methodology fixed by the BOS
1	BS2109/BS1145	Unit I	Lectures, Discussions, Tutorials and Assignments
2	BS2109/BS1145	Unit II	
3	BS2109/BS1145	Unit III	
4	BS2109/BS1145	Unit IV	
5	BS2109/BS1145	Unit V	

3. Department: Physics, Subject: Atomic Physics, Course Code: BS2103

Sl. No	Course Code	Unit	Methodology fixed by the BOS
1	BS2103/BS1143	Unit I	Lectures, Discussions, Tutorials and Assignments
2	BS2103/BS1143	Unit II	
3	BS2103/BS1143	Unit III	
4	BS2103/BS1143	Unit IV	
5	BS2103/BS1143	Unit V	

Books recommended and references

As per previous

Finalisation of modalities for question paper setter, evaluation, etc

As per previous

Any other points with the permission from chair

None

Vote of thanks

The meeting ended with vote of thanks to chair and members present

MINUTES OF THE BoS MEETING HELD ON 14/05/2022

The faculty members of the School of Social Sciences in consultation with the external members and internal members of the Board of Studies have developed an alternative plan to address some of the new syllabus.

The meeting is presided over by Dr. C. K. Gogoi, Dean, School of Social Sciences cum Chairman, BOS.

Members present in the meeting:

Sl. No	Name, designation and address	Position in BOS
1	Dr. Birinchi K. Boruah, Associate Professor, HNS College Jhanji	External Experts
2	Shri Tirtha Pd. Saikia, Joint Director, NEADS, Jorhat	External Experts

Sl.No	Name, designation and address	Position in BOS
1	Prof. C. K. Gogoi, Dean, School of Social Sciences	Chairman
2	Dr. Golak B. Patra, Associate Professor and Associate Dean, School of Social Sciences	Member convener
3	Mr. Aditya Bhatta, Assistant Professor and Head, Social Work department, School of Social Sciences	Member
4	Dr. Saurabhi Sarmah, Associate Professor, School of Social Sciences.	Member
5	Ms. Bandana Thakur, Assistant Professor, School of Social Sciences	Member
6	Ms. Sneha Bhowmick Gogoi, Assistant Professor, School of Social Sciences	Faculty Member

7	Mr. Harikrishnan U, Assistant Professor, School of Social Sciences	Faculty Member
8	Mr. Mrinal Basumatary, Assistant Professor, School of Social Sciences	Faculty Member

Members not present in the meeting:

Sl.No	Name, designation and address	Position in BOS
1	Prof. Molankal Gangabhusan M., Professor and Head, Social Work Department, Assam University, Silchar	Member (External)
2	Dr. Nemthianngai Guite, Associate Professor, Centre of Community Medicine and Community Health, JNU, New Delhi	Member (External)
3	Dr. Anand Kr. Pal, Assistant Professor, BOSCO Institute	Member (External)
5	Mr. Bipul Bez, Assistant Professor, Arunachal University of Studies	Alumni member

The meeting started with the welcome address by Prof. C. K. Gogoi, Dean, School of Social Sciences Cum Chairman, BOS. Agenda prepared is placed in the meeting for approval. After discussion the agenda is approved for conduct of said BOS meeting.

Agenda:

1. Welcome address by the Chairman
2. Confirmation of minutes of last BOS (Sociology and Social Work)
3. Action taken Report on the decisions of last BOS
4. Review and Finalization of the Existing Syllabus
5. Finalization of syllabus for the academic session 2022-23.
6. Introduction and Discussion for the new Value-added courses.
7. Any other points with the permission from chair
8. Vote of thanks

The meeting started following the approved agenda

Confirmation of minutes of last BOS

The minutes of last BOS dated 20th November, 2020 was read over by the member convener. After discussion the minutes of BOS dated 20th November, 2020 was confirmed.

Action taken Report on the decisions of last BOS

1. Course names of fieldwork courses of MSW III & IV semester renamed as Block Fieldwork I and Block Fieldwork II respectively.
2. Due to COVID-19 pandemic the fieldwork structure of social work programme has been changed and students were engaged in online/virtual activities under the supervision of faculty supervisor.
3. Students were encouraged to prepare dissertation/research projects on secondary literature due to the restrictions of physical movement by the students because of COVID pandemic.
4. A value added course on “Social Work Skills for Development Practitioners” offered to the students of SSS. (Refer to Annexure 7)

Analysis and review of ongoing syllabus:

The ongoing syllabus of the MSW, BSW and Integrated BSW MSW programmes are analyzed and reviewed by the member of BOS in detail.

Finalization of syllabus for the academic session: 2022-23

The ongoing syllabus of the MSW, BSW and Integrated BSW MSW programmes are analyzed as per the suggestions received by different stakeholders and reviewed by the members of BOS in detail. There were two new courses, two elective papers and two certificate courses for the social work students was proposed.

Analysis and review of ongoing syllabus:

The ongoing syllabus of the MSW, BSW and Integrated BSW MSW programmes are analyzed and reviewed by members of the BOS in detail. Some of the new courses for the MSW (In effect from 2022) and elective papers and Certificate courses for MSW, BSW, INT BSW-MSW, BA Sociology (in effect from 2022) were proposed.

Introduction and discussion of new Value-added courses:

1. A new certificate course called “Basic Counseling Skills and Techniques” course code “SSVACO2” was proposed for the students of BSW, MSW, INT. BSW-MSW, BA Sociology

(In effect from July, 2022). The rationale behind the proposed course is to provide knowledge to the students about the basic counseling skills and techniques and also practically explore the core subject. As counseling approaches it is one of the most widely used where it helps the students to learn to deal with the obstacles that are preventing them from a positive life and how to cope with the situations they face. Counseling is one of the major components of career development. The course will be offered 2 times in a year. For the PG students this will be offered in the odd semester preferably for the students of 1st semester. The same course will be offered for the UG students in the even semester, preferably for the students of 2nd, 4th & 6th semester (Annexure:1).

2. A new certificate course called “Life Skills for Personality Development” course code “SSVAC01” was proposed for the students of BSW, MSW, INT, BSW-MSW, BA Sociology (In effect from July, 2022). The rationale behind the proposed course is to inculcate knowledge and awareness among the students on issues related to their daily life. Students also will be able to be aware of their strengths and weaknesses and also to develop a positive attitude. To understand about the different life coping skills and importance of effective communication. The course will be offered 2 times in a year. For the PG students this will be offered in the even semester preferably for the students of 2nd & 4th semester. The same course will be offered for the UG students in the odd semester, preferably for the students of 3rd & 5th semester. (Annexure :2)
3. A New elective paper called “Social Work with Disability” course code “SS1133E” was proposed for the students of BSW 5th semester (In effect from July, 2022). The rationale behind the course is to develop among the students an understanding of the Nature and Dimensions of Disability, Models and Prevention of disability. It also provides the students with knowledge about the Process of Rehabilitation of Differently abled persons, Intervention Strategy and Social Work Scope to the Differently abled. In the same semester another existing course titled “Programme and Services for Elderly” will be offered as an elective course in which the students can select any one course of their choice. A new code (SS1126E) is given to the course to make it more specific.(Annexure:3).
4. A New elective paper called “Mental Health and Social Work Practice” course code “SS1135E” was proposed for the students of BSW 6th semester (In effect from July, 2022). The

rationale behind the course is to acquaint the students with mental health, social context, its models and understanding about the legal frameworks, its psychosocial intervention in different settings. In the same semester another existing course titled “Community Development” will be offered as elective course in which the students can select any one course of their choice. A new code (SS1129E) is given to the course to make it more specific.(Annexure:4)

5. A New course called “Public Policy & Governance” course code as “SS1134” was proposed for the students of BSW 6th semester (In effect from July, 2022). The rationale behind the course is to acquaint the students with the concept of public policy, its formulation, implementation and monitoring system in India. The course will also help the students to be familiar with the concept of the governance system of the country and also stress on the E-Governance system, ethics and moral standards in public services, its issues and challenges. (Annexure:5)
6. A New course called “Public Policy & Governance System in India” code as “SS2237” was proposed for the students of MSW 4th semester (In effect from July, 2022). It aims to acquaint the students with the concept of public policy, its formulation, implementation and monitoring system in India. The course will help the students to be familiar with the concept of the Governance system of the country. It also stressed on the E-Governance system, ethics and moral standards in public services, its issues and challenges. (Annexure:6)
7. All the proposed changes will come into effect from the academic session July,2022. This will also affect the existing batches of i.e. MSW and BSW 2021 batch, BSW 2020 batch and Integrated BSW-MSW 2018 & 2019 batch.

These proposed replacements/modifications/revisions elaborated above were discussed and deliberated upon thoroughly by the members of the Board of studies and the faculty members present in the meeting. The rationale provided for these replacements/modifications/revisions were found to be sound and reasonable. Hence, the proposed replacements/modifications/revisions were approved by the members of the Board of Studies unanimously. At last consent was given by the Board of Studies for the proposed replacements/modifications/revisions to be placed before the Academic Council for approval.

Vote of thanks

The meeting ended with a vote of thanks to the chair and members present.

Signature of the members present:

Minutes of the Meeting of the Board of Studies (BOS) in the Dept. of Sociology and the Dept. of Social Work under the School of Social Sciences KU.

Date : May 14, 2022
Time : 11:00 AM
Venue : Ground Floor Conference Hall

Members Present (External Experts)

1. Dr. Birinchi K. Boruah
Associate Professor, HNS College
Jhanji
2. Shri Tirtha Pd. Saikia
Joint Director, NEADS, Jorhat.
3. Shri Bipul Bez
Asstt. Professor, Arunachal
University, Namsai

Members of Present (Internal)

1. Prof. (Dr.) C.K. Gogoi
Dean and Chairman
2. Mr. Aditya Bhatta,
Assistant Professor and Head,
Social Work department,
School of Social Sciences
3. Dr. Golak B. Patra,
Associate Dean,
School of Social Sciences
4. Dr. Saurabhi Sarmah,
Associate Professor,
School of Social Sciences.
5. Ms. Bandana ~~Boruah~~ ^{Thakur},
Assistant Professor,
School of Social Sciences

Signature

C.K. Gogoi 14/05/2022
B. Saikia 14/05/2022
C. K. Gogoi 14.05.22
A. Bhatta 14/5/2022
G. B. Patra 14/05/2022
S. Sarmah 14/5/22
B. Thakur 14/5/22.

6. Ms. Sneha Bhowmick Gogoi,
Assistant Professor,
School of Social Sciences.

Sneha B Gogoi
14/05/22

7. Mr. Harikrishnan U,
Assistant Professor,
School of Social Sciences

H. U.
14/05/22

8. Mr. Mrinal Basumatary, (Spl. Invitee)
Assistant Professor,
School of Social Sciences

Mrinal
14/5/22

9. Ms. Ishanee Goswami, (Spl. Invitee)
Affiliated Faculty,
School of Social Sciences

Members Absent

- 1.
- 2.
- 3.
- 4.

Minutes prepared by

Mrinal Basumatary, Assistant Professor, Faculty Member

TEACHERS FEEDBACK FORM
SCHOOL OF SOCIAL SCIENCES

THE ASSAM KAZIRANGA UNIVERSITY

A total of 10 faculty feedback included in the current report. There were 60% of the faculties are associated with Social Work subjects and rest 40% are belonging to sociology. There were one Professor, two Associate Professors, six Assistant Professors, and one Affiliated Faculty in the School of Social Sciences.

Sl.No	Aspect of Feedback	Strongly Agree	Agree	Disagree	Strongly Disagree
1.	The Vision, philosophy & objectives of the University are known	5 (50)	5 (50)	0 (00)	0 (00)
2.	Aims and objectives of the syllabi are well defined and clear to teachers and students.	4 (40)	6 (60)	0 (00)	0 (00)
3.	The course/programme of studies carries sufficient number of optional papers.	3 (30)	4 (40)	2 (20)	1 (10)
4.	Programmes outcomes of the syllabi is well defined	4 (40)	6 (60)	0 (00)	0 (00)
5.	Curriculum having good academic flexibility	3 (30)	6 (60)	1 (10)	0 (00)
6.	The course content fulfils the need of students	3 (30)	5 (50)	2 (20)	0 (00)
7.	Need to fully review the syllabus	3 (30)	4 (40)	3 (30)	0 (00)
8.	Students are disciplined and respect the Staff members	5 (50)	5 (50)	0 (00)	0 (00)
9.	University provides opportunities for continuous development of Staff	0 (00)	10 (100)	0 (00)	0 (00)
10.	Equal opportunities for all staff is provided	1 (10)	9 (90)	0 (00)	0 (00)

Continue...



Promoted By:

HOD, School of Social Sciences

Sl. No	Aspect of Feedback	Strongly Agree	Agree	Disagree	Strongly Disagree
11.	University has adequate medical facilities and is equipped to handle medical and other emergencies	1 (10)	6 (60)	3 (30)	0 (00)
12.	Rest rooms, toilets, laboratory, playground, classrooms are clean and well maintained	4 (40)	6 (60)	0 (00)	0 (00)
13.	Clean drinking water is available	3 (30)	5 (50)	2 (20)	0 (00)
14.	Laboratory requirements including equipments, chemicals and specimens are regularly provided	0 (00)	9 (90)	1 (10)	0 (00)
15.	Computer facilities are made available for ICT based teaching to students	2 (20)	8 (80)	0 (00)	0 (00)
16.	Good facility and encouragement to the teachers for their research	0 (00)	9 (90)	1 (10)	0 (00)
17.	University pays attention to conservation of environment and has taken initiative on implementing waste management practices	1 (10)	9 (90)	0 (00)	0 (00)
18.	Authorities are approachable and accessible	2 (20)	8 (80)	0 (00)	0 (00)
19.	There is a mechanism for feedback, review and performance enhancement for the staff	0 (00)	10 (100)	0 (00)	0 (00)
20.	There is a recognition/ Incentive/ Appreciation of the individual work is given	1 (10)	8 (80)	1 (10)	0 (00)

End



HOD, School of Social Sciences

Promoted By:

NORTH EASTERN
KNOWLEDGE FOUNDATION

Page 2 of 2

info@kazirangauniversity.in
www.kazirangauniversity.in

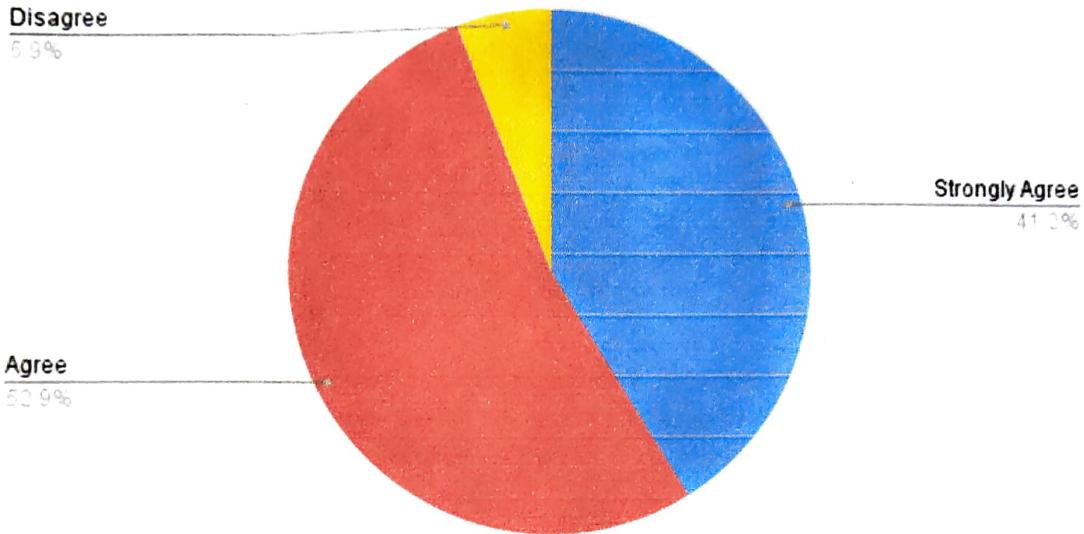
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Seuni Ali, A.T.Road,
Jorhat - 785001, Assam
Tel : + 91 376 2351433

Campus
Koraikhowa, NH 37,
Jorhat - 785006, Assam
Tel : + 91 376 2305500/01

Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University



Aims and objectives of the syllabi are well defined and clear to teachers and students.



Analysis- It can be observed that the level of agreement regarding the clarity of aims and objectives of syllabi to teachers and students is 94.1 % of which 41.2 % strongly agree about the statement.

Action Taken- Teachers who are in disagreement are those who have recently joined. They were called for a meeting for clarity.

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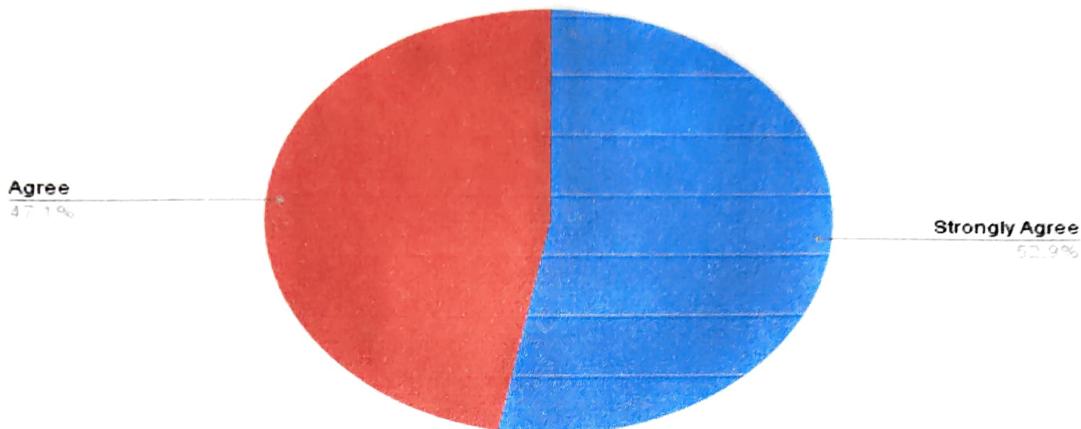
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Assam Kaziranga University

**Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University**



The Vision, philosophy & objectives of the University are known



Analysis- It is observed that the vision, philosophy and the objectives are well known to all the faculty members of the school of business. Around 53% are in the category of strongly agree and almost 47% are in the category of just agree to the given statement. There is no one among the faculty members who has doubts.

Action Taken- Faculty members still having some doubts were well explained about the vision, philosophy & the objectives of the university.

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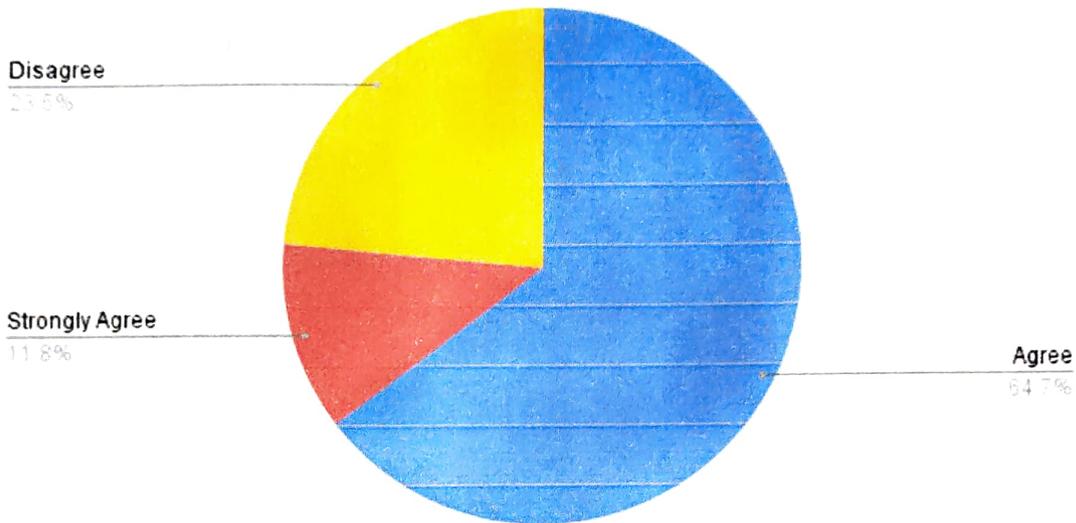
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Page 2

Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University



The course/programme of studies carries sufficient number of optional papers



Analysis: 76.5% of the faculty members are of the opinion that there are a sufficient number of optional papers in the course/programme offered by the business school. 23.5% of teachers have a disagreement on it.

Action Taken: Suggestions have been taken from those who are having disagreement regarding the number of optional papers. The teachers are encouraged to suggest more and more optional papers which will be discussed in the up-coming meeting board of studies regarding the feasibility of inclusion such papers as optional papers.

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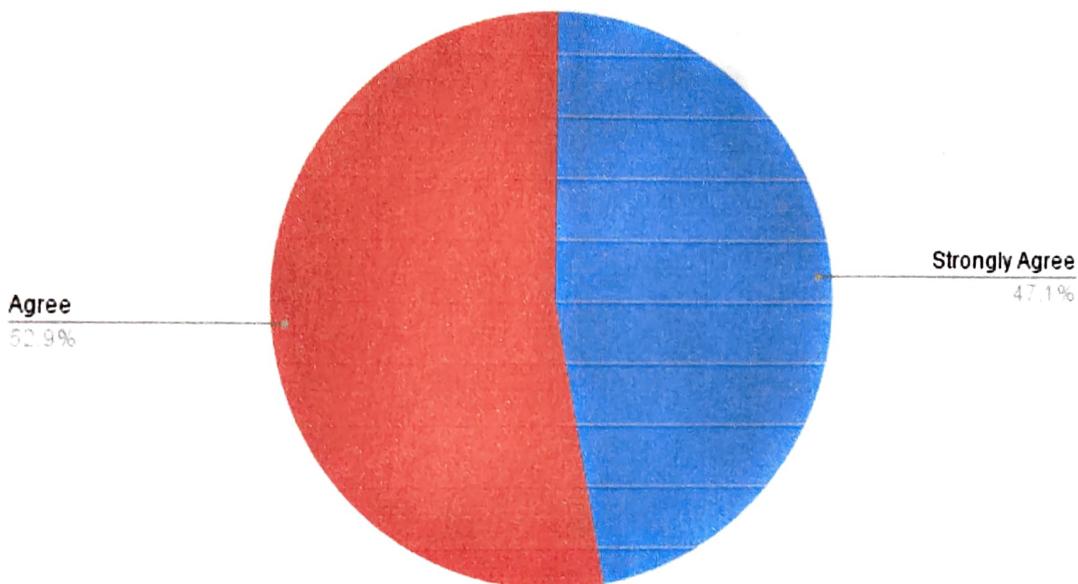
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Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University



Programmes outcomes of the syllabi is well defined



Analysis: It is observed that programmes outcomes of the syllabi are well defined and the statement given is agreed to by all the faculty members.

Action Taken: The new faculty members were explained about the programmes outcomes of the syllabi provided.

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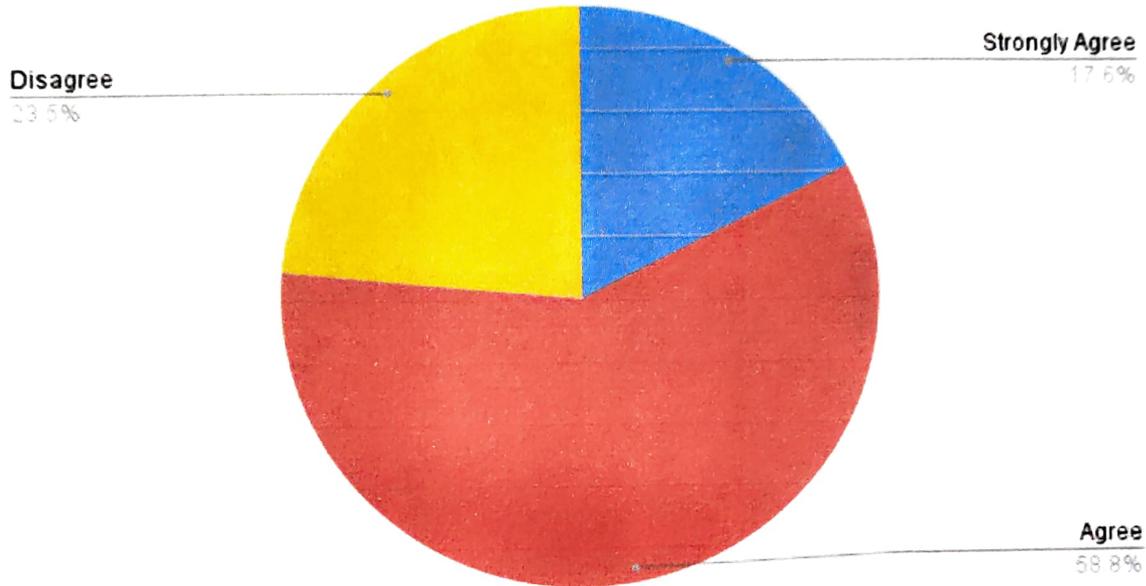
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Page 4

**Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University**



Curriculum having good academic flexibility]



Analysis: It is observed that more than 76% percent of the teachers have the opinion that the curriculum offered by the School of Business has good academic flexibility. There are 23.5 % faculty members who disagree.

Action Taken: Disagreeing faculty members are requested to provide the suggestions in order to make the curriculum a more flexible one. Their suggestions are considered to be presented before the Board of Studies for further discussion and decision.

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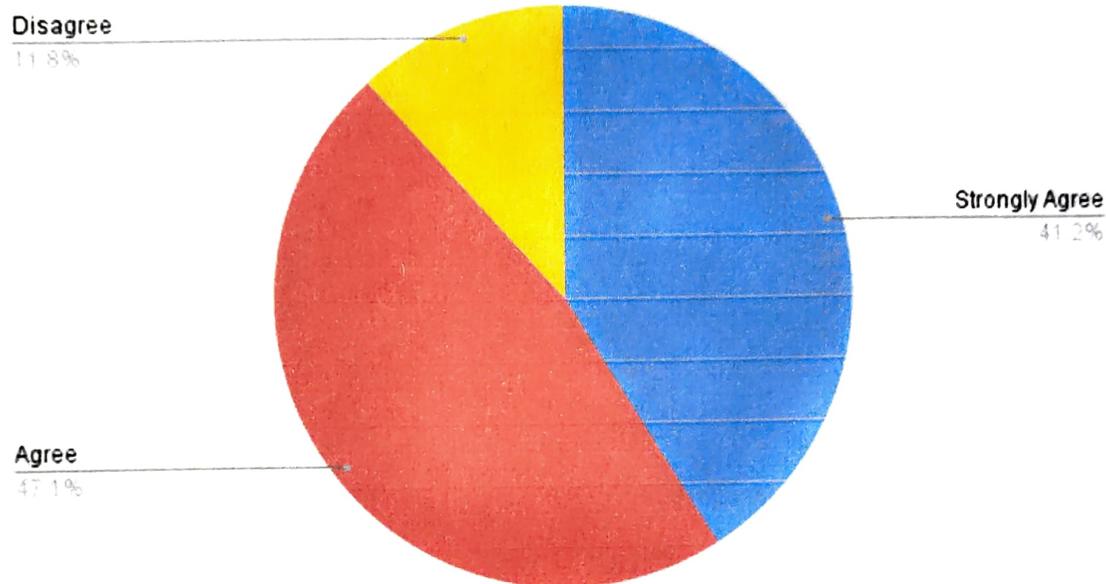
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Page 5

**Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University**



The course content fulfils the need of students



Analysis: More than 88% of the faculty members have the opinion that the course content fulfils the needs of the student. Only 11.8 % of the faculty members do not agree with the above statement.

Action Taken: Faculty who are not in support of the above statement are requested to provide their valuable suggestions so that academic flexibility can be discussed in the Board of Studies.

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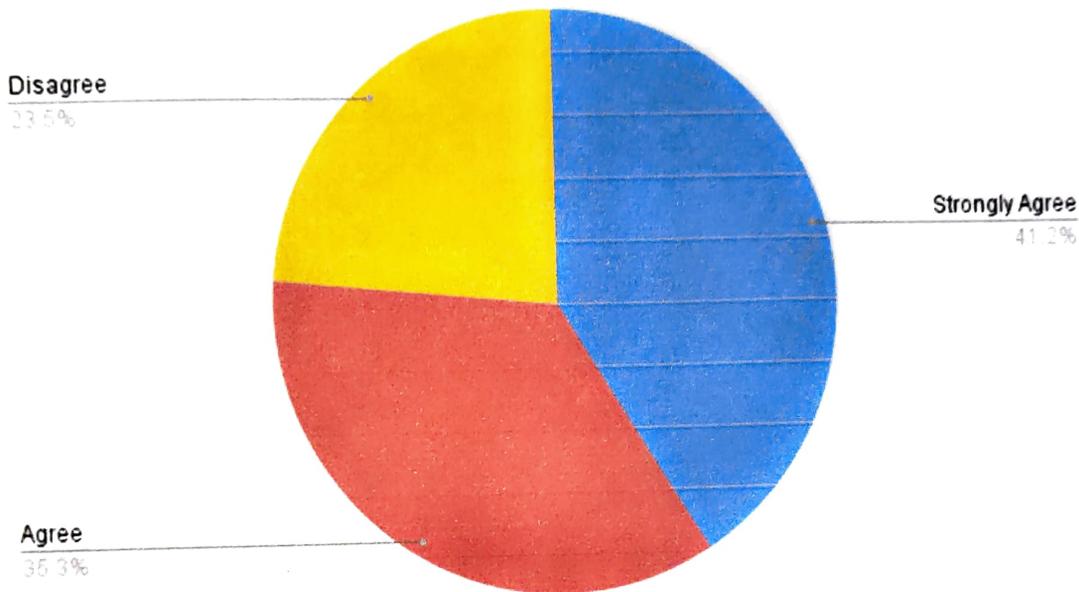
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Page 6

**Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University**



Need to review the syllabus



Analysis: More than 75% of the faculty have the opinion that there is some need to review the syllabus which they are teaching. Around 24% of the faculty members are not buying the given statement.

Action Taken: Subjects teaching faculty members are requested to provide the suggestions and logical support in which area/unit of the current syllabus they like to make the changes. The same will be put forward in the Board of studies for further review and implementation.

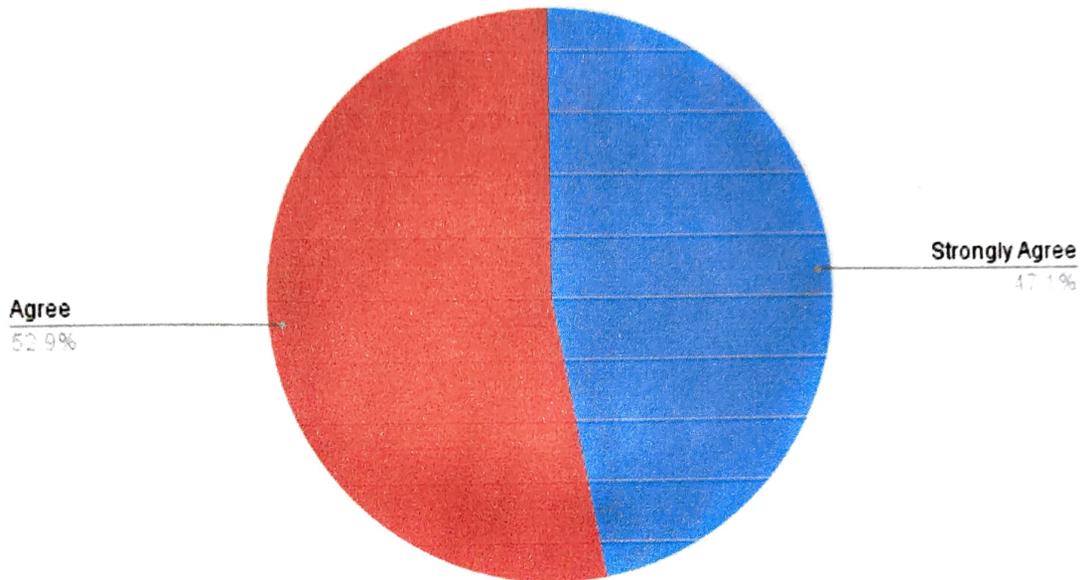
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Page 7

Students are disciplined and respect the Staff members



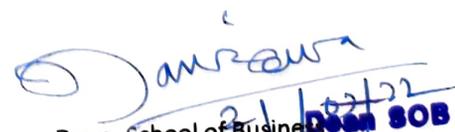
Analysis: Almost the faculty members of the School are of the opinion that students are disciplined and do respect the faculty members.

Action Taken : Continuous efforts are made by all the faculty members and the management to maintain good discipline in the School.


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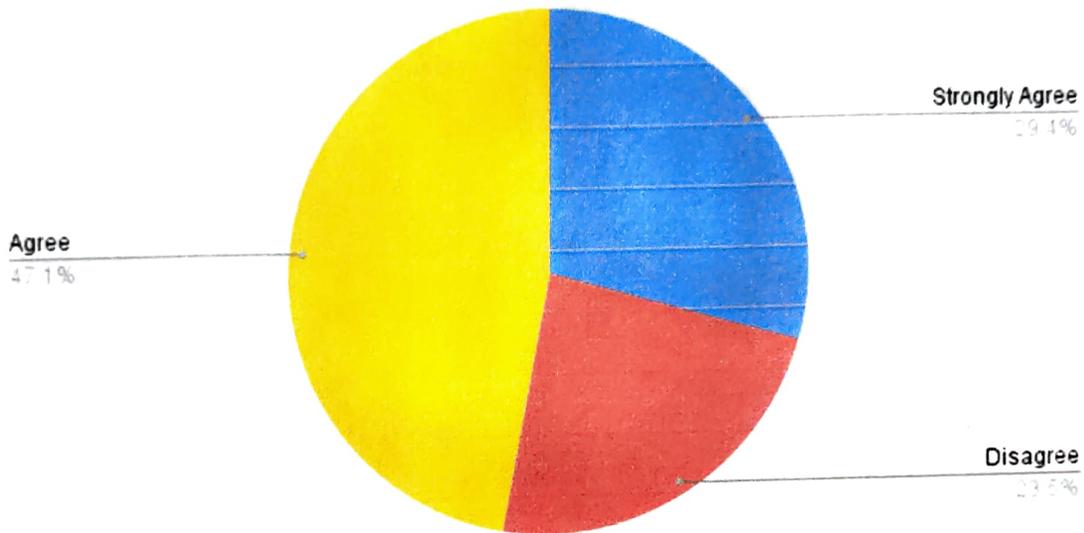

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Assam Kaziranga University

Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University



University provides opportunities for continuous development of Staff



Analysis: More than 75% of the faculty members have the opinion that the Kaziranga University provides opportunities for continuous development of staff. Around 23.5% disagree with the above statement.

Action Taken: Timely feedback is taken from all the faculty members so that they could develop their academic efficiency in a continuous manner. The School of Business has decided to conduct some FDPs (on research methodology, Pedagogy and Personal Effectiveness, and some skill based programmes) for development of the faculty members.

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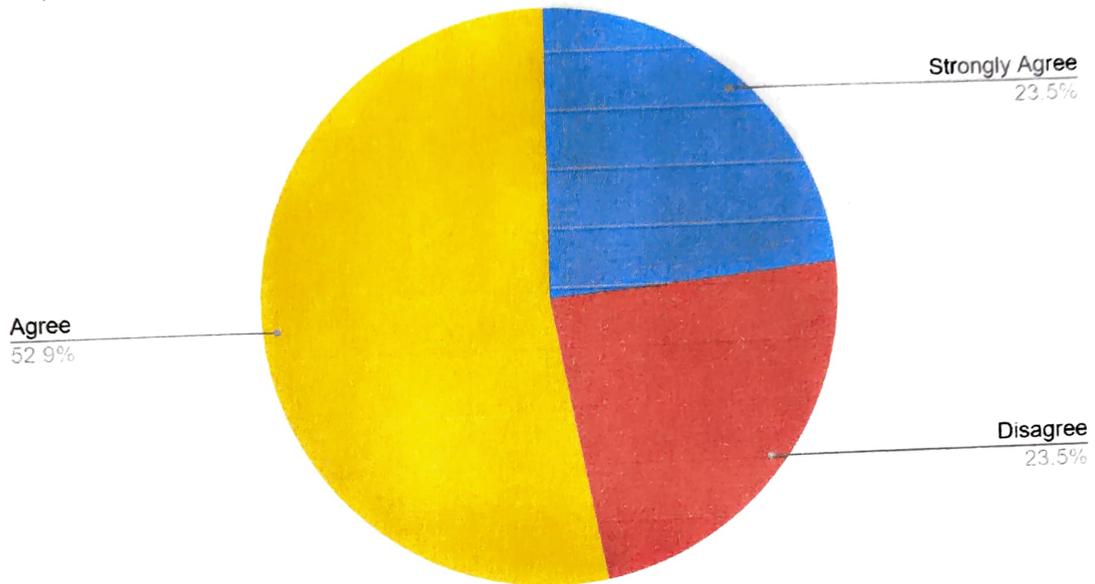
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Page 9

**Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University**



Equal opportunities for all staff is provided



Analysis: It is observed that more than 75% of the faculty members have the opinion that all the staff in the school are provided equal opportunities. Only 23.5% of the faculty members are not in support of the given statement.

Action Taken: Faculty members not supporting the statement are identified and their issues are taken carefully and told them to provide the necessary supports from the university side.

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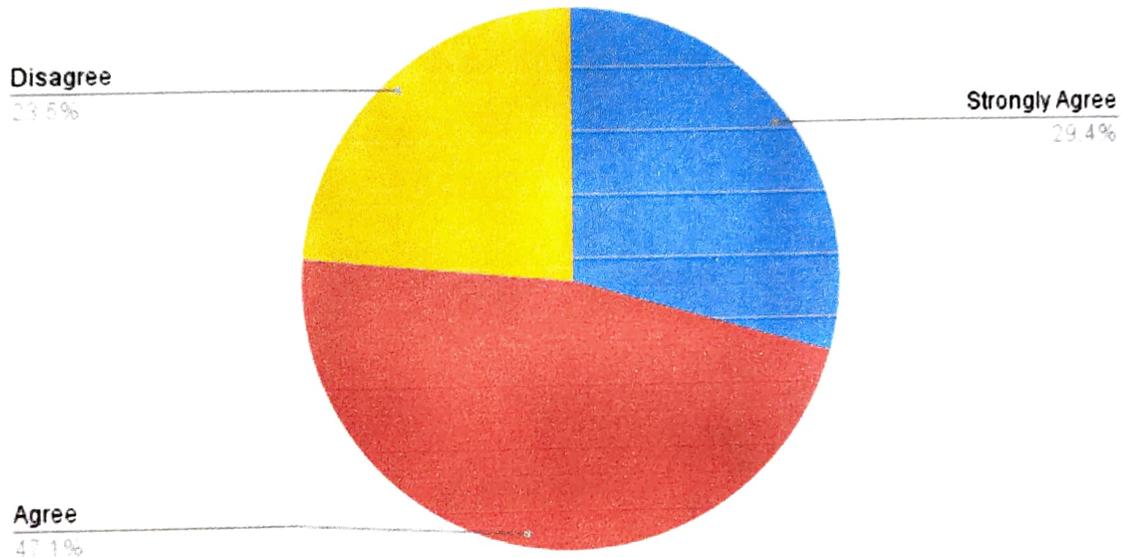
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Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University



University has adequate medical facilities and is equipped to handle medical and other emergencies



Analysis: It is observed that 76.5% of the faculty are in support of the given statement. The university has its own medical unit supported by its own doctor and the nurses to deal with emergencies. It is 23.5% of the faculty members who do not support the above statement.

Action Taken : The feedback was shared with the University. The medical chamber has enhanced its additional facilities to deal with emergency situations in future.

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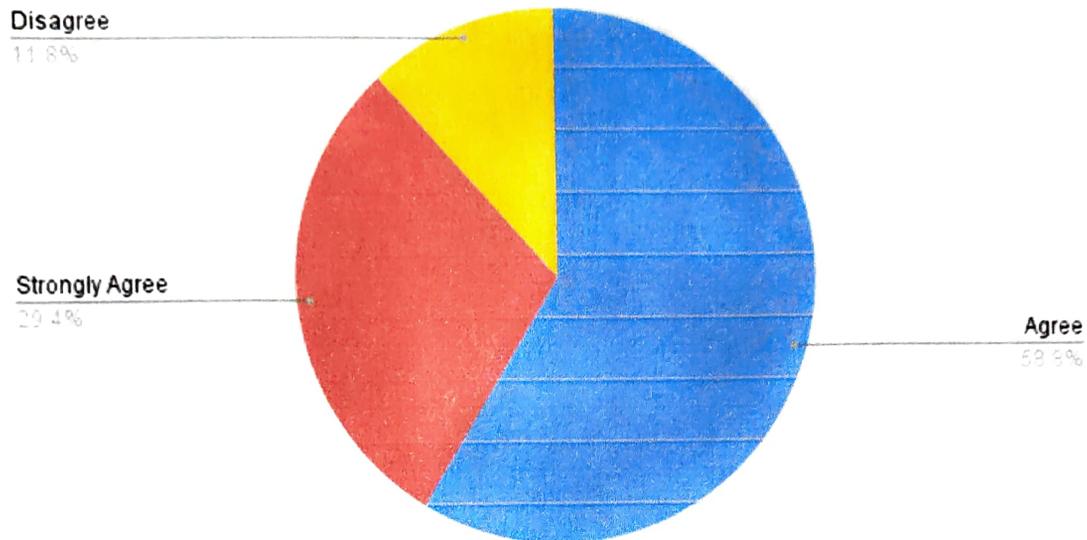
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Dean SOB
 Assam Kaziranga University
 Page 11

Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University



Rest rooms, toilets, laboratory, playground, classrooms are clean and well maintained



Analysis: It is observed that 88.2% of the teachers have the opinion that rest rooms, toilets, laboratory, playground and class rooms are clean and well maintained. Only 11.8 % of the respondents are not in support of the statement.

Action Taken: Suggestions are taken from the identified members who are not in line with the statement for future implementation

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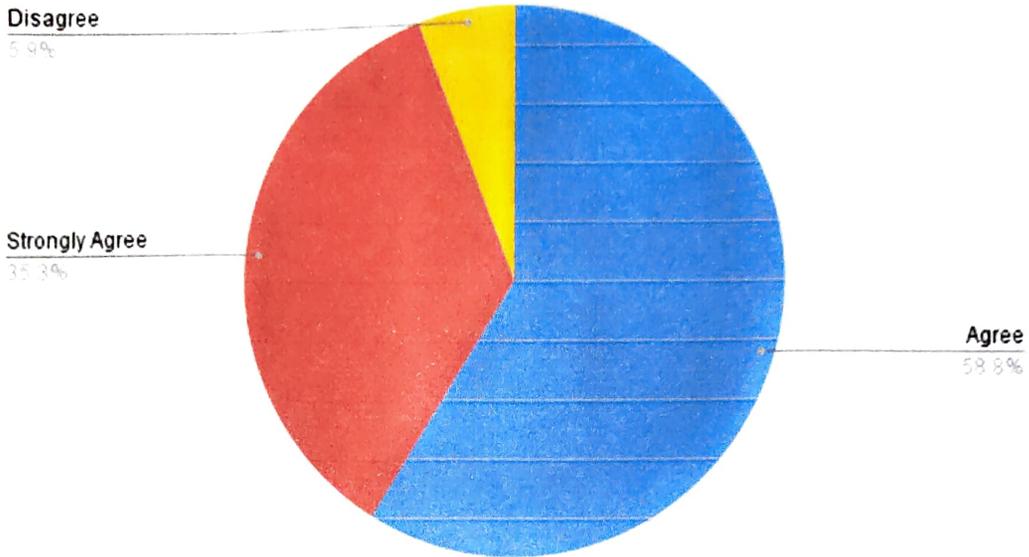
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Assam Kaziranga University
Page 12

**Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University**



Clean drinking water is available



Analysis: It can be known from the above chart that almost 95% of the respondents have the view that clean drinking water is available in the University. Only 5.9% of the respondents are not in support of the given statement.

Action Taken: No action to be taken

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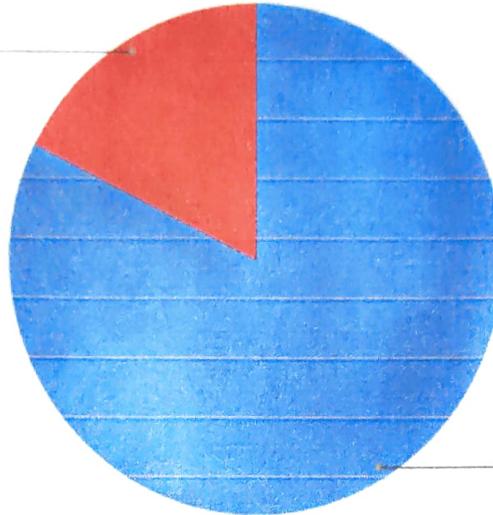
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Dean SOB
Assam Kaziranga Uni
Page 13

Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University



Laboratory requirements including equipments, chemicals and specimens are regularly provided

Strongly Agree
17.0%



Agree
83.0%

Analysis: All the respondents have a positive view on the statement provided. The SOB has a strong communication lab and activity room provided for students. These have been made available to the students even on holidays, on special request of the students.

Action Taken: No action to be taken

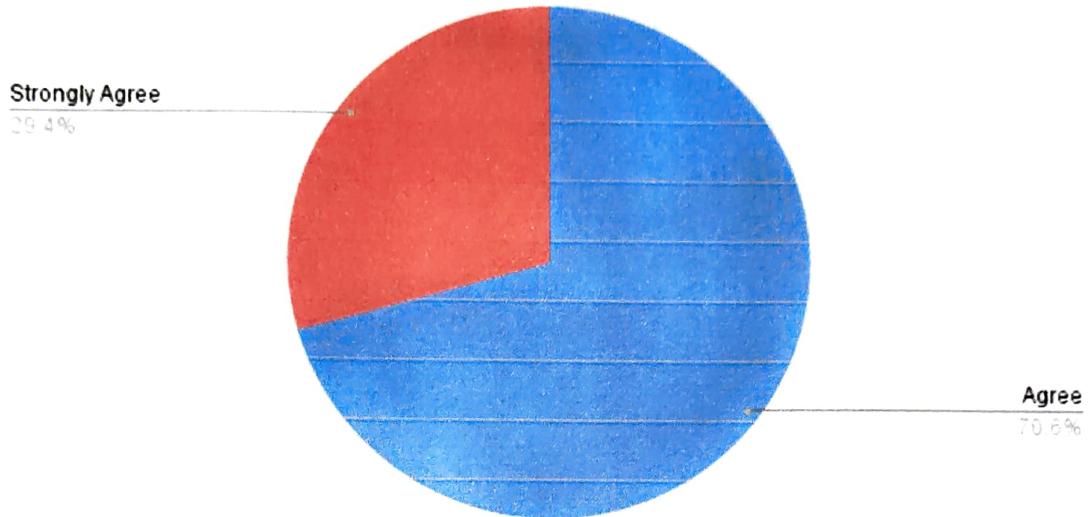
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Head, Commerce

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Head BBA

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Head MBA

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21/3/22
Dean, School of Business
Dean SOB
Assam Kaziranga Unive

Computer facilities are made available for ICT based teaching to students



Analysis: It is observed that all the respondents are in line with the statement regarding computer facilities made available to the students for ICT based teaching.

Action Taken: No action required to be taken


Head, Commerce
21/3/22


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21/3

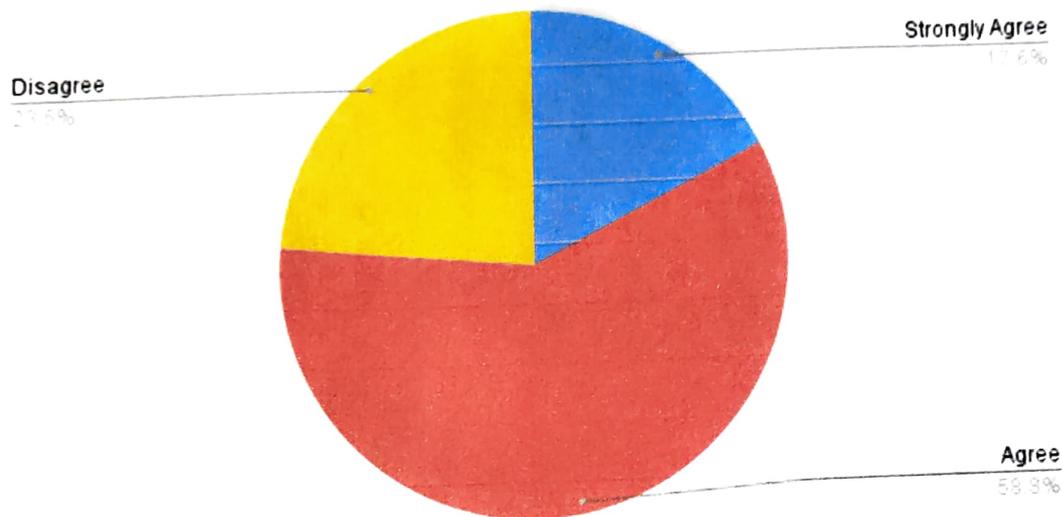

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Dean SOB
Assam Kaziranga U

Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University



Good facility and encouragement to the teachers for their research



Analysis: It is observed that 76.4% of the respondents have the opinion that the university provides good facilities and encouragement to the teachers for their research. Around 23 percent of the respondents do not support the given statement.

Action Taken: For a good academic delivery it is decided that more teachers, especially the newly recruited will be encouraged to attend FDPs on research organized by the University from time to time.

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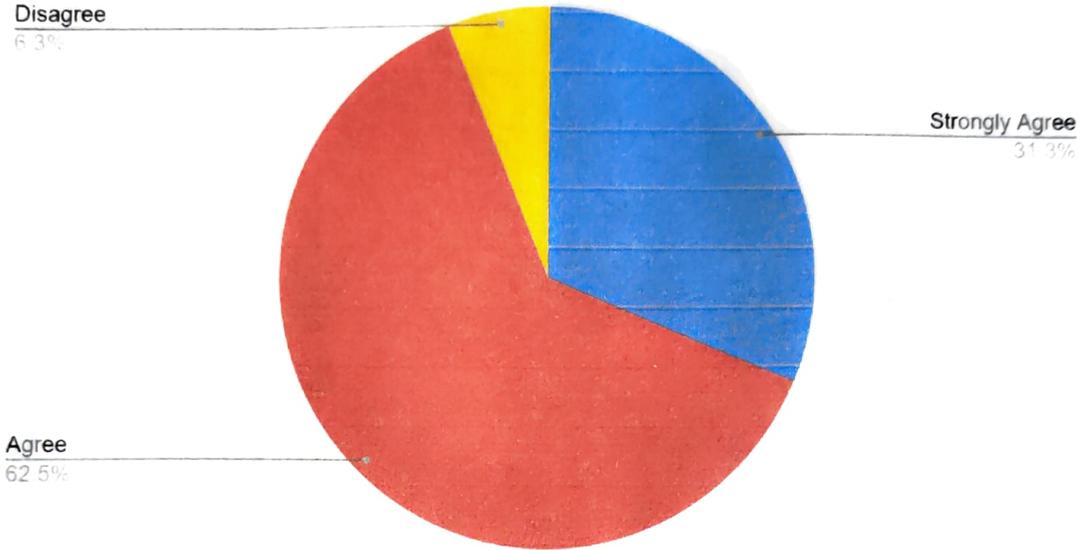
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Dean, School of Business
Dean SOB
Assam Kaziranga University
Page 16

Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University



University pays attention to conservation of environment and has taken initiative on implementing waste management prac...



Analysis: It is observed that 93.8% of the teachers support the statement that the university pays attention to conservation of environment and has taken initiative on implementing waste management practices. Only 6.3 % of the respondents are not in support of the statement.

Action Taken: School and the university are taking the initiative to plant various plants and dump the waste in a different place to make the university complex clean and healthy.

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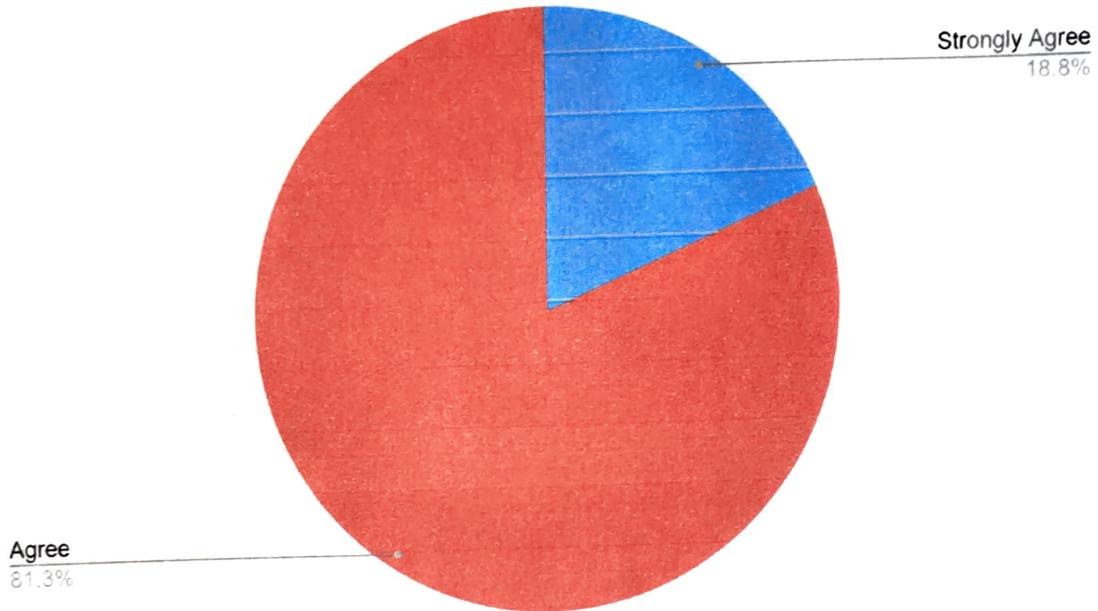
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 Dean, School of Business
 Assam Kaziranga University
 Dean SOB
 Page 17

Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University



Authorities are approachable and accessible



Analysis: In regard to the given statement 100 percent of the respondents have the opinion that the authorities are approachable and accessible.

Action: Authorities or the university management ask for suggestions from all and their frequent meetings with the school makes everyone participate and express their views in various matters. All these efforts make them quite accessible and approachable as well.

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Head, Commerce

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Dean SOB
Kaziranga University

Teacher's Feed Back Survey
School of Business
The Assam Kaziranga
University



There is a mechanism for feedback, review and performance enhancement for the staff



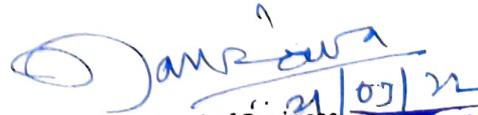
Analysis: It is observed that 81.3% of the respondents have the opinion that there is a mechanism for feedback, review and the performance enhancement of the staff. Only 18.8 % of the respondents are not in favor of the statement.

Action Taken: The management collects the faculty feedback reports from the students. After the analysis of the data good faculty/performance based faculty are promoted in terms of cash & appreciation.

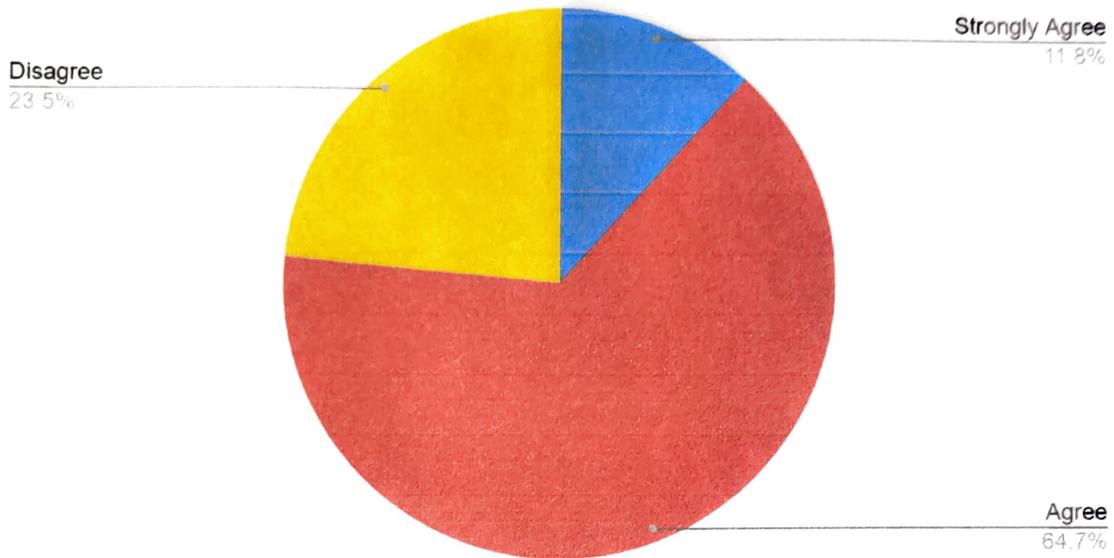

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Dean, School of Business
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Page 19

There is a recognition/ Incentive/ Appreciation of the individual work is given



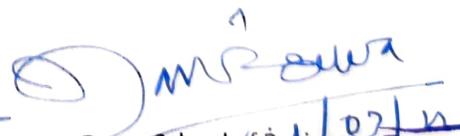
Analysis: It is observed that more than 76% of the respondents are supporting the statement that there is a recognition/incentive/appreciation of the individual work given. Percentage of respondents not agreeing to the above statement is 23.5% only.

Action Taken: Time to time faculty members are given recognition and also incentivised with cash or with appreciation letter.


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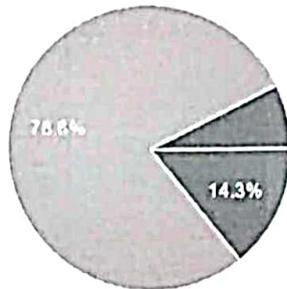

Head MBA
21/3/22


Dean, School of Business
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COURSE CURRICULUM SURVEY FOR TEACHERS, SBS
School of Basic Sciences
Assam Kaziranga University

Designation

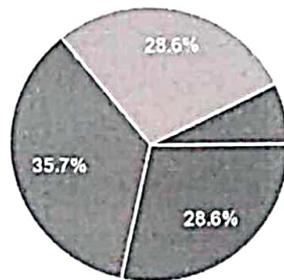
14 responses



- Professor
- Associate Professor
- Assistant Professor
- Teaching Assistant
- Guest/Visiting

Department

14 responses



- Physics
- Chemistry
- Mathematics
- Biotechnology

Date of Joining

14 responses

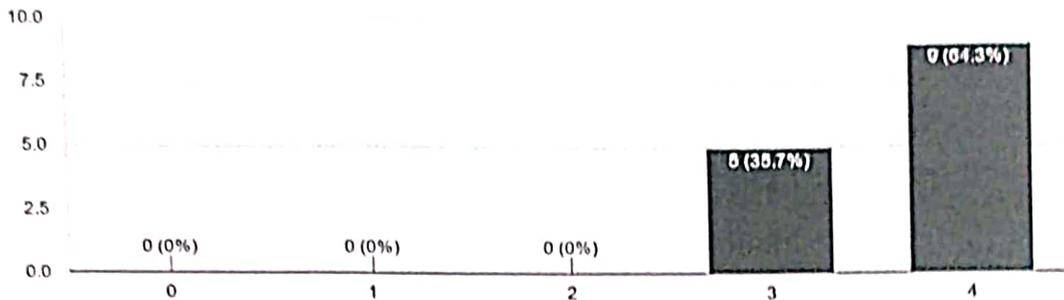
Jul 2012	2
Jul 2013	1
Aug 2013	26
Jul 2014	15
Aug 2015	12
Sep 2015	16
Jun 2016	13
Aug 2016	16
Aug 2017	17
Oct 2018	22
May 2020	9
Sep 2020	1
Dec 2020	1

Assy. Ms. G. Tain

COURSE CURRICULUM SURVEY FOR TEACHERS, SBS
School of Basic Sciences
Assam Kaziranga University

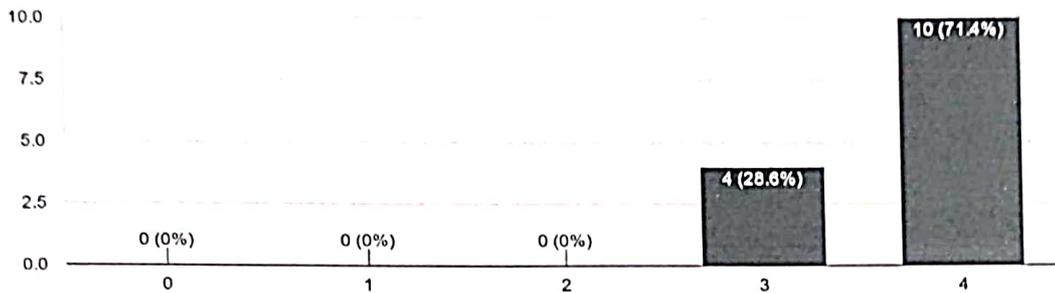
1. The course curriculum and its contents are relevant.

14 responses



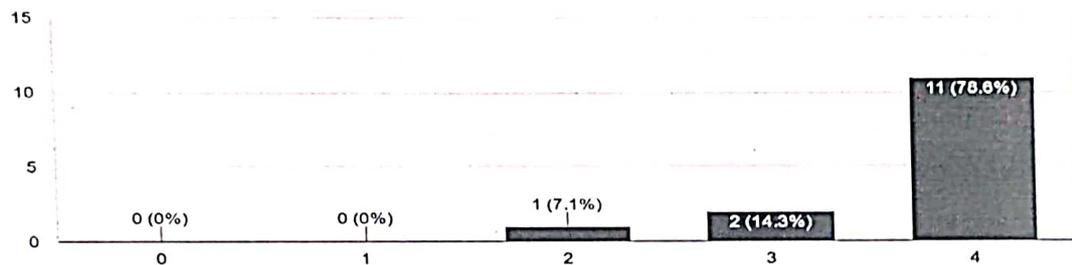
2. The course curriculum and its contents are up-to-date.

14 responses



3. The course curriculum and its contents are at par with the course curriculum and content of other reputed universities/institutions.

14 responses

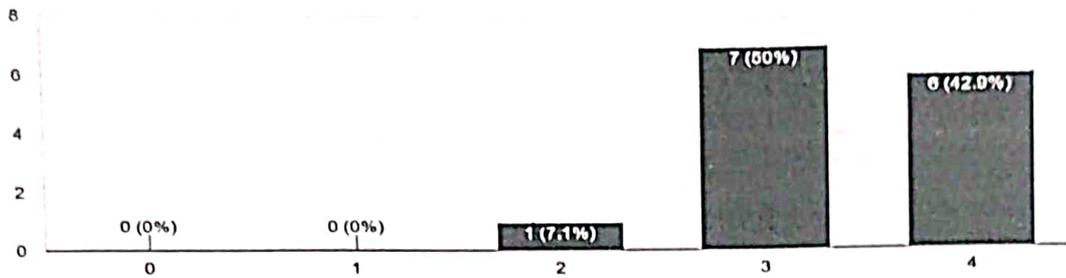


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COURSE CURRICULUM SURVEY FOR TEACHERS, SBS
School of Basic Sciences
Assam Kaziranga University

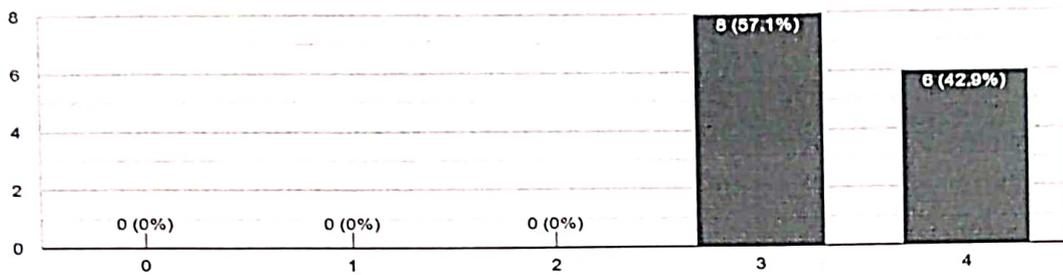
4. The course curriculum and its contents have clarity in terms of their objectives and intended outcomes.

14 responses



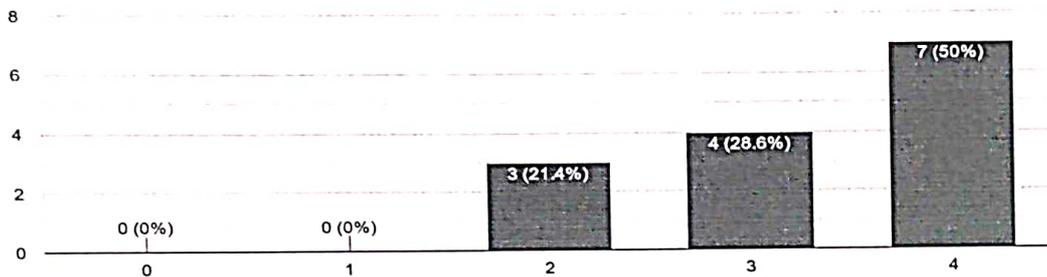
5. The course curriculum and its contents provide a proper balance between theory and practical.

14 responses



6. The time allotted for completion of each paper in the course curriculum is adequate.

14 responses

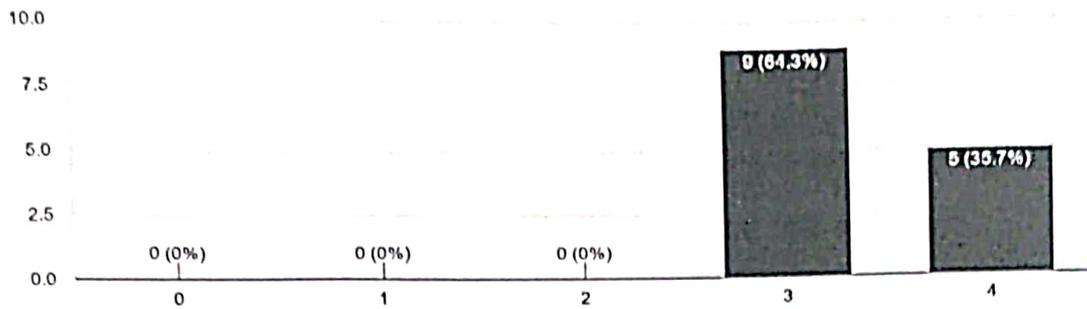


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COURSE CURRICULUM SURVEY FOR TEACHERS, SBS
School of Basic Sciences
Assam Kaziranga University

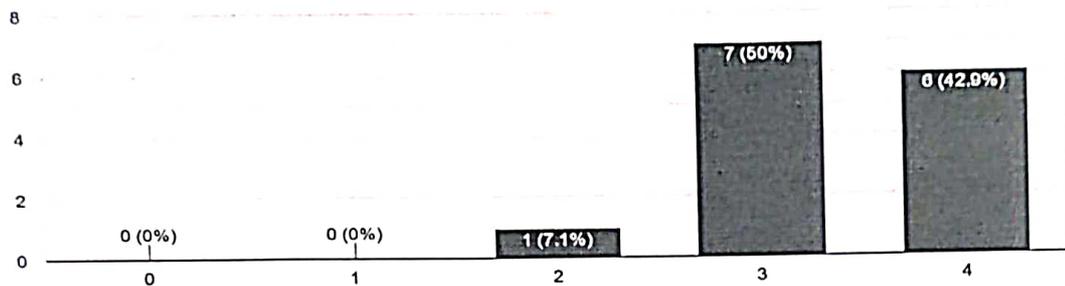
7. The course curriculum and its contents are adequate for developing necessary skills for employability.

14 responses



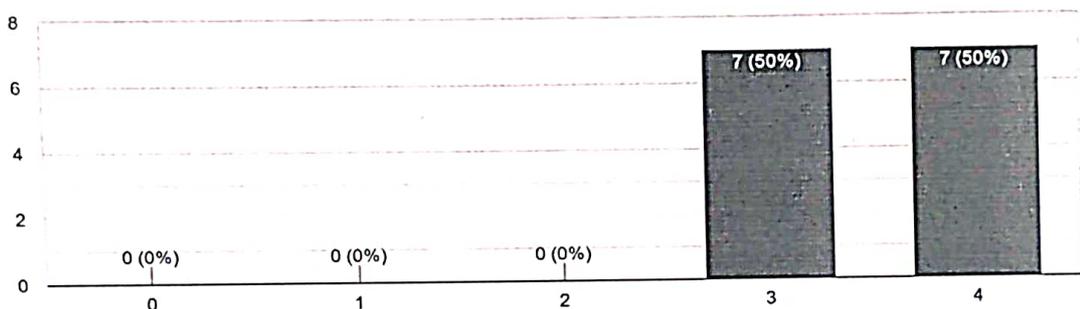
8. The reading materials suggested in the course curriculum are relevant and accessible.

14 responses



9. The instructional methods used for delivering the course curriculum are adequate.

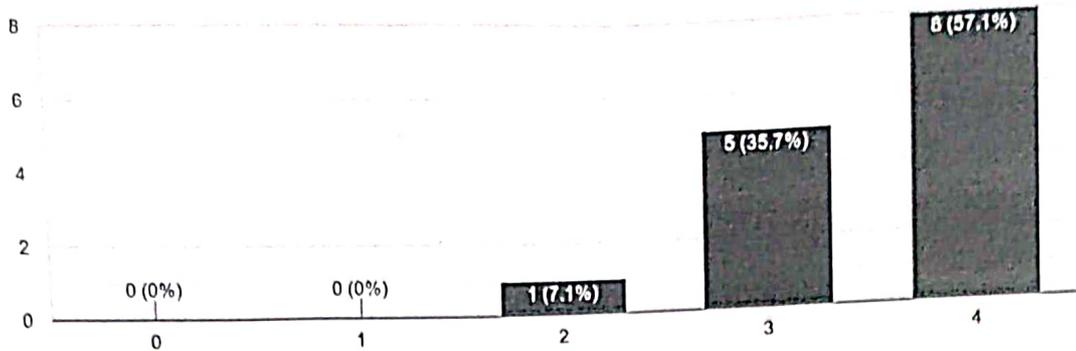
14 responses



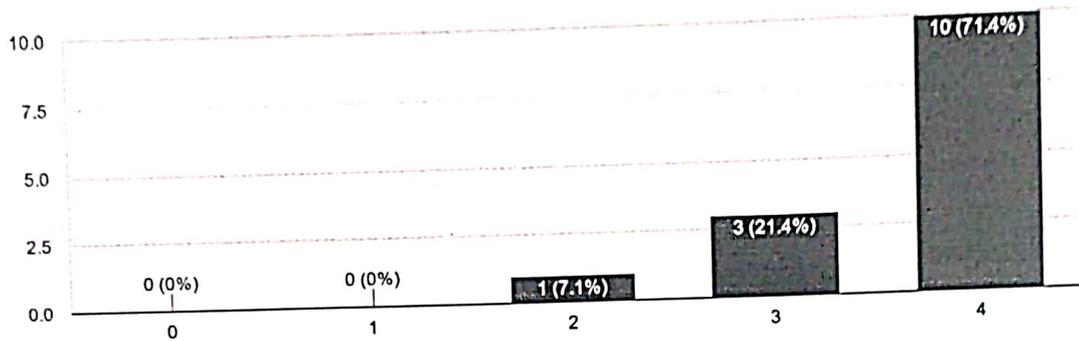
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COURSE CURRICULUM SURVEY FOR TEACHERS, SBS
School of Basic Sciences
Assam Kaziranga University

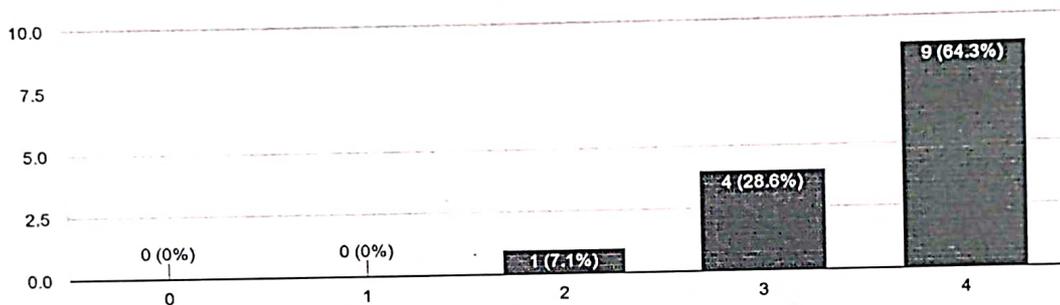
10. There is enough scope for using different and innovative pedagogy in the course curriculum.
 14 responses



11. The methods of evaluation used are adequate.
 14 responses



12. An average student is capable of comprehending the content incorporated in the course curriculum.
 14 responses

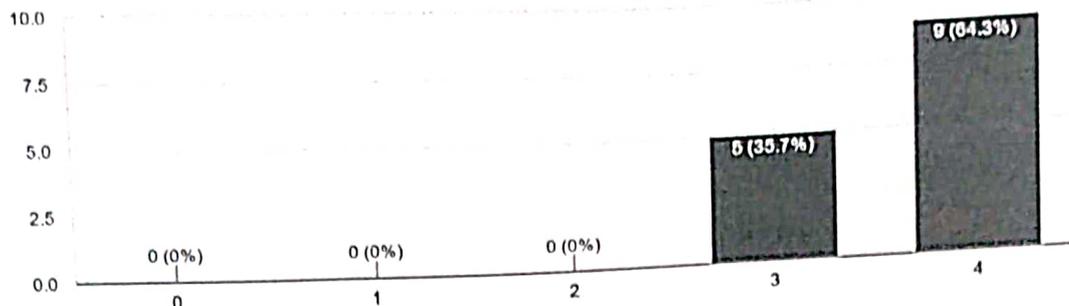


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COURSE CURRICULUM SURVEY FOR TEACHERS, SBS
School of Basic Sciences
Assam Kaziranga University

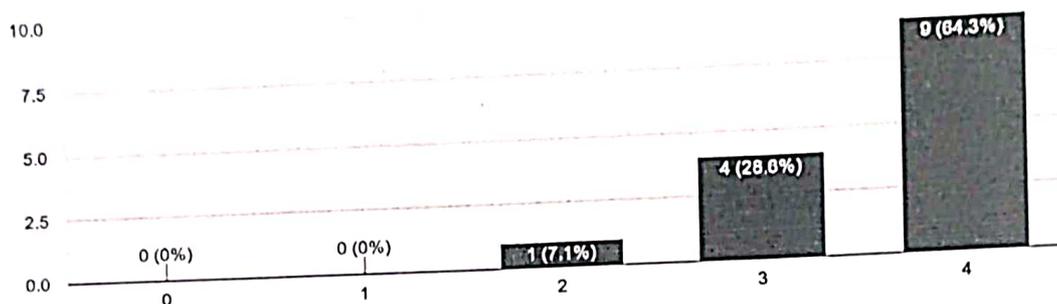
13. The course curriculum and its contents are suitable to develop the proper temperament among students which is required in their chosen field/discipline.

14 responses



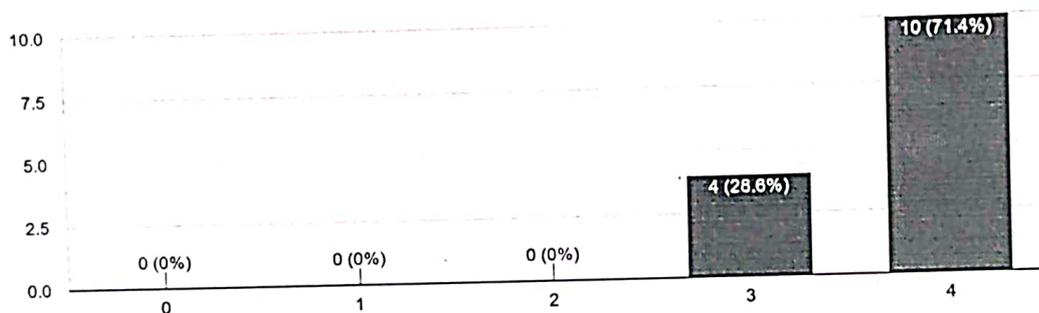
14. The course curriculum is regularly updated to keep it relevant and up-to-date.

14 responses



15. The course curriculum and its contents are adequate for inculcating a adequate knowledge and expertise on the subject matter.

14 responses



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COURSE CURRICULUM SURVEY FOR TEACHERS, SBS
School of Basic Sciences
Assam Kaziranga University

COURSE CURRICULUM SATISFACTION SURVEY-For Teachers

1. Do you feel that any addition to the course curriculum and its content is necessary to make it more relevant? If yes, what?
 - a. No
 - b. Topics related to skill development can be added.
 - c. None
 - d. Not necessary
 - e. Not as of now. As it's already updated and verified by experts from Industry and Academia.
 - f. Yearly up to date
 - g. NO
 - h. Yes, A choice based curriculum can be adopted at SBS.
2. Do you feel that there is a need for introducing other pedagogy in order to make the course curriculum more interesting and comprehensible for students? If yes, what?
 - a. No
 - b. One should focus on 'Emotion analysis'.
 - c. None
 - d. Not necessary
 - e. Online assignments like compiling reports on given scientific topics by searching internet etc.
3. Do you feel that any change is required in the order in which the course curriculum and its contents are delivered for it to make more sense for the students? If yes what kinds of changes will, you suggest?
 - a. No
 - b. NO
 - c. Its ok.
 - d. None
 - e. Already audio-visuals are being used. No need as of now.
4. Do you feel that any addition of changes are required in the suggested readings for the papers incorporated in the course curriculum? If yes what kind of changes would you suggest?
 - a. No
 - b. Its ok.
 - c. None
 - d. Np
 - e. Not necessary
 - f. That is being done time-to-time inline with the latest developments as known from recent scientific publications.
 - g. YES, University should get access to some paid journal, so that it can help the student.
 - h. Yes, this information should be modified on timely basis.
5. Any other comment?
 - a. No
 - b. Everything is quite ok
 - c. None

MSJ
6/19/20

Adarsh



COURSE CURRICULUM SURVEY FOR TEACHERS, SBS
School of Basic Sciences
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- d. NO
- e. Required books in the syllabus should be available in the library.

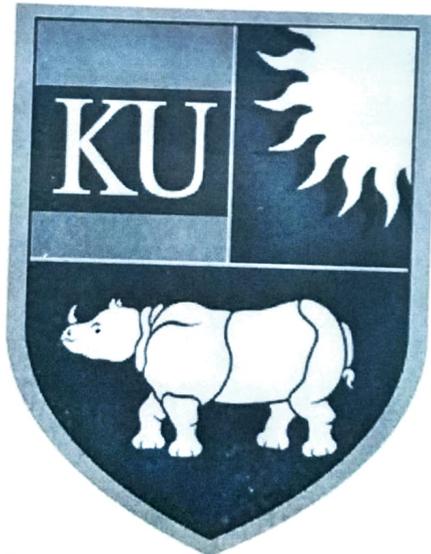
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ACTION TAKEN
ON
THE FEEDBACK OBTAINED DURING THE SURVEY
ON
COURSE CURRICULUM
STEKEHOLDER:
Teachers



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School of Health Sciences
The Assam Kaziranga University

Associate Dean
School of Health Sciences
The Assam Kaziranga University
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Koraikhowa NH 37,
Jorhat - 785006, Assam
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details	
Action 10: AMC and NOC documents	Link: https://drive.google.com/drive/folders/1d_fbqLN0D6OAXWBV0BKEMAH4MfWQTA3a?usp=sharing https://drive.google.com/drive/folders/1VNfiY-QmMpBXSDT5CPVdu2q_FJ0ScxPs?usp=sharing
Action 14: Revised Syllabus	Link: https://docs.google.com/document/d/1L_dDB42_cCgWQY_FIG7Xpd46hQrWtlgU/edit?usp=sharing&oid=105190953750436852347&rtpof=true&sd=true https://docs.google.com/document/d/19rllvWNGbOF4Pr6rwUsHGXDlsoMLRroJ/edit?usp=sharing&oid=105190953750436852347&rtpof=true&sd=true

Associate Dean
 School of Health Sciences
 The Assam Kaziranga University
 Jorhat, Assam

Dr. Suryakanta Swain

Professor & Associate Dean,
 SHS,

The Assam Kaziranga University

*Associate Dean
 School of Health Sciences
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 Jorhat, Assam*

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Analysis Report

**ACTION TAKEN ON AGAINST FEEDBACK OBTAINED FROM STUDENTS FOR
the YEAR 2020-21**

Findings	Action Taken
1. 86.7% of the teacher's felt that the course curriculum and its contents are relevant. 13.3% of the teacher's strongly agreed that the course curriculum and its contents are relevant.	Nil
2. 80% of the teacher's felt that the course curriculum and its contents are up-to-date. 20% of the teachers remained neutral.	Recommended modifications in the syllabus: Link:
3. 86.6% of the teacher's felt that the course curriculum and its contents are at par with the course curriculum and content of other reputed universities/institutions. 13.3 % of the teachers remained neutral.	Recommended modifications as per the Course File: Link:
4. All the teacher's agree that the course curriculum and its contents have clarity in terms of their objectives and intended outcomes.	Nil
5. 93.3 %of all the teacher's feel that the course curriculum and its contents are not too difficult. 6.7 % of the teachers remained neutral.	Nil
6. 80% of the teacher's felt that the course curriculum and its contents provide a proper balance between theory and practical. 20% of the teachers remained neutral.	Clinical Internships were planned and MOU we linked to provide additional practical exposure: Link:
7. 73.3% of the teacher's felt that the time allotted for completion of each paper in the course curriculum is adequate. 26.7 % of the teachers remained neutral.	Tutorial hours, Assignments and Remedial Classes incorporated for the same. Link:
8. 93.3 % of all the teacher's felt that the course curriculum and its contents are useful for appearing in Competitive exams. 6.7 % of the teachers remained neutral.	Nil
9. All the teacher's agree that the course curriculum and its contents are useful for pursuing higher studies.	Nil

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9.4% of the teacher's feel that the course curriculum and its contents are adequate for developing necessary skills for employability. 6.6 % of the teachers remained neutral.	To improve the necessary skills for employment AMC were conducted in addition to Internships with leading Hospitals: Link:
11. 86.7% of the teacher's feel that the reading materials suggested in the course curriculum are relevant and accessible. 13.3 % of the teachers remained neutral.	Nil
12. 93.3% of the teacher's feel that the instructional methods used for delivering the course curriculum are adequate. 6.7 % of the teachers remained neutral.	Nil
13. 86.6% of the teacher's feel that the methods of evaluation used are adequate. 13.4 % of the teachers remained neutral.	Nil
14. 93.3% of the teacher's feel that course curriculum is regularly updated to keep it relevant and up-to-date. 6.7 % of the teachers remained neutral.	Revised syllabus: Link:
15. All the teacher's feel that the course curriculum and its contents are adequate for inculcating an adequate knowledge and expertise on the subject matter	Nil

List of Supporting Documents:

Action 2: Syllabus	Link: https://drive.google.com/drive/folders/1RmndDuDuGT05BIHwRF-UIM69mfLF5Fw7?usp=sharing
Action 6: Internship and MOU documents	Link: https://docs.google.com/document/d/17jzjNkxiQwjWd1-gNzDShMWC1Kz6FWK4/edit?usp=sharing&oid=105190953750436852347&rtopof=true&sd=true
Action 7: Tutorial hours, Assignments and Remedial	Link: https://drive.google.com/drive/folders/1KScdM1lkcT0RreV0OizjEi9zZjr9Eyxix?usp=sharing


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Metric No. 1.4.1

1.4.1 Structured feedback for design and review of syllabus – semester- wise / year-wise is received from 1) Students, 2) Teachers, 3) Employers and 4) Alumni

Sample Action Taken on the basis of feedback collected from different stakeholders

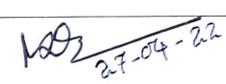
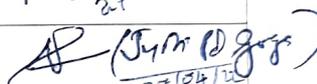
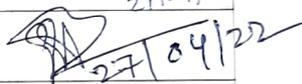
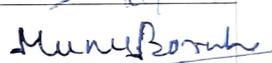
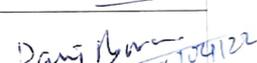
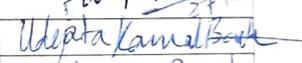
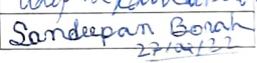
1. Minutes of Board of Studies of Physics Department (Page 2 to 6)
2. Minutes of Board of Studies of Sociology and Social Work department (Page 7 to 13)

Date: 27/04/2022

Proceedings of the BOS dated 27/04/2022 of Physics department under School of Basic Sciences, The Assam Kaziranga University

The meeting of Board of Studies (BOS) of Physics department, Under School of Basic Sciences, the Assam Kaziranga University, Jorhat is held on 27/04/2022 in the conference hall to frame the syllabi for the academic session 2022-2023. The meeting is presided over by Dr. Jayanta Kumar Sarmah, Dean, School of Basic Sciences - cum- Chairman, BOS

Members present:

Sl.No	Name, designation and address	Position in BOS	Signature
1	Dr. Jayanta Kumar Sarmah, Dean, School of Basic Sciences The Assam Kaziranga University, Jorhat	Chairman	
2	Dr. Madhuryya Deka, Assistant Professor, Dept. of Physics, Kaziranga University	Member, Convenor	 27-04-22
3	Dr. J.P. Gogoi, Assistant Professor, DKD College, Dergaon	External Member	 (J.P. Gogoi) 27/04/22
4	Dr. Gauri Gautam Borthakur, Associate Professor, JIST, Jorhat	External Member	 27/04/22
5	Dr. Swati Baruah, Assistant Professor, Dept. of Physics, Kaziranga University	Member	 27/04/22
6	Dr. Munu Bora, Assistant Professor, Dept. of Physics, Kaziranga University	Member	 Munu Bora
7	Pankaj Bora, Assistant Professor Dept. of Physics, Kaziranga University	Member	 Pankaj Bora 27/04/22
8	Udipta Kamal Baruah, Alumni	Member	 Udipta Kamal Baruah
9	Sandeepan Bora, Alumni	Member	 Sandeepan Bora 27/04/22

Members absent with prior intimation: NA

The meeting started with the welcome address by Dr. Jayanta Kumar Sarmah, Dean, School of Basic Sciences-Cum- Chairman, BOS, Physics department. Agenda prepared is placed in the meeting for approval. After discussion the agenda is approved for conduct of said BOS meeting.

Agenda:

1. Welcome address by the Chairman
2. Confirmation of minutes of last BOS.
3. Action taken Report on the decisions of last BOS
4. Analysis and review of ongoing syllabus
5. Success and failure of the ongoing syllabus
6. Analysis of suggestions received from different stakeholders
7. Finalisation of syllabus for the academic session 2022-2023
8. Finalisation of action plan for completion of syllabus within the academic session/ semester

9. Finalisation of methodologies of instruction
10. Books recommended and references
11. Finalisation of modalities for question paper setter, evaluation, etc
12. Any other points with the permission from chair
13. Vote of thanks

The meeting started following the approved agenda

Confirmation of minutes of last BOS

The minutes of last BOS dated 07/12/2020 is read over by the member convenor. After discussion the minutes of BOS dated 27/04/2022 are confirmed

Action taken Report on the decisions of last BOS

The action taken report prepared by member convenor on the decisions taken in the previous BOS meeting dated 07/12/2020 is placed for discussion.

Action taken report:

Sl. No	Decision/ Resolution	Action taken
1	Syllabus modification for the subject "Research Methodology and Experimental Techniques in Physics" (BS2126) was accepted by all the members present.	Course structure and syllabus have been prepared accordingly
2	Syllabus modification for the subject "Nanomaterials: Introduction and Applications (BS2120) was accepted by all the members present.	Course structure and syllabus have been prepared accordingly

Analysis and review of ongoing syllabus

The ongoing syllabus of the Physics Department is analysed and reviewed by the member of BOS in detail

Success and failure of the ongoing syllabus

The aspect of success and failure of the ongoing syllabus are analysed by the BOS in detail. No failure is noticed by the members of the BOS

Analysis of suggestions received from different stakeholders

Good number of suggestions received from different stakeholders in improving the ongoing syllabus is placed before the BOS for discussion. Out of which some are taken into consideration.

Following suggestions are taken into consideration

- (1) Syllabus modification for the subject "Mathematical Physics" (BS2101) of M.Sc. I semester has been proposed by Dr. Pankaj Bora. Upon presentation of the modified syllabus, the proposal has been accepted by all the members present.
- (2) Dr. Pankaj Bora also proposed to modify the syllabus for the subject "Electromagnetic Theory" (BS2109) which has been accepted by all members present. He also presented the modified syllabus before the members.

(3) Syllabus modification for the subject “Atomic Physics” (BS2103) has been proposed by Dr. Madhuryya Deka which has been accepted unanimously.

(4) Regarding operation of the new equipment (Hioki LCR meter) procured under ASTEC project; Mr. Bitupon Boruah has been given the charge to operate the same for any kind of sample characterization (internal and external)

Finalisation of syllabus for the academic session 2022-2023

After detailed discussion on the above aspects the BOS made following changes

1. Department: Physics, Subject: Mathematical Physics/ Mathematical Physics-II, Course Code: BS2101

Sl. No	Unit	Changes if any	Remarks
1	Unit I	rank of matrices by reducing it to echelon form– solution of linear algebraic equations (Cramer’s rule)- solutions of linear homogeneous equations	Yellow-Removed from Syllabus
2	Unit II	Stokes’s theorem and their applications – orthogonal curvilinear co-ordinates – Spherical polar and cylindrical co-ordinates, - Contravariant and covariant tensor	Blue-Newly added to the syllabus
3	Unit V	Fourier series Laplace transform and inverse Laplace transform	

2. Department: Physics, Subject: Electromagnetic Theory, Course Code: BS2109

Sl. No	Unit	Changes if any	Remarks
1	Unit I	Inconsistency of amperes circuital law.	Yellow-Removed from Syllabus
2	Unit II	Maxwell's equations in phasor form	
3	Unit III	Retarded potential	
4	Unit IV	Coherence and diffraction. Pointing vector and flow of power	Blue-Newly added to the syllabus
5	Unit V	Dispersion relations in plasma. Basic Antenna parameters and retarded potentials.	

3. Department: Physics, Subject: Atomic Physics, Course Code: BS2103

Sl. No	Unit	Changes if any	Remarks
1	Unit II	g-factor – zero field splitting.	Yellow-Removed from Syllabus
2	Unit IV	Hyper- Raman effect – experimental techniques.	
3	Unit V	Dissociation energy and dissociation products – rotational fine structure of electronic vibration transitions – Fortrat Diagram – predissociation. Fundamental of laser properties, threshold condition, rate equation, population inversion, laser resonator and modes, types of lasers and ammonia	Blue-Newly added to the syllabus

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Finalisation of action plan for completion of syllabus within the academic session/ semester

The following action plan is finalised by the BOS For completion of syllabus within the academic session/ semester

1. Department: Physics, Subject: Mathematical Physics/ Mathematical Physics-II, Course Code: BS2101

Sl. No	Course Code	Unit	No. of study hours fixed	Remarks
1	BS2101	Unit I	11 Lectures	Total lectures have been kept same as previous.
2	BS2101	Unit II	10 Lectures	
3	BS2101	Unit III	11 Lectures	
4	BS2101	Unit IV	11 Lectures	
5	BS2101	Unit V	9 Lectures	

2. Department: Physics, Subject: Electromagnetic Theory, Course Code: BS2109

Sl. No	Course Code	Unit	No. of study hours fixed	Remarks
1	BS2109	Unit I	11 Lectures	Total lectures have been kept same as previous
2	BS2109	Unit II	10 Lectures	
3	BS2109	Unit III	10 Lectures	
4	BS2109	Unit IV	11 Lectures	
5	BS2109	Unit V	10 Lectures	

3. Department: Physics, Subject: Atomic Physics, Course Code: BS2103

Sl. No	Course Code	Unit	No. of study hours fixed	Remarks
1	BS2103	Unit I	12 Lectures	Total lectures have been increased from 50 to 51
2	BS2103	Unit II	11 Lectures	
3	BS2103	Unit III	10 Lectures	
4	BS2103	Unit IV	6 Lectures	
5	BS2103	Unit V	12 Lectures	

Finalisation of methodologies of instruction

1. Department: Physics, Subject: Mathematical Physics/ Mathematical Physics-II, Course Code: BS2101

Sl. No	Course Code	Unit	Methodology fixed by the BOS
1	BS2101/BS1138	Unit I	Lectures, Discussions, Tutorials and
2	BS2101/BS1138	Unit II	
3	BS2101/BS1138	Unit III	

4	BS2101/BS1138	Unit IV	Assignments
5	BS2101/BS1138	Unit V	

2. Department: Physics, Subject: Electromagnetic Theory, Course Code: BS2109

Sl. No	Course Code	Unit	Methodology fixed by the BOS
1	BS2109/BS1145	Unit I	Lectures, Discussions, Tutorials and Assignments
2	BS2109/BS1145	Unit II	
3	BS2109/BS1145	Unit III	
4	BS2109/BS1145	Unit IV	
5	BS2109/BS1145	Unit V	

3. Department: Physics, Subject: Atomic Physics, Course Code: BS2103

Sl. No	Course Code	Unit	Methodology fixed by the BOS
1	BS2103/BS1143	Unit I	Lectures, Discussions, Tutorials and Assignments
2	BS2103/BS1143	Unit II	
3	BS2103/BS1143	Unit III	
4	BS2103/BS1143	Unit IV	
5	BS2103/BS1143	Unit V	

Books recommended and references

As per previous

Finalisation of modalities for question paper setter, evaluation, etc

As per previous

Any other points with the permission from chair

None

Vote of thanks

The meeting ended with vote of thanks to chair and members present

MINUTES OF THE BoS MEETING HELD ON 14/05/2022

The faculty members of the School of Social Sciences in consultation with the external members and internal members of the Board of Studies have developed an alternative plan to address some of the new syllabus.

The meeting is presided over by Dr. C. K. Gogoi, Dean, School of Social Sciences cum Chairman, BOS.

Members present in the meeting:

Sl. No	Name, designation and address	Position in BOS
1	Dr. Birinchi K. Boruah, Associate Professor, HNS College Jhanji	External Experts
2	Shri Tirtha Pd. Saikia, Joint Director, NEADS, Jorhat	External Experts

Sl.No	Name, designation and address	Position in BOS
1	Prof. C. K. Gogoi, Dean, School of Social Sciences	Chairman
2	Dr. Golak B. Patra, Associate Professor and Associate Dean, School of Social Sciences	Member convener
3	Mr. Aditya Bhatta, Assistant Professor and Head, Social Work department, School of Social Sciences	Member
4	Dr. Saurabhi Sarmah, Associate Professor, School of Social Sciences.	Member
5	Ms. Bandana Thakur, Assistant Professor, School of Social Sciences	Member
6	Ms. Sneha Bhowmick Gogoi, Assistant Professor, School of Social Sciences	Faculty Member

7	Mr. Harikrishnan U, Assistant Professor, School of Social Sciences	Faculty Member
8	Mr. Mrinal Basumatary, Assistant Professor, School of Social Sciences	Faculty Member

Members not present in the meeting:

Sl.No	Name, designation and address	Position in BOS
1	Prof. Molankal Gangabhusan M., Professor and Head, Social Work Department, Assam University, Silchar	Member (External)
2	Dr. Nemthianngai Guite, Associate Professor, Centre of Community Medicine and Community Health, JNU, New Delhi	Member (External)
3	Dr. Anand Kr. Pal, Assistant Professor, BOSCO Institute	Member (External)
5	Mr. Bipul Bez, Assistant Professor, Arunachal University of Studies	Alumni member

The meeting started with the welcome address by Prof. C. K. Gogoi, Dean, School of Social Sciences Cum Chairman, BOS. Agenda prepared is placed in the meeting for approval. After discussion the agenda is approved for conduct of said BOS meeting.

Agenda:

1. Welcome address by the Chairman
2. Confirmation of minutes of last BOS (Sociology and Social Work)
3. Action taken Report on the decisions of last BOS
4. Review and Finalization of the Existing Syllabus
5. Finalization of syllabus for the academic session 2022-23.
6. Introduction and Discussion for the new Value-added courses.
7. Any other points with the permission from chair
8. Vote of thanks

The meeting started following the approved agenda

Confirmation of minutes of last BOS

The minutes of last BOS dated 20th November, 2020 was read over by the member convener. After discussion the minutes of BOS dated 20th November, 2020 was confirmed.

Action taken Report on the decisions of last BOS

1. Course names of fieldwork courses of MSW III & IV semester renamed as Block Fieldwork I and Block Fieldwork II respectively.
2. Due to COVID-19 pandemic the fieldwork structure of social work programme has been changed and students were engaged in online/virtual activities under the supervision of faculty supervisor.
3. Students were encouraged to prepare dissertation/research projects on secondary literature due to the restrictions of physical movement by the students because of COVID pandemic.
4. A value added course on “Social Work Skills for Development Practitioners” offered to the students of SSS. (Refer to Annexure 7)

Analysis and review of ongoing syllabus:

The ongoing syllabus of the MSW, BSW and Integrated BSW MSW programmes are analyzed and reviewed by the member of BOS in detail.

Finalization of syllabus for the academic session: 2022-23

The ongoing syllabus of the MSW, BSW and Integrated BSW MSW programmes are analyzed as per the suggestions received by different stakeholders and reviewed by the members of BOS in detail. There were two new courses, two elective papers and two certificate courses for the social work students was proposed.

Analysis and review of ongoing syllabus:

The ongoing syllabus of the MSW, BSW and Integrated BSW MSW programmes are analyzed and reviewed by members of the BOS in detail. Some of the new courses for the MSW (In effect from 2022) and elective papers and Certificate courses for MSW, BSW, INT BSW-MSW, BA Sociology (in effect from 2022) were proposed.

Introduction and discussion of new Value-added courses:

1. A new certificate course called “Basic Counseling Skills and Techniques” course code “SSVACO2” was proposed for the students of BSW, MSW, INT. BSW-MSW, BA Sociology

(In effect from July, 2022). The rationale behind the proposed course is to provide knowledge to the students about the basic counseling skills and techniques and also practically explore the core subject. As counseling approaches it is one of the most widely used where it helps the students to learn to deal with the obstacles that are preventing them from a positive life and how to cope with the situations they face. Counseling is one of the major components of career development. The course will be offered 2 times in a year. For the PG students this will be offered in the odd semester preferably for the students of 1st semester. The same course will be offered for the UG students in the even semester, preferably for the students of 2nd, 4th & 6th semester (Annexure:1).

2. A new certificate course called “Life Skills for Personality Development” course code “SSVAC01” was proposed for the students of BSW, MSW, INT, BSW-MSW, BA Sociology (In effect from July, 2022). The rationale behind the proposed course is to inculcate knowledge and awareness among the students on issues related to their daily life. Students also will be able to be aware of their strengths and weaknesses and also to develop a positive attitude. To understand about the different life coping skills and importance of effective communication. The course will be offered 2 times in a year. For the PG students this will be offered in the even semester preferably for the students of 2nd & 4th semester. The same course will be offered for the UG students in the odd semester, preferably for the students of 3rd & 5th semester. (Annexure :2)
3. A New elective paper called “Social Work with Disability” course code “SS1133E” was proposed for the students of BSW 5th semester (In effect from July, 2022). The rationale behind the course is to develop among the students an understanding of the Nature and Dimensions of Disability, Models and Prevention of disability. It also provides the students with knowledge about the Process of Rehabilitation of Differently abled persons, Intervention Strategy and Social Work Scope to the Differently abled. In the same semester another existing course titled “Programme and Services for Elderly” will be offered as an elective course in which the students can select any one course of their choice. A new code (SS1126E) is given to the course to make it more specific.(Annexure:3).
4. A New elective paper called “Mental Health and Social Work Practice” course code “SS1135E” was proposed for the students of BSW 6th semester (In effect from July, 2022). The

rationale behind the course is to acquaint the students with mental health, social context, its models and understanding about the legal frameworks, its psychosocial intervention in different settings. In the same semester another existing course titled “Community Development” will be offered as elective course in which the students can select any one course of their choice. A new code (SS1129E) is given to the course to make it more specific.(Annexure:4)

5. A New course called “Public Policy & Governance” course code as “SS1134” was proposed for the students of BSW 6th semester (In effect from July, 2022). The rationale behind the course is to acquaint the students with the concept of public policy, its formulation, implementation and monitoring system in India. The course will also help the students to be familiar with the concept of the governance system of the country and also stress on the E-Governance system, ethics and moral standards in public services, its issues and challenges. (Annexure:5)
6. A New course called “Public Policy & Governance System in India” code as “SS2237” was proposed for the students of MSW 4th semester (In effect from July, 2022). It aims to acquaint the students with the concept of public policy, its formulation, implementation and monitoring system in India. The course will help the students to be familiar with the concept of the Governance system of the country. It also stressed on the E-Governance system, ethics and moral standards in public services, its issues and challenges. (Annexure:6)
7. All the proposed changes will come into effect from the academic session July,2022. This will also affect the existing batches of i.e. MSW and BSW 2021 batch, BSW 2020 batch and Integrated BSW-MSW 2018 & 2019 batch.

These proposed replacements/modifications/revisions elaborated above were discussed and deliberated upon thoroughly by the members of the Board of studies and the faculty members present in the meeting. The rationale provided for these replacements/modifications/revisions were found to be sound and reasonable. Hence, the proposed replacements/modifications/revisions were approved by the members of the Board of Studies unanimously. At last consent was given by the Board of Studies for the proposed replacements/modifications/revisions to be placed before the Academic Council for approval.

Vote of thanks

The meeting ended with a vote of thanks to the chair and members present.

Signature of the members present:

Minutes of the Meeting of the Board of Studies (BOS) in the Dept. of Sociology and the Dept. of Social Work under the School of Social Sciences KU.

Date : May 14, 2022
Time : 11:00 AM
Venue : Ground Floor Conference Hall

Members Present (External Experts)

1. Dr. Birinchi K. Boruah
Associate Professor, HNS College
Jhanji
2. Shri Tirtha Pd. Saikia
Joint Director, NEADS, Jorhat.
3. Shri Bipul Bez
Asstt. Professor, Arunachal
University, Namsai

Members of Present (Internal)

1. Prof. (Dr.) C.K. Gogoi
Dean and Chairman
2. Mr. Aditya Bhatta,
Assistant Professor and Head,
Social Work department,
School of Social Sciences
3. Dr. Golak B. Patra,
Associate Dean,
School of Social Sciences
4. Dr. Saurabhi Sarmah,
Associate Professor,
School of Social Sciences.
5. Ms. Bandana ~~Boruah~~ ^{Thakur},
Assistant Professor,
School of Social Sciences

Signature

C.K. Gogoi 14/05/2022
B. Saikia 14/05/2022
C. K. Gogoi 14.05.22
A. Bhatta 14/5/2022
G. Patra 14/05/2022
S. Sarmah 14/5/22
B. Thakur 14/5/22.

6. Ms. Sneha Bhowmick Gogoi,
Assistant Professor,
School of Social Sciences.

Sneha B Gogoi
14/05/22

7. Mr. Harikrishnan U,
Assistant Professor,
School of Social Sciences

Harikrishnan U
14/05/22

8. Mr. Mrinal Basumatary, (Spl. Invitee)
Assistant Professor,
School of Social Sciences

Mrinal
14/5/22

9. Ms. Ishanee Goswami, (Spl. Invitee)
Affiliated Faculty,
School of Social Sciences

Members Absent

- 1.
- 2.
- 3.
- 4.

Minutes prepared by

Mrinal Basumatary, Assistant Professor, Faculty Member